

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS  
REGULAR BOARD MEETING MINUTES**

**Monday, December 2, 2019**

**The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Clerks Office, Police Department & Highway Department)**

Supervisor Roelandts made the motion and Supervisor Largent seconded to go into Closed Session at 5:30 p.m. Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, arrived a little later; Supervisor Roelandts, aye; Supervisor Rutkowski, aye; Supervisor Largent, aye. Motion carried.

Supervisor Koepke made a motion and Supervisor Rutkowski seconded to exit Closed Session and reconvene into Open Session. Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Rutkowski, aye and Supervisor Largent, aye. Motion carried unanimously. Closed Session exited at 5:59 p.m.

**Reconvene to Open Session immediately following the Closed Session**

Chairman Robert C Hultquist called the meeting to order at 6:00 p.m. Supervisor's present included John Koepke, John Roelandts, Rosie Rutkowski and Terry Largent. Also in attendance were Attorney Bill Chapman, Police Chief James Wallis, Highway Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees please see sign-in sheet.

**Those present stood to recite the Pledge of Allegiance**

**Approve Minutes from Electors meeting November 12, 2019, Special Board Meeting November 12, 2019 and Special Board Meeting November 19, 2019.**

**Correspondence.** - None

**Comments from the Floor on Agenda items or any other items.** - None

**NEW BUSINESS:**

1. **Consider and Act on Contract for Fire & EMS Protection with Western Lakes Fire Department.**
2. **Consider and Act on Town Engineer Fee Schedule.** – Administrator/Planner Herrmann stated the rates have not gone up in over 10 years and Mark, the Town Engineer, did not have a chance to get that new fee schedule to us in time and would like this item to be removed from the agenda and be brought back to the next agenda. The Board agreed to remove this line item and act on it on December 16<sup>th</sup>.
3. **Consider and Act on Ordinance 2019-8; An Ordinance designating the Town Clerk as a designated municipal official to issue operator's licenses.** – Clerk/Treasurer Opitz stated the process would stay the same and Police Chief Wallis would still review and approve the licenses and the Clerk would issue the license right away instead of putting it on the agenda. Attorney Chapman stated the state statute passed a law to allow clerks the ability to do this. Supervisor Roelandts stated he would like to see a list of licenses approved on a monthly basis. Supervisor Roelandts made the motion to approve Ordinance 2019-8; An Ordinance designating the Town Clerk as a designated municipal official to issue operator's licenses. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on Special Event Application for Silver Circle Sports Events, LLC to hold a Lake Country Triathlon on August 1, 2020 from 6:30 a.m. to 2:30 p.m. on Town roads.** – Chief Wallis stated they have been doing this special event over the years and there has never been any problem. Supervisor Koepke made the motion to approve the special event application for Silver Circle Sports Events, LLC to hold Lake Country Triathlon on August 1, 2020 from 6:30 a.m. to 2:30 p.m. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
5. **Chairman Hultquist.** – Nothing to report
6. **Supervisor Reports**

- a. **John Koepke**. – Nothing to report
  - b. **Terry Largent**. – Nothing to report
  - c. **Rosie Rutkowski**. – Nothing to report
  - d. **John Roelandts**. – Nothing to report
7. **Attorney Chapman**. – Nothing to report
  8. **Public Works Superintendent Salzman**. – spoke briefly regarding the oil recycle center and the process of the changes that have taken place.
  9. **Chief Wallis** - Nothing to report
  10. **Administrator/Planner Herrmann**. – Nothing to report
  11. **Clerk/Treasurer Opitz**. – Nothing to report
  12. **Approve Vouchers and Checks**. – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
  13. **Adjourn**. – Supervisor Roelandts made the motion to adjourn at 6:18 p.m. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –  
Lori Opitz, WCMC  
Clerk/Treasurer