

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
SPECIAL MEETING MINUTES
June 29, 2010**

Chairman Hultquist called the meeting to order at 7:30 AM. Supervisor's present, John Koepke, Brian Wiemer, Janis Husak, and John Roelandts. Those also present included Tom Champeau, Dennis Robus, Attorney G. William Chapman, Clerk/Treasurer Lesser, Administrator/Planner Herrmann, Building Inspector Mike Sindorf, and Ashippun Fire Chief Deonne Eske.

Those present stood to recite the Pledge of Allegiance.

Correspondence: None

Comments from the Floor on Agenda items or any other items: None

Public hearing on application for renewal Class B Liquor License. The Licensee to be heard is as follows:

1. Cody Inc.; W360N8739 Brown St-Diane Champeau, Agent

Attorney Chapman read the reason that the Board has convened, in regards to State Statute 125.12(3) to consider not renewal of license for Cody Inc. had a couple of deficiencies, personal property taxes and real estate taxes, I think that's all taken care of. At the June 21st meeting information came before the Board that there were still some deficiencies with the premises and the Building Inspector was here that night and informed us. The Clerk and I put together the notice and complaint, and scheduled the meeting for this morning. Under 125.12(3) a licensee is entitled to a hearing, can you hear me? On the non-renewal, they have to be notified of the time of the hearing and this particular case we served the complaint detailing the defects. Here the issue is a safety violations in the kitchen. Possible resolution has been discussed, it's not unusual for inspectors to find a defect on the premise, these are serious not necessarily due to any fault of the operator but because of the longevity of the facilities been in there three years, so with the help of the Building Inspector and the licensee, I met with them yesterday and someone has submitted a bid to do the work that has to be done. Possible resolution would be to grant the license subject to the work being completed, if the Board agrees no hearing would be necessary under 125.12(3). The licensee has a bid from County Wide Extinguishers Inc was submitted Monday for \$20,500 for the basic correction of the kitchen facilities and what is marked on this bid is important information, customer is responsible for contracting a certified electrician, plumber and roofer for the installation. You will need to contract a licensed electrician before County Wide Extinguishers Inc arrives on day one, will need to disconnect lights and exhaust blower they will also need to tear out the existing electrical and do the breaker work for the install. Appliances under the hood need to be removed to the side of the kitchen, they recommend getting your appliances cleaned while they are moved out. Plumber will make the hook up for the gas for the fresh air unit. This is a three day job. Attorney Chapman stated that he has talked repeatedly with Tom & Diane over the last few days, they have asked for a limited amount of time to obtain the bids for the additional work that needs to be completed. Attorney Chapman stated that he prepared the resolution to grant them the license while the work is being completed. If adopted, no hearing would be necessary. Attorney Chapman read the resolution, listing the following conditions:

1. That the licensee submit to the Town of Oconomowoc Building Inspector Michael Sindorf on or before Tuesday July 6th 2010, an accepted bid which constitutes a contract between the vendor (whoever that may be) and Cody Inc to correct all safety deficiencies in the kitchen facilities.
2. That Cody Inc may not operate the kitchen facilities including but not limited to the broasters, which when in operation are not within the limits, are the most serious defect they need to make a 5 foot hood and place appliance under it that they use for cooking. broasters are not to be used until repairs have been made.
3. That Cody Inc may not operate any additional kitchen facilities that the Building Inspector declares to be unsafe, while making the necessary repairs and replacements, in addition to those

setforth in paragraph 2 above. That Cody Inc must complete all necessary repairs, replacements and modifications of the kitchen facilities and have the Building Inspector approve the same by September 30th 2010.

Attorney Chapman stated that Cody Inc should keep the Building Inspector up to date on the progress. Chairman Hultquist stated that if this date is not going to work we can revisit it.

Supervisor Koepke made the motion to adopt the resolution and approve the issuance of the license with a deadline date of September 30, 2010. At least one bid needs to be submitted to the Building Inspector by July 10, 2010. Supervisor Roelandts seconded the motion. Motion carried unanimously.

OLD BUSINESS: None

NEW BUSINESS:

1. **Consider and Act on holding tank permit for Joyce A Page Family Trust-OCOT0531-039:** Supervisor Husak made a motion to approve the holding tank permit submitted for Joyce A Page Family Trust, OCOT0531-039. Supervisor Roelandts seconded the motion. Motion carried unanimously.
2. **Chairman Hultquist:** John Wanda made a complaint about Road O. The Quinets will not sign the agreement allowing the Town an easement on their property as it is in the present state. Chairman Hultquist gave Payne & Dolan permission to proceed with starting the work. Attorney Chapman stated that he has received a verbal agreement from the Quinets, but when it was time to sign the written agreement they would not. It was agreed that the Town should proceed with the project, and if an agreement would be signed the project can be changed to accommodate that plan. If the agreement does not get signed then the water will sit on the Quinet's property.
3. **Supervisor Reports**
 - a. **John Koepke:** Informed the Board that a press release indicated that the Town's of Oconomowoc and Ashippun were approved for the AEA zone.
 - b. **Brian Wiemer:** Stated that he had concerns that brush was being dumped in the ditch next to the Kiltie. That he received a complaint about Tom's Auto in Okauchee, too many vehicles, it looks bad. Administrator/Planner Herrmann stated that the County has sent a letter to Tom's Auto and they are working on notifying them of violations. Supervisor Wiemer also stated that he received a complaint about a duplex on Mary Lane where rubbish is being allowed to accumulate and that the weeds and grass are knee high. Administrator/Planner Herrmann stated that we can look into this.
 - c. **Janis Husak:** Supervisor Husak also received a complaint about the brush being dumped at the Kiltie. Supervisor Husak also questioned the duplex across from the BP gas station having huge pile of branches, has concerns that they may burn it.
 - d. **John Roelandts:** Nothing
4. **Clerk/Treasurer Lesser**
 - a. **Consider and Act on Renewal Operator License applications for Tanya Luebke, Alyssa Carl, Jennifer Hargarten, Megan Strube, Amanda Wiedmeyer, Angie Hans, Kathleen Koceja, and Tanya Thomas:** Supervisor Husak made a motion to approve the operator license applications with a stipulation that Chief Wallis recommends a license for Tanya Thomas. Supervisor Wiemer seconded the motion. Motion carried unanimously.
 - b. **Consider and Act on New Operator License applications for Emily Griffin and Melanie Braam:** Supervisor Wiemer made a motion to approve the new operator license applications. Supervisor Roelandts seconded the motion. Motion carried unanimously.
5. **Adjourn:** Supervisor Roelandts made a motion at 8:11 AM to adjourn. Supervisor Husak seconded the motion. Motion carried unanimously.

Respectfully Submitted,

Jo Ann Lesser, WCMC
Clerk/Treasurer