

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS  
REGULAR BOARD MEETING MINUTES**

**December 17, 2018**

Chairman Robert C Hultquist called the meeting to order at 5:30 p.m. Supervisors present included John Roelandts, John Koepke, Rosie Rutkowski and Terry Largent. Also in attendance were Attorney Bill Chapman, Police Chief James Wallis, Highway Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees please see sign in sheet.

Those present stood to recite the Pledge of Allegiance

**Approve Minutes from the Regular Town Board Meeting on December 3, 2018.** – Supervisor Koepke made the motion to approve the December 3, 2018 minutes as presented. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

**Correspondence.** – None

**Comments from the Floor on Agenda items or any other items.** - None

**NEW BUSINESS:**

1. **Consider and Act 2019 Fee Schedule.** – Clerk/Treasurer Opitz stated the only change on the fee schedule was an increase in his planner fees from \$95.00 to \$100.00 and everything else stayed the same. Supervisor Rutkowski made the motion to approve the 2019 fee schedule. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on Special Event Application request for Oconomowoc Rotary club to hold an Oconomowoc Brewfest at the Okauchee Lions Park on March 2, 2019 from 5:00 p.m. to 9:00 p.m.** – Supervisor Roelandts made the motion to approve the special event application request for Oconomowoc Rotary club to hold an Oconomowoc Brewfest at the Okauchee Lions Park on March 2, 2019 from 5:00 p.m. to 9:00 p.m. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on Temporary Class B License request for Oconomowoc Rotary club to hold an Oconomowoc Brewfest at the Okauchee Lions Park on March 2, 2019 from 5:00 p.m. to 9:00 p.m.** – Supervisor Roelandts made the motion to approve the Temporary Class B license request for Oconomowoc Rotary club to hold an Oconomowoc Brewfest at the Okauchee Lions Park on March 2, 2019 from 5:00 p.m. to 9:00 p.m. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on the 2019 fire department contract with Okauchee.** – Administrator/Planner Herrmann stated he would like to amend some of the wording in the contract and would also like to see the approval date changed to July 1<sup>st</sup> of the year and not was in currently in the contract. Supervisor Roelandts made the motion to approve the 2019 fire department contract with Okauchee subject the changes. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on the 2019 fire department contract with Ashippun.** – Administrator/Planner Herrmann stated the contract is the same as the 2018 contract. Supervisor Koepke made the motion to approve the 2019 fire department contract with Ashippun. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on the 2019 fire department contract with Stone Bank.** – Administrator/Planner Herrmann stated he would like to see some of the contact change to: show exhibits A & B were not provided, that section 5.6 refers to an Inter-Governmental Committee, but it is not defined who it is, that Section 5.7 refers to Dean Richards, however, he is no longer in Wisconsin and his name should be removed and Section 8 should show the Town Board receive a receipt after the purchase of any capital equipment. Supervisor Koepke made the motion to approve the 2019 fire department contract with Stone Bank subject to the changes that Administrator/Planner Herrmann recommended. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
7. **Chairman Hultquist.** – Nothing to report
8. **Supervisor Reports.**
  - a. **John Koepke.** – Wished everyone a Happy Holiday

- b. **Terry Largent.** – Stated he was at the Lac La Belle Management and the committee was confused with the situation with the golf course
  - c. **Rosie Rutkowski.** – Reported that a Town resident thanked her and the Board for keeping the taxes so low in the Town
  - d. **John Roelandts.** – Received a compliment regarding the police officers response to a call a house the other day
9. **Attorney Chapman.** – Nothing to report
10. **Public Works Superintendent Salzman.** – Installed the dangerous curve ahead sign in Okauchee by Foolery's.
11. **Chief Wallis** – Nothing to report
12. **Administrator/Planner Herrmann.** – Nothing to report
13. **Clerk/Treasurer Opitz.**
- a. **Consider and Act on New/Renewal Operator License applications for John Heenan, Sara Kowalk and Kaleigh Emons.** – Clerk/Treasurer Opitz stated Police Chief Wallis has approved all of the licenses. Supervisor Rutkowski made the motion to approve the new operator licenses for John Heenan, Sara Kowalk and Kaleigh Emons. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
14. **Approve Vouchers and Checks.** – Clerk/Treasurer Opitz stated she would like the approval of the invoice from Ewald for the purchase of a squad car in the amount of \$15,449.00 that was just received today and needs to be paid tomorrow in the weekly check run. Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval as well as the check for Ewald for the squad car. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
15. **Adjourn.** – Supervisor Roelandts made the motion to adjourn at 5:50 p.m. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –  
Lori Opitz, WCMC  
Clerk/Treasurer