

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR BOARD MEETING MINUTES**

Monday, October 5, 2020 at 6:00 p.m.

Chairman Robert C Hultquist called the meeting to order at 5:56 p.m. Supervisor's present included John Koepke, John Roelandts, Rosie Rutkowski and Terry Largent. Also, in attendance were Police Chief James Wallis, Highway Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. Attorney Bill Chapman was excused. For additional attendees please see sign in sheet.

Those present stood to recite The Pledge of Allegiance

Approve Minutes from regular Board meeting September 21, 2020 and Budget meeting September 25, 2020. – Supervisor Roelandts made the motion to approve the September 21st Board meeting and the September 25th budget meeting as presented. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

Correspondence. – None

Comments from the Floor on Agenda items or any other items.

“Mike” (last name and address not given) asked the Board if he could put up a “free library book” display in Okauchee on Wisconsin Avenue by Trinity Church. After viewing his proposal, Chairman Hultquist gave him permission to put up the library.

Elizabeth Jungbluth, N79W34537 Peterson Road, spoke to the Board about getting a sign on the road warning drivers to slow down because there are a lot of horses on that road. Chairman Hultquist asked this be a line item on the next Town Board agenda for the Board to discuss and possibly take action.

Gary Fehr, W358N6191 Amy Lane, thanked the Police Department for all that they do; asked the Board to let people decide whether or not they would like to do Trick or Treating and asked a few questions regarding the Snyder Farm proposal.

NEW BUSINESS:

1. **Chief Bowen's Report.** – Chief Bowen gave a review of the last month to the Board
2. **Introduction and official oath of office for Philip Carini a police officer for the Town of Oconomowoc.** – Chairman Hultquist gave the official oath to officer Philip Carini and the Board welcomed him to the Town of Oconomowoc.
3. **Consider and Act Certified Survey Map (CSM) for Ryan's Buying LLC, PO Box 486, Mukwonago, WI 53144. More specifically the property is located at N55W37069 Roland Street and is described at Lots 11, 12 & 13 BLK 4D, Oconomowoc Heights Section A, located in part of the NE ¼ of Section 33, T8N, R17E, Town of Oconomowoc. (Tax Key No. OCOT 0561.104).** – Supervisor Roelandts made the motion to approve the certified survey map for Ryan's Buying LLC, PO Box 486, Mukwonago for the property located at N55W37069 Roland Street per the recommendation of the Town Plan Commission. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on Certified Survey Map (CSM) for Emily & Mark VanBuskirk, N53W37135 Madison Street, Oconomowoc. More specifically the property is described as Lots 11 & 12, BLK 9I, Oconomowoc Heights Section, located in part of the NE ¼ of Section 33, T8N, R17E, Town of Oconomowoc. (Tax Key No. OCOT 0561.240).** – Supervisor Rutkowski made the motion to approve the certified survey map for Emily & Mark VanBuskirk at N53W37135 Madison Street per the recommendation of the Town Plan Commission. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on Wisconsin Building Inspection Fees for 2021.** – Administrator/Planner Herrmann there were a few charges that are being asked to be raised. Supervisor Roelandts made the motion to approve the Wisconsin Building Inspection Fees for 2021 and those fees would take place January 1, 2021. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

6. **Consider and Act on Special Event Application for HB Milwaukee Inc, d/b/a Fest-Tech to hold Christmas in Okauchee November 25, 27, 28 & 29th at the Okauchee Lion's Club.** – Hans Weisgerber III spoke to the Board what this event details and explained they will take every step to ensure the safety of everyone involved; such as requiring people to wear masks. Supervisor Roelandts made the motion to approve the special event application for HB Milwaukee Inc, d/b/a Fest-Tech to hold Christmas in Okauchee on November 25, 27, 28 & 29 at the Okauchee Lion's Club. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
7. **Consider and Act Firework permit for Golden Mast to use fireworks for a pyrotechnic display at Okauchee Lake Island, 5253 Lacy Lane, Okauchee on October 16th, 2020, for a wedding.** – Supervisor Rutkowski made the motion to approve the firework permit for Golden Mast to use fireworks for a pyrotechnic display at Okauchee Lake Island, 5253 Lacy Lane, Okauchee on October 16th, 2020 for a wedding. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
8. **Consider and Act on setting a date for a joint meeting with the Town Plan Commission to discuss the Snyder Farms Development.** – Administrator/Planner Herrmann stated he would like to set up a meeting to not only discuss the Snyder Farms but the Peterson property too. Supervisor Roelandts made the motion to set the meeting on October 19th, 2020 at 6:30 p.m. at the new DPW Building. Chairman Hultquist seconded the motion. Motion carried by a unanimous voice vote.
9. **Consider and Act on Trick or Treating in the Town.** – After considerable discussion, Supervisor Roelandts made the motion to approve trick or treating to be held on October 31st from 6:00 p.m. to 8:00 p.m. in the Town and homeowners need to follow the guidelines from the CDC. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
10. **Chairman Hultquist.** – Nothing to report
11. **Supervisor Reports.**
 - a. **John Koepke.** – Nothing to report
 - b. **Terry Largent.** – Nothing to report
 - c. **Rosie Rutkowski.** – Nothing to report
 - d. **John Roelandts.** – Nothing to report
12. **Attorney Chapman.** - Excused
13. **Public Works Superintendent Salzman.** – Nothing to report
14. **Chief Wallis** – Nothing to report
15. **Administrator/Planner Herrmann.** – Nothing to report
16. **Clerk/Treasurer Opitz.** – Nothing to report
17. **Approve Vouchers and Checks.** – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
18. **Adjourn.** – Supervisor Roelandts made the motion to adjourn at 6:16 p.m. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer