

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS**  
**REGULAR MEETING**  
**January 18, 2010**

Chairman Robert Hultquist called the meeting to order at 6:00 PM. Supervisors present included John Koepke, Brian Wiemer, Janis Husak, and John Roelandts. Also present included Attorney G. William Chapman, Clerk/Treasurer Jo Ann Lesser, Administrator/Planner Jeffrey Herrmann, Highway Superintendent Owen Salzman, and Police Chief James Wallis. There were also ten other people in the audience.

All those present stood to recite the Pledge of Allegiance.

Supervisor Koepke made a motion to approve the January 4, 2010 Town Board meeting minutes. Supervisor Wiemer seconded the motion. Motion carried unanimously.

**Correspondence:** Chairman Hultquist read a letter from Attorney Dan Vliet regarding to his departure from the Davis & Kuelthau Law firm and starting a new firm. Chairman Hultquist asked that this item be placed on the next agenda.

**Comments from the Floor on Agenda items or any other items:** Barb Pinter expressed sadness to the Board in that a lighting ordinance has not been enacted yet. Ms. Pinter stated that she has been working on this matter since 2004, and she is sad that it's January of 2010 and still no ordinance has been enacted. Ms. Pinter urges the Board to adopt an ordinance that will impact the environment and especially the night sky.

Bob Thelen questioned the Board on the tax levy and wants clarification on how his property was taxed. Administrator/Planner Herrmann stated that he would contact Mr. Thelen to go over his questions and concerns.

**OLD BUSINESS:**

- 1. Consider and Act on the Joint AEA application between the Town of Oconomowoc and Town of Ashippun:** Bob Gunther explained the application to the Board and those present at the meeting. Supervisor Wiemer made a motion to approve the Town of Oconomowoc join with the Town of Ashippun in the application for the AEA area. Supervisor Roelandts seconded the motion. Supervisor Koepke abstained from the discussion and the vote due to his involvement in the program. Motion carried unanimously.
- 2. Consider and Act on reducing the Established Road Right of Way of Road P from 66 feet to 30 feet:** The Board felt that a more comfortable reduction of the right-of-way would be from 66 feet to 45 feet rather than the 30 feet being requested. Superintendent Salzman and Administrator/Planner Herrmann discussed this issue and felt that the recommendation to the Board should be to reduce the right-of-way to 45 feet. Supervisor Husak made a motion to direct Attorney Chapman to create a resolution to reduce the right-of-way from 66 feet to 45 feet on Road P. Supervisor Roelandts seconded the motion. Motion carried unanimously.

**NEW BUSINESS:**

- 1. Consider and Act on ordinance to establish no parking designation on Oakdale portion of Road J:** Supervisor Husak made a motion to adopt the ordinance establishing a no parking designation on the Oakdale portion of Road J. Supervisor Wiemer seconded the motion. Motion carried unanimously.
- 2. Consider and Act on Resolution to Oppose DOR County Assessment Proposal:** Administrator/Planner Herrmann stated that Rick Stadlerman of the Wisconsin Town's Association has opposed this proposal. Supervisor Roelandts made a motion to approve the resolution opposing the State of Wisconsin Department of Revenue County assessment proposal. Supervisor Husak seconded the motion. Motion carried unanimously.
- 3. Consider and Act on Zoning Amendment Request for Mary Kosalos – N53 W35994 West Lake Drive (OCOT 0570.995):** Supervisor Roelandts made a motion to approve the zoning amendment with a limit of five (5) years. Supervisor Husak seconded the motion. Motion carried unanimously.
- 4. Consider and Act on Zoning Amendment Request for Mary Kosalos – N53 W35994 West Lake Drive (OCOT 0570.996):** Supervisor Roelandts made a motion to approve the zoning amendment with a limit of five (5) years. Supervisor Koepke seconded the motion. Motion carried unanimously.
- 5. Consider and Act on Change Order No. 1 for Manhole Rehabilitation Project - \$525.00:** Supervisor Husak made a motion to approve change order number one (1). Supervisor Wiemer seconded the motion. Motion carried unanimously.
- 6. Consider and Act on Final Payment to Midwest Trenchless Technologies - \$1,863.75:** Supervisor Wiemer made a motion to approve the final payment to Midwest Trenchless Technologies. Supervisor Roelandts seconded the motion. Motion carried unanimously.
- 7. Consider and Act on Final Payment to Ruckert & Mielke for Manhole Rehabilitation Project – \$10,674.47:** Supervisor Koepke made a motion to approve final payment to Ruckert & Mielke for the manhole rehabilitation project. Supervisor Husak seconded the motion. Motion carried unanimously.
- 8. Consider and Act on Establishing Town Policy to mandate all Utility Bills be Placed in Property Owners Name:** Attorney Chapman, Chairman Hultquist, and Administrator/Planner Herrmann will go over this issue. This item will be placed on the next agenda.

9. **Consider and Act on Community Insurance Corporation renewal for Town liability, bonding, and workmans compensation:** Supervisor Husak made a motion to approve the insurance renewal premiums for 2010. Supervisor Wiemer seconded the motion. Motion carried unanimously.
10. **Consider and Act on Application for Waste Management and Veolia to Collect and Transport Waste in the Town of Oconomowoc:** This item was tabled to the next meeting.
11. **Consider and Act on request of Allen Runyard to have weight limit restrictions waived for his Agricultural Use:** Mr. Runyard is concerned about the deliveries to his farm once weight limits are imposed on Town roads, he would like to receive a waiver from having to comply with the weight limits. Attorney Chapman wants to go over the ordinances and wants to meet with Administrator/Planner Herrmann. This item was tabled to the next meeting.
12. **Consider and Act on creating interview committee for Deputy Treasurer position:** The Board decided that the interviewers will be the usual people. The Board will approve the appointment. Attorney Chapman stated that according to state statutes the Town Clerk has the authority to appoint their own deputies without Board approval, but did state that the Town Clerk would more than likely want the Town's input before making such an appointment, and this was confirmed by Clerk/Treasurer Lesser.
13. **Chairman Hultquist-None**
14. **Supervisor Reports**
  - a. **John Koepke-**Asked about the lighting of the American Flag at Town Hall, it was noticed that there was no light shining on it. It was noted that the ruling for lighting flags has changed and there is no more need to light an American Flag at night. But there was some concern that by not lighting the flag this could be considered disrespectful to the flag.
  - b. **Brian Wiemer-None**
  - c. **Janis Husak-None**
  - d. **John Roelandts-None**
15. **Attorney Chapman-None**
16. **Highway Superintendent Salzman**
  - a. **Consider and Act on acquisition of old Oconomowoc Landscape Supply Building:** Superintendent Slazman was able to obtain a quote to dismantle, move and reassemble the offered building, it came in about \$100,000. The consensus of the Board was that this was more than the Town could afford at this time. The Clerk/Treasurer was instructed to write a nice letter of refusal.
17. **Police Chief Wallis**
  - a. **Consider and Act on Carryover of Vacation – Bautz & Wallis:** Chief Wallis explained that due to the circumstances of Officer Luicks death, vacation time for himself (24 hours) and Office Bautz (16 hours) were unable to be used before the end of the year. Supervisor Husak made a motion to approve the carry-over of hours for Chief Wallis and Officer Bautz. Supervisor Wiemer seconded the motion. Motion carried unanimously.
18. **Administrator/Planner Herrmann**
  - a. **Consider and Act on attendance at Employee Handbook seminar (Herrmann & Hultquist):** Supervisor Wiemer made a motion to approve paying the \$25 attendance fee for Chairman Hultquist and Administrator/Planner Herrmann to attend the seminar. Supervisor Roelandts seconded the motion. Motion carried unanimously.
  - b. **Discussion on EOne Pump Storage:** Administrator/Planner Herrmann stated that the Town is paying \$1,000 a month for storage of the pumps that have not been installed yet, and felt that the Town could find somewhere else a little cheaper to store them maybe even on Town property. Administrator/Planner Herrmann will discuss this with Superintendent Salzman to see where the pumps can be stored.
19. **Clerk/Treasurer Lesser**
  - a. **Consider and Act on Operator License application for Brittany Lane:** Supervisor Husak made a motion to approve the operator license for Brittany Lane. Supervisor Roelandts seconded the motion. Motion carried unanimously.
20. **Approve Vouchers and Checks**
  - a. **Approve Tax Refund checks per the list:** Supervisor Wiemer made a motion to approve vouchers and checks including tax refunds subject to Administrator/Planner Herrmann's approval. Supervisor Koepke seconded the motion. Motion carried unanimously.
21. **Adjourn-**Supervisor Roelandts made a motion to adjourn at 7:13 PM. Supervisor Husak seconded the motion. Motion carried unanimously.

Respectfully submitted,

Jo Ann Lesser, WCMC  
Clerk/Treasurer