

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS  
REGULAR BOARD MEETING MINUTES**

**December 7, 2020**

**The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Snyder Farms)**

**The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Police Department, Highway Department and Clerk's Office)**

Supervisor Roelandts made the motion and Chairman Hultquist seconded to go into Closed Session at 5:34 p.m... Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Rutkowski, aye; Supervisor Largent, aye. Motion carried.

Supervisor Roelandts made a motion and Supervisor Rutkowski seconded to exit Closed Session and reconvene into Open Session. Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Rutkowski, aye and Supervisor Largent, aye. Motion carried unanimously. Closed Session exited at 6:01 p.m.

**Reconvene to Open Session immediately following the Closed Session**

Chairman Robert C Hultquist called the meeting to order at 6:02 p.m. Supervisor's present included John Koepke, John Roelandts, Rosie Rutkowski and Terry Largent. Also, in attendance were Police Chief James Wallis, Highway Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees please see sign-in sheet.

Those present stood to recite The Pledge of Allegiance

**Approve Minutes from regular Board meeting October 19, 2020.** – Supervisor Largent made the motion to approve the October 19, 2020 minutes as presented. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

**Correspondence.** – Nothing

**Comments from the Floor on Agenda items or any other items.**

Jim Roche a plan commission member, stated he was a little concerned regarding the agenda line item #2 under the consent agenda; he was concerned about the time of the race.

Gary Fehr on Amy Lane, asked what the status of the Snyder Farm possibly being part of the City and the surrounding area becoming the City. Administrator/Planner Herrmann stated that the City is not really interested in the area and in order for the surrounding houses being annexed, he told him that the property owner would have to sign paper work in order for that to happen.

**CONSENT AGENDA:**

1. Consider and the special event application for Silver Circle Sports Events to hold the Lake Country Challenge on August 28, 2021` from 7:00 a.m. to 9:00 p.m.
2. Consider and Act on the special event application for Silver Circle Sports Events to hold the Lake Country Triathlon on July 31, 2021 from 6:30 a.m. to 2:30 p.m.
3. Consider and Act on final payment to Payne & Dolan in the amount of \$10,000.00 for the 2020 road project.

Supervisor Koepke made the motion to remove line item #2 of the consent agenda and approve the rest of the consent agenda. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

#### **NEW BUSINESS:**

1. **Chief Bowen's Report.** – Chief Bowen gave his report
2. **Discussion from Tim Clark regarding Police Service in the Village of Lac La Belle.** – Tim Clark spoke to the Board regarding the police service coverage for the Village of Lac La Belle.
3. **Consider and Act on Employee Compensation.** – Supervisor Koepke made the motion to approve the employee compensations that were discussed during closed session. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on Resolution 2020-9; A resolution increasing the special charge for solid waste and recycling collection fee for 2021.** – Supervisor Rutkowski made the motion to approve resolution 2020-9; A resolution increasing the special charge for solid waste and recycling collection fee for 2021. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on Ordinance 2020-2; An Ordinance to Amend §238-8 of the General Code of Ordinances of the Town of Oconomowoc relating to sewer connection fees.** – Administrator/Planner Herrmann stated right now the connection fee is at \$16,800 and was set for five years and this new ordinance will allow the amount to stay the same for the next five year. Supervisor Koepke made the motion to approve Ordinance 202-2; A ordinance to amend the general coded of ordinances of the Town relating to sewer connection fees. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on snowplowing dead-end roads in the Town.** – Highway Superintendent Salzman provided pictures of the dead-ends roads that are causing issues when plowing and the Town not having the ability to turn around in people's drive-ways anymore because the residents do not want it anymore. Supervisor Koepke made the motion to approve having a meeting with the residents on these roads to explain the situation to them regarding allowing the Town to have the ability to turn around in their driveway while plowing. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
7. **Consider and Act on the Waukesha County Mutual Aid Agreement.** – Supervisor Largent made the motion to approve the Waukesha County Mutual Aid Agreement. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
8. **Consider and Act on the "in kind" donation to Western Lakes Fire Department.** – Supervisor Roelandts made the motion to approve/donate \$15,000.00 to the Western Lakes Fire Department. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
9. **Consider and Act on the "in kind" donation to Municipal Court in the amount of \$400.00.** – Supervisor Koepke made the motion to approve/donate \$400.00 to the Municipal Court. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
10. **Consider and Act on the "in kind" donation to Crosspoint Church.** – Administrator/Planner Herrmann explained how this has really worked for the Town in regards to using the facility for elections and how accommodating they have been and Clerk/Treasurer stated the same. Supervisor Roelandts made the motion to approve/donate \$2000.00 to Crosspoint Church. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
11. **Consider and Act on Re-Appointment of Town Clerk/Treasurer; Lori Opitz.** – Chairman Hultquist stated he doesn't have anything bad to say other than she is awesome and he has the authority to appoint 1, 2 or a 3 year and he was going to take the opportunity to reappoint to a three year. Supervisor Roelandts made the motion to approve the re-appointment of Town Clerk/Treasurer Opitz to a three year. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
12. **Consider and Act on contract extension for Jeff Herrmann, Town Administrator/Planner.** – Chairman Hultquist stated Jeff Herrmann is the Town and the Board just simply helps him with that and if it wasn't for him, he would not be here. Chairman Hultquist stated he was going to take the opportunity to extend Administrator/Planner Herrmann's contract for the next three years. Supervisor Roelandts made the motion to approve the three-year contract extension for Jeff Herrmann. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
13. **Chairman Hultquist.** – Nothing to report
14. **Supervisor Reports.**
  - a. **John Koepke.** – took the moment to thank all the department heads and the employees for working as hard as what they did and the challenges, they had faced with the COVID issues throughout the year.
  - b. **Terry Largent.** – Nothing to report

- c. **Rosie Rutkowski**. – Nothing to report
  - d. **John Roelandts**. – wanted to take the opportunity to state the Town was on Channel 6 on election day and it was stated that the Town was doing an awesome job for the residents of the Town.
15. **Public Works Superintendent Salzman**. – Nothing to report
  16. **Chief Wallis** – Spoke briefly regarding the police coverage in Lac La Belle
  17. **Administrator/Planner Herrmann**. – Nothing to report
  18. **Clerk/Treasurer Opitz**. – Nothing to report
  19. **Approve Vouchers and Checks**. – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
  20. **Adjourn**. – Supervisor Roelandts made the motion to adjourn at 6:40 p.m. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –  
Lori Opitz, WCMC  
Clerk/Treasurer