

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
SPECIAL MEETING & BUDGET WORKSHOP MINUTES**

October 4, 2018 at 9:00 a.m.

Chairman Robert C Hultquist called the meeting to order at 9:05 a.m. Supervisors present included John Koepke, Rosie Rutkowski and Terry Largent. Supervisor John Roelandts was excused. Also in attendance were Attorney Bill Chapman, Police Chief James Wallis, Highway Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees please see sign in sheet.

Those present stood to recite the Pledge of Allegiance

Approve Minutes from the September 17th, 2018 Regular Town Board Meeting and Special Town Board meeting from September 21, 2018: - Supervisor Koepke made the motion to approve the September 17, 2018 Regular Meetings Minutes and the September 21, 2018 Special Town Board meeting minutes as presented. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

Correspondence. - None

Comments from the Floor on Agenda items or any other items. - None

NEW BUSINESS:

1. **Consider and Act Certified Survey Map (CSM) for Bradley & Meghan Fox, W384N6046 Nokoma Drive, Oconomowoc, WI. More specifically the property is located Lot 1 & Lot 2, Block 3, NW ¼ of Sec 29, T8N R17E, Town of Oconomowoc (Tax Key No. OCOT 0545.042).** – Administrator/Planner Herrmann stated the owners are combining the two lots into one so they may build a home on it in the future. Supervisor Koepke made the motion to approve the certified survey map for Bradley & Meghan Fox, W384N6046 Nokoma Drive. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on Town Newsletter.** – Administrator/Planner Herrmann stated the Town of Genesee currently does a newsletter twice a year; however, he is looking at doing only one for the Town. Clerk/Treasurer Opitz provided an example of Genesee's and Administrator/Planner Herrmann stated the middle section is a flyer of businesses in the Town where they pay an amount to advertise and that helps with the cost of the flyer. He also stated it would probably cost the Town about \$1,000.00 to do the newsletter and that amount may go up or down depending on how many businesses want to advertise. Supervisor Rutkowski made the motion to approve the Town Newsletter. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on Waiver and Release from MSI for the DPW Building.** – Administrator/Planner Herrmann stated that everything is in order with MSI and the DPW Building. Supervisor Largent made the motion to approve the waiver and release from MSI for the DPW Building. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on change order and the final payment for MSI for the DPW Building in the amount \$23,000.00.** – Administrator/Planner Herrmann stated with the credit the Town received from the flooring, this was remaining balance owed. Supervisor Koepke made the motion to approve the change order and the final payment for MSI for the DPW Building in the

amount of \$23,000.00. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

5. **Discussion/Review of Proposed 2019 Budget Items**. – The Board worked on the Health Insurance for the employees, budget levy limit per state statues, a bonus program for employees, Village of Lac La Belle (snow plowing, police service, boat patrol, Lang Road), Garbage Fees and budgeting for future Retiree's. Some these items will be discussed again at the next budget meeting.
6. **Set Next Meeting Date**. – Tuesday, October 16, 2018 at 4:00 p.m.
7. **Chairman Hultquist**. – Nothing to report
8. **Supervisor Reports**.
 - a. **John Koepke**. – Inquired about an open house for the DPW Building
 - b. **Terry Largent**. – Nothing to report
 - c. **Rosie Rutkowski**. – Nothing to report
 - d. **John Roelandts**. - Excused
9. **Public Works Superintendent Salzman**. – Nothing to report
10. **Chief Wallis** – Spoke briefly regarding the cat issue in Okauchee
11. **Administrator/Planner Herrmann**. – Nothing to report
12. **Clerk/Treasurer Opitz**
 - a. **Consider and Act on New operator license for Mary Zastrow and Lynn Schlise**. – Clerk/Treasurer Opitz stated that Chief Wallis has approved both applications. Supervisor Rutkowski made the motion to approve the new operator license for Mary Zastrow and Lynn Schlise. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
13. **Approve Vouchers and Checks**. – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
14. **Adjourn**. – Supervisor Rutkowski made the motion to adjourn at 11:09 a.m. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted-
Lori Opitz, WCMC
Clerk/Treasurer