

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS  
REGULAR BOARD MEETING MINUTES**

**Monday, October 7, 2019 at 5:30 p.m.**

**CLOSED SESSION:**

**The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1) (g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Barthenheier – Sewer Rec).**

Chairman Hultquist made the motion and Supervisor Koepke seconded to go into Closed Session at 5:28 p.m. Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Rutkowski, excused; Supervisor Largent, aye. Motion carried.

Supervisor Roelandts made a motion and Supervisor Largent seconded to exit Closed Session and reconvene into Open Session. Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Rutkowski, excused and Supervisor Largent, aye. Motion carried unanimously. Closed Session exited at 5:56 p.m.

**Reconvene to Open Session at 6:00 p.m.**

Chairman Robert C Hultquist called the meeting to order at 5:58 p.m. Supervisors present included John Koepke, and John Roelandts. Supervisor Rosie Rutkowski and Terry Largent were excused. Also in attendance included Attorney Bill Chapman, Police Chief James Wallis, Highway Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees, please see sign-in sheet.

**Those present stood to recite the Pledge of Allegiance**

**Approve Minutes from Regular Town Board meeting September 16, 2019.** – Supervisor Koepke made the motion to approve the September 16, 2019 minutes as presented. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

**Correspondence.** – None

**Comments from the Floor on Agenda items or any other items.**

**NEW BUSINESS:**

1. **Consider and Act on sewer Rec and penalties for Barthenheier.** – Chairman Hultquist stated this item was being removed from the agenda and brought back at a later date.
2. **Consider and Act on Computer Hardware purchases for 2019.** – Administrator/Planner Herrmann stated that 4 of the police department laptops are in need of being replaced and there is money in the budget this year to cover the costs. Supervisor Roelandts made the motion to approve the computer hardware purchases for 2019. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on new phone system for the Town Hall.** – Administrator/Planner Herrmann stated this item will be removed from the agenda so that a little more research could be done on the pricing.
4. **Consider and Act on Resolution 2019-15; A Resolution Accepting Dedication of Numerous Town Roads.** – Administrator/Planner Herrmann stated this resolution is to accept roads that may have not been accepted by the Town Board in the past. Supervisor Koepke made the motion to approve Resolution 2019-15; A Resolution accepting dedication of numerous Town Roads. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on Resolution 2019-16; A Resolution Changing Polling Places in the Town.** – Chairman Hultquist stated this resolution is to accept all of the Town residents to vote at one polling location which would be Cross Point Church. Supervisor Koepke made the motion to approve

Resolution 2019-16; a resolution changing the polling places in the Town. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

6. **Consider and Act on Ordinance 2019-7; An Ordinance to amend §280-8A of the General Code or Ordinances of the Town of Oconomowoc Relating to Speed Limits.** – Administrator/Planner Herrmann stated this ordinance is to establish Town roads that are listed as an exhibit with the ordinance have a speed limit of 25 mph. Supervisor Koepke made the motion to approve Ordinance 2019-7; an ordinance to amend §280-8A of the general code or ordinances of the Town of Oconomowoc relating to speed limits. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
7. **Consider and Act on Firework permit for David Woodward to use fireworks for a pyrotechnic display at N66W34306 Primrose Circle, Oconomowoc on either October 11, 12, 18 or 19<sup>th</sup>; at approximately 8:00 p.m. to 10:00 p.m.; date has not been determined yet – it will be weather permitting.** – The homeowner was present to state they will be lighting off the fireworks in honor of someone that just beat cancer, but is not sure on what day it will be because it will all depend on the weather. Supervisor Roelandts made the motion to approve the firework permit for David Woodward at N66W34306 Primrose Circle with the condition that he notifies the fire department and the police department on the day that he will be actually lighting them off. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
8. **Consider and Act on the request of James Artz, N49W35070 Lakeland Road for a second driveway.** – Administrator/Planner Herrmann and Highway Superintendent Salzman both stated they had no issues with the request. Supervisor Roelandts made the motion to approve the request of James Artz, N49W35070 Lakeland Road for a second driveway according to the location that was provided by Mr. Artz. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
9. **Consider and Act on payment to D.F. Tomasini for work performed on Marquette Street; specifically the drainage improvements.** – Highway Superintendent Salzman stated the work is completed and a check for the full amount of \$164,079.00 should be issued. Supervisor Koepke made the motion to approve the payment of \$164,079.300 to D.F. Tomasini for work performed on Marquette Street; specifically the drainage improvements. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
10. **Consider and Act on Temporary Class B license for Zachariah's Acres, N74W35911 Servant's Way, on October 12<sup>th</sup>, 2019 for their event "Trail Run/Walk/Roll".** – Chief Wallis stated he had no issues with the request. Supervisor Koepke made the motion to approve the temporary Class B license for Zachariah's Acres, N74W35911 Servant's Way, on October 12, 2019 for their event "Trail Run/Walk/Roll". Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
11. **Consider and Act on Resolution 2019-17: A Resolution Increasing the Special Charge for Solid Waste and Recycling Collection Fee.** – Chairman Hultquist stated this line item will be taken off the agenda and be brought back to the next agenda so that this notice could be published in the paper in a timely manner.
12. **Consider and Act on Resolution 2019-18; A Resolution Authorizing Participation in the Preparation of A Cooperative Plan.** – Administrator/Planner Herrmann stated the purpose of the resolution. Supervisor Koepke made the motion to approve Resolution 2019-18; a resolution authorizing participation in the preparation of a cooperative plan. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
13. **Consider and Act on final payment to Wolf Paving in the amount of \$14,281.69.** – Highway Superintendent Salzman stated the work is completed and the final amount of \$14,281.69 for the 2019 Road program should be approved. Supervisor Roelandts made the motion to approve the final payment to Wolf Paving in the amount of \$14,281.69. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.
14. **Chairman Hultquist.** – Nothing to report
15. **Supervisor Reports.**
  - a. **John Koepke.** – Nothing to report
  - b. **Terry Largent.** - Excused
  - c. **Rosie Rutkowski.** - Excused
  - d. **John Roelandts.** – reminded the Board regarding the article in the September Wisconsin Town's Association magazine to review it and would like it on the next agenda for the Board to discuss and act on.
16. **Attorney Chapman.** – Nothing to report
17. **Public Works Superintendent Salzman.** – Nothing to report

18. **Chief Wallis** – reported the donation of money he received for the purchase of defibrators for the squad cars.
19. **Administrator/Planner Herrmann.** – Nothing to report
20. **Clerk/Treasurer Opitz.**
  - a. **Consider and Act on operator's license for Brett Melaas.** – Clerk/Treasurer Opitz stated the license has been approved by Chief Wallis. Supervisor Koepke made the motion to approve the operator's license for Brett Melaas. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
21. **Approve Vouchers and Checks.** – Supervisor Koepke made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
22. **Adjourn.** – Supervisor Roelandts made the motion to adjourn at 6:33 p.m. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –  
Lori Opitz, WCMC  
Clerk/Treasurer