

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR BOARD MEETING MINUTES**

December 6, 2021.

The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (DPW Building & Utility District)

The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Police Department, Highway Department and Clerks Office)

Supervisor Roelandts made the motion and Supervisor Rutkowski seconded to go into Closed Session at 5:03 p.m. Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Rutkowski, aye; Supervisor Largent, aye. Motion carried.

Supervisor Roelandts made a motion and Supervisor Rutkowski seconded to exit Closed Session and reconvene into Open Session. Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Rutkowski, aye and Supervisor Largent, aye. Motion carried unanimously. Closed Session exited at 6:20 p.m.

Reconvene into Open Session at 6:00 P.M.

Chairman Robert C. Hultquist called the meeting to order at 6:21 p.m. Supervisor's present included John Koepke, John Roelandts, Rosie Rutkowski and Terry Largent. Also in attendance were Attorney Tracy Murn, Police Chief Kristen Wraalstad, Highway Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees please see sign-in sheet.

Those present stood to recite The Pledge of Allegiance

Approve Minutes from regular Board meeting November 1, 2021 & November 9, 2021. – Supervisor Rutkowski made the motion to approve the regular Board Meeting minutes from November 1st and November 9th as presented. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

Correspondence. – None

Comments from the Floor on Agenda items or any other items. - None

NEW BUSINESS:

1. **Consider and Act on employee compensation.** – Supervisor Koepke made the motion to approve the employee compensations. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on special event request for Silver Circle Sports Events, LLC to hold Lake Country Triathlon on Town roads on July 30, 2022 from 6:30 a.m. to 2:30 p.m.** – Supervisor Roelandts made the motion to approve the special event request for Silver Circle Sports Events LLC to hold Lake Country Triathlon on Town roads on July 30, 2022 from 6:30 a.m. to 2:30 p.m. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
3. **Discussion on A.R.P.A funds.** – Administrator/Planner Herrmann spoke to the Board regarding these funds and what it could be used for and the time line they had to use the funds.
4. **Discussion/Update on Garbage contract.** – Administrator/Planner Herrmann spoke to the Board that he is currently working getting numbers for a contract and will present them at a future meeting.
5. **Discussion on possible Town Referendum.** – Administrator/Planner Herrmann stated that he has worked with Police Chief Wraalstad, Highway Superintendent Salzman and Clerk/Treasurer Opitz in figuring out numbers for the next few years; he said they are all doing a tremendous job at keeping costs down, but the reality is that the levy limit only goes up about \$20,000 a year at max and the reality is

everything else is going up to and the Town will need to ask the taxpayers for money to help cover the rising costs.

6. **Consider and Act on the “in kind” donation to Crosspoint Church.** – Clerk/Treasurer Opitz stated that Crosspoint Church has really worked out well for holding the elections there and that they have been very accommodating when elections are held there like cleaning before we get there, supplying coffee, napkins, plates and hand sanitizer and cleaning the building themselves the day after the election. Supervisor Roelandts made the motion to approve giving Crosspoint Church \$2000.00 for the 2021 and elections and that same amount for 2022. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
7. **Consider and Act on “No Parking” and “Bow Hunting” signs on Park Street.** – Administrator/Planner Herrmann stated a resident is requesting that a no parking sign be installed in the area because there is hunting allowed there because it is Town property and the Town recently installed a sign that stated “Bow Hunting Only”, but unfortunately someone took it. After a brief discussion, Supervisor Koepke made the motion to approve reinstalling a new “Bow Hunting Only” sign, but not a “No Parking” sign. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.
8. **Chairman Hultquist to appoint Election Inspectors for the 2022-2023 Election Cycle (See attached list)** – Chairman Robert C. Hultquist made the request to the Board to appoint the list of election inspectors for the 2022-2023 election cycle. Supervisor Roelandts made the motion to approve the request of Chairman Robert C. Hultquist to appoint the list of election inspectors for the 2022-2023 election cycle. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
9. **Supervisor Reports.**
 - a. **John Koepke.**
 - b. **Terry Largent.** – Nothing to report
 - c. **Rosie Rutkowski.** – Nothing to report
 - d. **John Roelandts.** – Nothing to report
10. **Public Works Superintendent Salzman.** – Nothing to report
11. **Chief Wraalstad.** – Stated that she just hired a new police officer that is set to start in the middle of January.
12. **Administrator/Planner Herrmann.** – Stated that he will be getting a survey done of the Highway K cemetery to open up the new section because with the advertisement in the newsletter, he has gotten a lot of people interested in purchasing.
13. **Clerk/Treasurer Opitz.** – Nothing to report
14. **Approve Vouchers and Checks.** – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann’s approval. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.
15. **Adjourn.** – Supervisor Roelandts made the motion to adjourn at 7:00 p.m. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer