

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS**  
**MEETING MINUTES**  
**April 19, 2010**

Chairman Hultquist called the meeting to order at 6:00 p.m. Town Officials and employees present include, Chairman Hultquist, Supervisor's Koepke, Wiemer, Husak, and Roelandts, Town Attorney G. William Chapman, Administrator/Planner Herrmann, Police Chief Wallis, Highway Superintendent Salzman, Lt. Russell Paar, and Clerk/Treasurer Lesser. Also in attendance Mary Hultquist, Mark Mickelson from Yaggy Colby & Associates, Charles and Bonnie Case, Carol Uebelacker, Jim Doxtater, and Brain Bolan.

Those present stood to recite the Pledge of Allegiance.

Supervisor Husak made a motion to approve the March 15, 2010 Town Board meeting minutes. Supervisor Wiemer seconded the motion. Motion carried unanimously.

**Correspondence:** Clerk/Treasurer Lesser read a letter from Helen Nevin of N52W35347 Lighthouse Lane. Regarding her displeasure in the rate increase for the 2010 quarterly sewer utility billing.

A second letter received from Jim and Karen Rudolph of W376N6925 Mallard Lane was read. The letter extended their gratitude in the Town's action of not allowing the building of a cellular phone tower on Hwy K.

**Comments from the Floor on Agenda items or any other items:** Mark Mickelson stated that with the stream restoration project, he has talked with a member of the Lac La Belle Lake Management District and they were in agreement that they would help pay for the restoration costs. Mark also indicated that he is still waiting to hear from Waukesha County and the City of Oconomowoc on whether they will join in on the efforts as well as their share of the costs. Mark told the Board that the Town should hold off on paying the billing invoice for the work completed to date until he has final answers as to who all will join in this restoration effort.

**OLD BUSINESS:**

1. **Consider and Act on Tax Bill Revision options – Tax Levy:** Administrator/Planner Herrmann went over the options from Waukesha County one more time, mentioning that option #1 was to refund only Stone Bank Fire District residents as they were charged twice, once through the entire Town levy and a second time individually. Herrmann indicated that if the Town were to choose option #2, the majority of the refunds would range from a penny to \$15.00. He instructed the Board members to look over the printout from the County indicating the refunds once the Stone Bank Fire District was removed from the equation. It was noted that only three taxpayers from outside the Stone Bank Fire District would be affected with a slightly higher amount to be refunded, and they are also personal property taxes and not real estate taxes, and since there are only those three the Town could refund them their money. There was also talk about for future tax collection cycles, to keep the entire fire districts under the Town levy rather than segregating them out. Supervisor Koepke stated that he would like to talk with the individual fire departments to get their thoughts on this process first. Supervisor Koepke made a motion to authorize the Town Attorney Chapman draft a resolution indicating the Town's choice of option #1 to be considered at the May 3<sup>rd</sup> meeting. Supervisor Wiemer seconded the motion. Motion carried unanimously.

**NEW BUSINESS:**

1. **Consider and Act on Request from Tom Martin of the Kettle Moraine Jr. Laser Football Team to plant a tree in Memory of Jennifer Luick for her Son Colton who plays on the team:** George Fuller who was in attendance representing the Kettle Moraine Jr. Laser Football Team requesting permission to raise funds to plant a tree in honor of Officer Luick for her son Colton who is a member of the team. Supervisor Roelandts made a motion to approve the memorial for Officer Luick. Supervisor Husak seconded the motion. Motion carried unanimously. Chairman Hultquist requested that Mr. Fuller and Mr. Martin work with Highway Superintendent Salzman on species and location as well as with Chief Wallis.
2. **Consider and Act on Acceptance of Bid for 2010 Road Program – Contractor:** Mark Mickelson indicated that Payne & Dolan was the low bidder for the 2010 road program. Wolf Paving was the only other bidder for the project they came in at \$125,370.30. Supervisor Roelandts made a motion that the Board adopts Resolution 2010-7 approving the Payne & Dolan bid to complete the 2010 Road Program. Supervisor Husak seconded the motion. Motion carried unanimously.
3. **Discussion on Town of Oconomowoc Official Newspaper:** The Town received a letter from Lake Country Publications indicating that they would like to represent the Town in the capacity of the official newspaper. Administrator/Planner Herrmann indicated that the advantage that the Focus has over the Enterprise is that the Focus is published twice a week. It was suggested that Clerk/Treasurer Lesser look into the costs between the two publishing companies and report back at the May 3<sup>rd</sup> meeting.
4. **Consider and Act on Possible Public Nuisance at N52 W35634 West Lake Drive:** Administrator/Planner Herrmann read from the Town Ordinance book the definition of public nuisance, and also indicated that the Board has the right to declare a property a public nuisance. Supervisor Husak made a motion declaring the property at N52W35634 West Lake Drive not a public nuisance and no present action will be taken at this time. Supervisor Koepke seconded the motion. Supervisor Roelandts stated that he would like to see some minor maintenance done to the property, and that maybe a letter be sent to the property owners as well as to Ms. Holston detailing the Board's decision.
5. **Consider and Act on Wiesner Settlement on Snyder Lane:** It was noted that when the issue of extending Mariner Drive to Snyder Lane was first discussed Mr. Wiesner indicated that he would pay the Town \$10,000 for his share of the

assessment. Since that time Mr. Wiesner has changed his earlier statement, and indicated that he felt he shouldn't have to pay anything. Mr. Wiesner has now offered to pay \$3,000 to the Town towards his share of the improvements. Supervisor Roelandts made a motion to approve accepting the \$3,000 being offered from Mr. Wiesner. Supervisor Wiemer seconded the motion. Attorney Chapman stated that he would have the resolution accepting the deed at the May 3<sup>rd</sup> meeting. Motion carried unanimously.

6. **Consider and Act on Special Event Request from Victoria's Tavern to hold a Wedding Reception for John & Kathy Tracy on June 12, 2010 from 3:00 PM to 10:30 PM:** Chief Wallis indicated that he has approved the event from the police departments stand point. Supervisor Husak made a motion to approve the special event application for the Tracy Wedding to be held at Victoria's Tavern on June 12, 2010. Supervisor Roelandts seconded the motion. Motion carried unanimously.
7. **Chairman Hultquist-Nothing**
8. **Supervisor Reports**
  - a. **John Koepke-Nothing**
  - b. **Brian Wiemer-Nothing**
  - c. **Janis Husak-Nothing**
  - d. **John Roelandts**-Indicated that he talked with Highway Superintendent Salzman about the Road O conditions after the last rain, due to complaints he received.
9. **Attorney Chapman-Nothing**
10. **Highway Superintendent Salzman-Nothing**
11. **Police Chief Wallis**-Informed the Board that the Town Police Department did receive the grant to move ahead with the T.R.A.C.T's program.
12. **Administrator/Planner Herrmann**
  - a. **Update on S.T.H. 16/Wisconsin Avenue Project:** Project is already underway, there is a pre-construction meeting next week, detours have been set-up and anyone caught violating the detour will be ticketed \$88.
  - b. **Update on Town of Summit Incorporation Status:** The Town of Summit did receive approval from the State of Wisconsin to incorporate and now a referendum election for the Town of Summit will take place on June 15, 2010. It was indicated that the Town should move forward with the resolutions for accepting the properties on Jaeckles Drive as of July 1, 2010. There was a question of fire protection, which would be responsible for that area once it has been moved into the Town of Oconomowoc?
  - c. **Consider and Act on Request for Administrator/Planner Herrmann to attend the Administrator's Summit in Green Bay on July 25 – 29, 2010 to include lodging:** Supervisor Husak made a motion to approve Administrator/Planner Herrmann to attend the Administrator's Summit in July. Supervisor Roelandts seconded the motion. Motion carried unanimously.
13. **Clerk/Treasurer Lesser**
  - a. **Discussion on implementing a remote deposit capture system in the Clerk's office:** Supervisor Roelandts made a motion to approve Clerk/Treasurer Lesser to have the remote deposit capture system installed for the 30 day trial period. Supervisor Husak seconded the motion requesting that the system be installed and used so that a meeting will be held prior to the expiration of the trial period for a decision by the Board. Motion carried unanimously.
  - b. **Consider and Act on operator license applications for Richard Santistevan, Dawn Bouwens, Jerald Bouwens, Kasey Salisbury, Nicole Childs, and Peter Poull:** Police Chief Wallis has approved all background checks. Supervisor Husak made a motion to approve the operator license applications presented. Supervisor Wiemer seconded the motion. Motion carried unanimously.
  - c. **Consider and Act on Request for Deputy Clerk/Treasurer Binney to attend Municipal Clerk and Treasurers Institute in Green Bay July 11 – 16, 2010 to include lodging:** Supervisor Husak made a motion to approve the attendance of the Deputy Clerk/Treasurer Binney at the Municipal Clerk and Treasurer's Institute in July of 2010. Supervisor Wiemer seconded the motion. Motion carried unanimously.
  - d. **Consider and Act on Request for Clerk/Treasurer Lesser to attend the Master Academy in Green Bay on July 25 – 29, 2010 to include lodging:** Supervisor Husak made a motion to approve Clerk/Treasurer Lesser to attend the Master Academy in July, 2010. Supervisor Roelandts seconded the motion. Motion carried unanimously.
14. **Approve Vouchers and Checks:** Supervisor Wiemer made a motion to approve the submitted vouchers and checks per Administrator/Planner Herrmann's approval. Supervisor Koepke seconded the motion. Motion carried unanimously.
15. **Adjourn:** Supervisor Roelandts made a motion to adjourn at 6:55 PM. Supervisor Husak seconded the motion. Motion carried unanimously.

Respectfully submitted,

Jo Ann Lesser, WCMC  
Clerk/Treasurer