

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR BOARD MEETING MINUTES**

October 16, 2023

Chairman Robert C. Hultquist called the meeting to order at 6:22 p.m. Supervisors present included John Koepke, John Roelandts, Erik Mullett and V.J. Scully. Also in attendance were Police Chief Kristen Wraalstad, Highway Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann, and Clerk/Treasurer Lori Opitz. For additional attendees please see the sign-in sheet.

Those present stood to recite The Pledge of Allegiance

Approve Minutes from Regular meeting on October 2nd, 2023, and Budget meetings from October 2nd and October 9th, 2023. – Supervisor Koepke made the motion to approve the regular meeting minutes on October 2nd and the Budget meeting minutes on October 2nd and October 9th as presented. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

Correspondence. - None

Comments from the Floor on Agenda items or any other items. –

Nancy West, W357N6190 Spinnaker Drive, asked for an understanding of what the reduction of letter of Credit for Snyder Farms for electrical and natural gas facilities.

OLD BUSINESS:

1. **Consider and Act on the 2024 Okauchee Days Cancer Walk for Kids on June 2nd, 2024, from 10:00 a.m. to 12:30 p.m.** – Police Chief Wraalstad stated that she did not have any concerns with the event, and she has been working with the event coordinator going through the event. Supervisor Mullett made the motion to approve the 2024 Okauchee Days Cancer Walk for Kids on June 2nd, 2024, from 10:00 a.m. to 12:30 p.m. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on Resolution 2023-7; A Resolution establishing the Town of Oconomowoc 2024 Fee Schedule.** – Administrator/Planner Herrmann stated the only changes made to the fee schedule were the rental fee being the same for both resident and non-resident and the deposit amount went up. Supervisor Roelandts made the motion to approve Resolution 2023-7; A Resolution establishing the Town of Oconomowoc 2024 Fee Schedule. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.

NEW BUSINESS:

1. **Consider and Act on the amendment to the Town of Oconomowoc Comprehensive Land Use Plan – 2035 for Jon Spheeris, 175 Wisconsin Avenue, Suite A, Oconomowoc, Wisconsin on behalf of property owned by Lakelands Inc., W296S7739 Crossgate Drive, Mukwonago, Wisconsin for property located in part of the S ½ of the SE ¼ of Section 20, T8N, R17E, Town of Oconomowoc (Tax Key No. OCOT 512.994) be amended from the Five (5) Acre Agricultural (5 acre density) category to the Low Density Residential (20,000 square feet to 1.4 acres of area per dwelling unit) category to allow a single family residential subdivision.** – Supervisor Scully made the motion to approve Ordinance 2023-12 for the amendment to the Town of Oconomowoc Comprehensive Land Use Plan -2035 for John Spheeris on behalf of property owned by Lakelands Inc, W296S7739 Crossgate Drive for property located in part of the S ½ of the SE ¼ of Section 20 be amended from the Five (5) Acre Agricultural category to the Low-Density Residential category to allow a single-family residential subdivision. Supervisor Mullett seconded the motion. Motion carried by 3-2 vote with Supervisor Koepke and Supervisor Roelandts opposing.
2. **Consider and Act on the rezoning request (RZ 125) Jon Spheeris, 175 Wisconsin Avenue, Suite A, Oconomowoc, Wisconsin on behalf of property owned by Lakelands Inc., W296S7739 Crossgate Drive, Mukwonago, Wisconsin, to rezone the property described below from the A-T Agricultural Transitions District to the R-2 Residential District to develop a single-family residential subdivision. The property located in part of the S ½ of the SE ¼ of Section 20, T8N, R17E, Town of Oconomowoc. More specifically the property is located 250 feet north of the**

- intersection of N. Lake Road and Lac La Belle Drive (Tax Key No. OCOT 512.994).** – Supervisor Mullett made the motion to approve the rezoning request (RZ 125) of Jon Spheeris, on behalf of property owned by Lakelands Inc, W296S7739 Crossgate Drive, to rezone the property described below from the A-T Agricultural Transitions District to the R-2 Residential District to develop a single-family residential subdivision located 250 feet north of the intersection of N. Lake Road and Lac La Belle Drive per the recommendation of the Town Plan Commission. Supervisor Scully seconded the motion. Motion carried by 3-2 vote with Supervisor Koepke and Supervisor Roelandts opposing.
3. **Consider and Act on the Certified Survey Map (CSM) of Michael and Kathleen Skemp, N65W35115 Road J, Oconomowoc, WI 53066. The property is described as Lot 19 & part of Lot 20 of the amended Plat of Oakdale part of the SE ¼ of Section 23, T8N, R17E, Town of Oconomowoc (Tax Key No. OCOT 524.020).** – Supervisor Roelandts made the motion to approve the Certified Survey Map of Michael and Kathleen Skemp, N65W35115 Road J per the plan commission recommendations. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
 4. **Consider and Act on the request of Michael and Kathleen Skemp for more than two accessory buildings. The property is described as Lot 19 & part of Lot 20 of the amended Plat of Oakdale part of the SE ¼ of Section 23, T8N, R17E, Town of Oconomowoc (Tax Key No. OCOT 0524.020).** – Administrator/Planner stated this item is taken off the agenda and will be brought back to the next agenda meeting.
 5. **Consider and Act on the reduction of letter of credit for Snyder Farms for electrical and natural gas facilities in the amount of \$402,196.07.** – Supervisor Scully made the motion to approve the reduction of the letter of Credit for Snyder Farms for electrical and natural gas facilities in the amount of \$402,196.07. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
 6. **Chairman Hultquist.** – Nothing to report
 7. **Supervisor Reports.**
 - a. **John Koepke.** – Nothing to report
 - b. **V.J. Scully.** – Nothing to report
 - c. **Erik Mullett.** – Nothing to report
 - d. **John Roelandts.** – Nothing to report
 8. **Public Works Superintendent Salzman.** – Explained he is working with an Eagle Scout on a project for the Community Center.
 9. **Chief Wraalstad.** – Nothing to report
 10. **Administrator/Planner Herrmann.** – Nothing to report
 11. **Clerk/Treasurer Opitz.** – Nothing to report
 12. **Approve Vouchers and Checks.** – Supervisor Mullett made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.
 13. **The Board will enter, by roll call vote, into Closed Session pursuant to State Statue 19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Fire Department)**

Chairman Hultquist made the motion and Supervisor Roelandts seconded to go into Closed Session at 6:53 p.m. Voice Vote was taken Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Mullett, aye; Supervisor Scully, aye. Motion carried.

Supervisor Koepke made the motion and Supervisor Roelandts seconded to exit Closed Session and reconvene into Open Session at 7:51 p.m. Voice vote was taken. Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Mullett, aye; Supervisor Scully, aye. Motion carried.

Reconvene to Open Session immediately following the Closed Session

14. **Adjourn.** – Supervisor Scully made the motion to adjourn at 7:52 p.m. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer