

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR BOARD MEETING MINUTES**

December 4, 2023

Chairman Robert C. Hultquist called the meeting to order at 6:15 p.m. The supervisor's present included John Koepke, John Roelandts, Erik Mullett and V.J. Scully. Also in attendance were Police Chief Kristen Wraalstad, Highway Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann, and Clerk/Treasurer Lori Opitz. For additional attendees please see the sign-in sheet.

Those present stood to recite The Pledge of Allegiance

Approve Minutes from Regular meeting on November 20th, 2023. – Supervisor Roelandts made the motion to approve the November 20th regular meeting minutes as presented. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.

Correspondence. - None

Comments from the Floor on Agenda items or any other items. –

Fire Chief Brad Bowen gave his monthly report to the Board.

Shelley Shanklin, W341N4801 E Lindy Lane had some questions for the Board regarding the sewer installation on Lindy Lane, Willow Drive and Jaeckles Blvd.

James Wood, N82W38064 Rolling River Court, explained the reason for the request for a light at Rolling River Court and Mill Street.

OLD BUSINESS:

1. **Consider and Act on sewer installation for Lindy Lane, Willow Drive and Jaeckles Blvd.** – Supervisor Roelandts made the motion to approve moving forward with the sewer installation for Lindy Lane, Willow Drive and Jaeckles Blvd. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.

NEW BUSINESS:

1. **Introduction and official oath of Police Officer Alexander Savaglia for the Town of Oconomowoc.** – Chairman Robert C. Hultquist introduced and gave official oath of Police Officer Alexander Savaglia.
2. **Consider and Act on special event application for Silver Circle Sports Events, LLC to hold Lake Country Triathlon on Town roads on July 27, 2024, from 6:30 a.m. to 2:30 p.m.** – Police Chief Wraalstad stated she has no issues with the request. Supervisor Scully made the motion to approve the special event application for Silver Circle Sports Events, LLC to hold Lake Country Triathlon on Town Roads on July 27, 2024, from 6:00 a.m. to 2:30 p.m. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on special event application for Silver Circle Sports Events, LLC to hold Lake Country Challenge on Town roads on August 31, 2024, from 8:00 a.m. to 11:00 a.m.** – Police Chief Wraalstad stated she has no issues with the request. Supervisor Roelandts made the motion to approve the special event application for Silver Circle Sports Events, LLC to hold Lake Country Challenge on Town Roads on August 31, 2024, from 8:00 a.m. to 11:00 a.m. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on the installation of a pole and light at Rolling River Court and Mill Street.** – Supervisor Koepke made the motion to approve the installation of a pole and light at Rolling River Court and Mill Street. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on using ARPA funds for a skid loader.** – Highway Superintendent Salzman that he received a quote for a new and a used skid loader and the used one is Ixonia's and he is very familiar with it. Supervisor Mullett made the motion to approve using ARPA funds to purchase a used skid loader from Ixonia. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on using ARPA funds for a chipper.** – Highway Superintendent had estimates for a used and a new chipper and said he can work with either one, the new or the used; Supervisor

Koepke stated he should test out both to see what works out for the department. Supervisor Mullett made the motion to approve using ARPA funds for purchasing a chipper based on what Highway Superintendent Salzman feels works best for the department; new or used. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.

7. **Consider and Act on Chairman Hultquist to appoint Election Inspectors for the 2024-2025 Election Cycle (See attached List)**. – Supervisor Roelandts made the motion to approve Chairman Hultquist’s appointment of Election Inspectors for the 2024-2025 Election cycle. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.
8. **Consider and Act on revised/new Building Inspector Contract**. – Building Inspector Mike Sindorf explained to the Board the scenario; Administrator/Planner Herrmann stated he highly recommends the contract. Supervisor Koepke made the motion approve the revised/new Building Inspector Contract with Municipal Contractors LLC. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.
9. **Consider and Act on Resolution 2023-12; A resolution to reduce the established highway street and highway width map for a portion of West Lake Drive**. – Administrator/Planner Herrmann stated that the resolution would be made for the next meeting and asked the Board to approve moving forward with the resolution. Supervisor Roelandts made the motion to approve Resolution 2023-12; A resolution to reduce the established highway street and highway width map for a portion of West Lake Drive. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.
10. **Chairman Hultquist**. – Nothing to report
11. **Supervisor Reports**.
 - a. **John Koepke**. – Nothing to report
 - b. **V.J. Scully**. – stated there was a complaint regarding overgrowth in his area and stated that the Highway Department did an exceptional job in cleaning up the area.
 - c. **Erik Mullett**. – Nothing to report
 - d. **John Roelandts**. – Nothing to report
12. **Public Works Superintendent Salzman**. – Stated the Brine Maker is working out well and the recent snow fall they worked during regular hours to put it down, which in turn, cut down tremendously on overtime from the department.
13. **Chief Wraalstad**. – Nothing to report
14. **Administrator/Planner Herrmann**. – Nothing to report
15. **Clerk/Treasurer Opitz**. – Reported that over half of the tax key files have been imaged.
16. **Approve Vouchers and Checks**. – Supervisor Mullett made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann’s approval. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.
17. **Adjourn**. – Supervisor Roelandts made the motion to adjourn at 7:06 p.m. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer