

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR BOARD MEETING MINUTES**

December 3, 2018

Chairman Robert C Hultquist called the meeting to order at 6:00 p.m. Supervisors present included John Roelandts, John Koepke, Rosie Rutkowski and Terry Largent. Also in attendance were Attorney Bill Chapman, Police Chief James Wallis, Highway Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees please see sign-in sheet.

Those present stood to recite the Pledge of Allegiance.

Approve Minutes from the October 16, 2018 Regular Town Board Meeting and the October 18, 2018 Budget meeting. – Supervisor Roelandts made the motion to approve the October 16, 2018 Regular meeting and the October 18, 2018 budget meeting minutes as presented. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

Correspondence. – None

Comments from the Floor on Agenda items or any other items. - None

NEW BUSINESS:

1. **Consider and Act preliminary plat for Bayfield Estate for Snyder Farm Development, F&M Snyder Family LLC (owner), Dennis Steinkraus, FDG, LLC (applicant) at W359N6280 Brown Street, Oconomowoc, Wisconsin. Property is described as Lot 1 Certified Survey Map No. 8419, being a part of the NW ¼ of Section 26, T8N, R17E, Town of Oconomowoc. (Tax Key No. OCOT 0534.997).** – Dennis Steinkraus spoke briefly to the Board regarding the preliminary plat and Administrator/Planner Herrmann stated the plan commission has already approved the preliminary plat. Supervisor Largent made the motion to approve the preliminary plat for Bayfield Estate for Snyder Farm Development, F&M Snyder Family LLC (Owner), Dennis Steinkraus, FDG, LLC (applicant) at W359N6280 Brown Street. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on Resolution 2018-16 for the rezoning request (File no. RZ20) of Andrew and Lynda Freseth (owner), N7736478 Saddlebrook Lane, Oconomowoc, WI 53066 and Jon Spheeris (applicant), 125 E. Wisconsin Ave. Suite A, Oconomowoc, WI 53066, to amend the District Zoning Map of the Waukesha County Zoning Code for lands located in the northeast portion of the property from the FLP Farmland Preservation District to the R-1 Residential District to allow the petitioner to create a three-acre parcel which would contain an existing residence on the subject property (Tax Key OCOT 0489.011.0002).** – Supervisor Koepke made the motion to approve Resolution 2018-16 for the rezoning request (File no. RZ20) of Andrew and Lynda Freseth (owner N77W36478 Saddlebrook Lane to amend the district zoning map of the Waukesha County Zoning Code for lands located in the northeast portion of the property from the FLP Farmland Preservation District to the R-1 Residential District to allow the petitioner to create a three-acre parcel which would contain an existing residence on the subject property. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on request of Curtis Selby, W352 N5336 Lake Drive, Oconomowoc, to locate a retaining wall and parking area within the road right-of-way of Lake Drive.** – Administrator/Planner Herrmann explained the request of Curtis Selby and stated Attorney Chapman has prepared a revocable occupancy for the applicant to sign regarding the encroachment of the retaining wall in the right of way. Supervisor Roelandts made the motion to approve the request of Curtis Selby, W352N5336 Lake Drive to locate a retaining wall and parking area within the road right-of-way of Lake Drive subject to him signing the revocable occupancy permit. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on Resolution 2018-15. A resolution to increase the special charge for the solid waste and recycling collection fee.** – Supervisor Roelandts made the motion to approve Resolution 2018-15; a resolution to increase the special charge for the solid waste and recycling collection fee for 2019. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

5. **Consider and Act on adding Gifford Highlands to the Town Wide Garbage and Recycling contract for weekly collection.** – Administrator/Planner Herrmann stated they already have Advanced Disposal and they have their separate bins the only thing different are they paying for the garbage privately. Supervisor Koepke made the motion to approve and add Gifford Highlands to the Town Wide Garbage and Recycling program. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on the special event application for Lake Country Triathlon on August 10, 2019.** – Supervisor Roelandts made the motion to approve the special event application for Lake Country Triathlon on August 10, 2019. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
7. **Consider and Act on the new lease for the Town of Oconomowoc Soccer Park.** – Chairman Hultquist explained the new lease was designed early in the year and was presented to the soccer club, but he has not heard anything from them regarding so he sent a follow up letter asking for a response by the end of December or the Town does have others who are interested in the park. Supervisor Rutkowski made the motion to approve the new lease for the Town of Oconomowoc Soccer Park. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
8. **Consider and Act on Re-Appointment of Town Clerk/Treasurer; Lori Opitz.** – Chairman Robert Hultquist made the motion to re-appoint Town Clerk/Treasurer, Lori Opitz to a two year appointment. Motion carried by unanimous voice vote.
9. **Chairman Hultquist.** – Nothing to report
10. **Supervisor Reports**
 - a. **John Koepke.** – Nothing to report
 - b. **Terry Largent.** – Nothing to report
 - c. **Rosie Rutkowski.** – Nothing to report
 - d. **John Roelandts.** – Nothing to report
11. **Attorney Chapman.** – Nothing to report
12. **Public Works Superintendent Salzman.** – Nothing to report
13. **Chief Wallis** – spoke about the new equipment his department received in helping with house fires. He stated he got to use the new equipment on his neighbor's house the previous week when a fire was starting in the attic – he stated he submitted the equipment in the area of the fire which helped minimize the intensity of the heat and the spread of the fire until the fire department could get there to completely put it out. He said this new equipment helped save his neighbor's house and as a result, the neighbor had minimal damage to the house.
14. **Administrator/Planner Herrmann.** – Reminded the Board that there is a joint meeting with the Plan Commission and the Board on December 17th.
15. **Clerk/Treasurer Opitz**
 - a. **Consider and Act on New/Renewal Operator License applications for Logan Ferrise, Michael Kastner, Nora Ladd, Mitchel Lewis, Kyla Morey, Linda Moroney, Daniel Schroeder, Tia-Lee Taylor, Micah Wood and John Heenan.** – Supervisor Koepke made the motion to approve the new operator licenses for Logan Ferrise, Michael Kastner, Nora Ladd, Mitchel Lewis, Kyla Morey, Linda Moroney, Daniel Schroeder, Tia-Lee Taylor, Micah Wood and John Heenan. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
16. **Approve Vouchers and Checks.** – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Jeffrey Herrmann's approval. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
17. **Adjourn.** – Supervisor Roelandts made the motion to adjourn at 6:25 p.m. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer