

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS  
REGULAR BOARD MEETING MINUTES**

**Monday, December 16, 2019 at 5:30 p.m.**

**The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Clerks Office, Police Department & Highway Department)**

Supervisor Roelandts made the motion and Supervisor Rutkowski seconded to go into Closed Session at 5:30 p.m. Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Rutkowski, aye; Supervisor Largent, aye. Motion carried.

Supervisor Roelandts made a motion and Supervisor Rutkowski seconded to exit Closed Session and reconvene into Open Session. Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Rutkowski, aye and Supervisor Largent, aye. Motion carried unanimously. Closed Session exited at 5:38 p.m.

**Reconvene to Open Session immediately following the Closed Session**

Chairman Robert C Hultquist called the meeting to order at 5:39 p.m. Supervisor's present included John Koepke, John Roelandts, Rosie Rutkowski and Terry Largent. Also in attendance were Attorney Bill Chapman, Police Chief James Wallis, Highway Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees please see sign-in sheet.

Those present stood to recite the Pledge of Allegiance

**Special order of Business at 6:00 p.m. – Presentation by Phil Cosson from Ehlers on possible T.I.F District**

Chairman Robert Hultquist started with the Town Board agenda and then came back to this line item at 5:58 p.m. for Phil Cosson to give his presentation. Mr. Cosson's gave his presentation to the Board regarding the T.I.F.

**NEW BUSINESS:**

1. **Consider and Act on Employee Compensation.** – Supervisor Koepke made the motion to approve the employee compensations that were presented during the closed session. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on Contract for Fire & EMS Protection with Western Lakes Fire Department.** – Administrator/Planner Herrmann stated the current contract that was presented covered the corrections that the Board discussed at the previous meeting. Supervisor Koepke made the motion to approve the contract for Fire & EMS Protection with Western Lakes Fire Department. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on Town Engineer Fee Schedule.** – Administrator/Planner Herrmann stated they have not raised the fees for about 15 years. Supervisor Rutkowski made the motion to approve the Town Engineer Fee Schedule for 2020. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on Resolution 2019-18; A Resolution for the rezoning request (RZ48) of Jon Spheeris, 175 E. Wisconsin Avenue, Suite A, Oconomowoc, Wisconsin 53066, for property owned by Ireland Farms, LLC, 3891 Schefflera Drive, North Fort Myers, FL 33917-2043, to amend the District Zoning Maps of the Waukesha County Shoreland and Floodland Protection Ordinance and the Waukesha County Zoning Code from the A-T Agricultural Transition District to the R-2 Residential District to allow a single-family residential subdivision on the approximately 46.8 acre parcel. The property is located in part of the W ½ of the SW ¼ of Section 24, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at N67W34891 C.T.H. K. (Tax Key No. OCOT 0527.997.004)** – Supervisor Roelandts made the motion to approve Resolution 201-18; A resolution for the rezoning request of Jon Spheeris, for the property owned by Ireland Farms to amend the District Zoning map for the Waukesha County Shoreland and

Floodland Protection Ordinance from the –T Agricultural Transition District to the R-2 Residential District to allow a single-family residential subdivision on approximately 46.8 acre parcel per the Plan Commission recommendations. Supervisor Largent seconded the motion. Motion carried by a 4-1 vote with Supervisor Koepke opposing. Motion carried.

5. **Consider and Act on Resolution 2019-19; A Resolution approving the Municipal Court Budget for 2020.** – Attorney Bill Chapman spoke briefly regarding the Municipal Court Budget. Supervisor Koepke made the motion to approve Resolution 2019-19; A Resolution approving the Municipal Court Budget for 2020. Supervisor Rutkowski seconded the motion. Motion carried by unanimous vote.
6. **Chairman Hultquist to appoint Election Inspectors for the 2020-2021 Election Cycle (See attached list)** – Chairman Hultquist asked for a motion to approve the list of Election Inspectors, but noted that George Chromy be removed as an inspector. Supervisor Roelandts made the motion to approve the election inspectors as listed. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
7. **Supervisor Reports.**
  - a. **John Koepke.** – Nothing to report
  - b. **Terry Largent.** – Nothing to report
  - c. **Rosie Rutkowski.** – Nothing to report
  - d. **John Roelandts.** – Nothing to report
8. **Attorney Chapman.** – Nothing to report
9. **Public Works Superintendent Salzman.** – Nothing to report
10. **Chief Wallis** – Spoke briefly regarding going to WCC for the dispatch services
11. **Administrator/Planner Herrmann.** – Spoke briefly regarding the new oil recycles center and the job that Sam and Jason did with the new center.
12. **Clerk/Treasurer Opitz.** – Nothing to report
13. **Approve Vouchers and Checks.** – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
14. **Adjourn.** – Supervisor Roelandts made the motion to adjourn at 6:28 p.m. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –  
Lori Opitz, WCMC  
Clerk/Treasurer