

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
SPECIAL MEETING MINUTES
March 30, 2011**

Chairman Robert C. Hultquist called the meeting to order at 5:30 PM. Supervisor's present included John Koepke and Brian Wiemer. Supervisor's Jan Husak, John Roelandts and Highway Superintendent Salzman had an excused absence. Also present included Administrator/Planner Herrmann, Attorney Chapman, Chief Wallis and Clerk/Treasurer Lesser. See attached attendance sheet for additional attendees.

All those present stood to recite the Pledge of Allegiance.

Supervisor Wiemer made a motion to approve the March 7, 2011 Town Board meeting minutes. Supervisor Koepke seconded the motion. Motion carried unanimously.

Correspondence: None

Comments from the Floor on Agenda items or any other items: Patty Napgezok W348N6079 California Avenue; Informed the Board that she obtained a copy of the Forseth complaint, and wanted to clarify a few items. Ms. Napgezok stated that Waukesha County allowed the cottage to be built and raise the grade for what is now the Tessemer property. She also stated that James Forseth will not join a homeowners association that will help maintain the curb and roadway. The Napgezok's would like the road placed back where it belongs, in the right-of-way. Supervisor Koepke asked if the other residents on the road feel the same way. The Napgezok's stated that they have not talked with anyone else.

OLD BUSINESS:

1. **Consider and Act on Cleaning Services for the Town Hall:** Chairman Hultquist made a motion to table this item until the next meeting. Supervisor Wiemer seconded the motion. Motion carried unanimously.
2. **Consider and Act on Reimbursement to John Steiner for Liquor License:** Supervisor Koepke made a motion to approve refunding John Steiner \$587.32 for the liquor license of Steiny's that was issued but never picked up. Supervisor Wiemer seconded the motion. Supervisor Koepke stated that he does not see this as a money maker. Motion carried unanimously.

NEW BUSINESS:

1. **Consider and Act change order request for Baxter/Woodman – Additional Surveying Monterey Dam Project:** Administrator/Planner Herrmann stated that do to the WI DNR requiring additional river dredging on the Ashippun River an additional topographical survey is needed and that according to Baxter/Woodman the fees associated with this will not exceed \$2,200.00. Herrmann stated that the PSE will be completed by May 1, 2011 and bid letting will be done in August of 2011. Supervisor Koepke made a motion to approve the change order. Supervisor Wiemer seconded the motion. Motion carried unanimously.
2. **Consider and Act on Okauchee Lions Special Event for a Parade on June 18, 2011 from 3:00p.m. to 4:00 p.m. on Wisconsin Avenue:** Chief Wallis stated that he had no problems with this event. Supervisor Koepke made a motion to approve the special event for the Okauchee Lions parade to be held on June 18, 2011. Supervisor Koepke seconded the motion. Motion carried unanimously.
3. **Consider and Act on Okauchee Fire Department Annual Street Dance to be held on August 20, 2011:** Chief Wallis stated that this is an annual event and himself and Officer Rajniecek typically work at this event and sees no problem with it. Supervisor Wiemer made a motion to approve the special event license for the annual Okauchee Fire Department Street Dance on August 20, 2011. Supervisor Koepke seconded the motion. Motion carried unanimously.
4. **Consider and Act on new Sign for Monterey Soccer Park – adding donor's name to the sign:** Administrator/Planner Herrmann read the proposal. The Board asked Joe Falk of the Oconomowoc Soccer Association for clarification on the size of the signs, when vehicles will be on display. Supervisor Koepke felt that this should be discussed and voted on by the entire board, and is fearful that this will turn into a commercialized promotional activity. This item will be placed on the April 12, 2011 agenda.
5. **Consider and Act on Payment to Mander's for Sewer Easement:** Attorney Chapman stated that he was able to finalize the Mander's easement and obtain all the necessary signatures. Supervisor Koepke made a motion to approve the easement for installation and/or repair of Town sanitary sewer lines and the payment of \$15,000 to R J Manders and Mary Manders. Supervisor Wiemer seconded the motion. Motion carried unanimously.
6. **Consider and Act on Board of Review Date and Open Book – May and August 2011:** Supervisor Wiemer made a motion to approve setting the initial date for Board of Review to be held on May 9, 2011 and adjourn to August 25, 2011 from 9:00 AM to 11:00 AM. Supervisor Koepke seconded the motion. Motion carried unanimously.
7. **Consider and Act on Bonus for Snow Plow Drivers:** Administrator/Planner Herrmann stated that Supervisor Husak requested that the Board discuss a possible bonus to the full-time snowplow drivers for a job well done this past winter. It was noted that in the past the Town issued bonuses for \$250.00. Supervisor Koepke made a motion to approve bonus checks to be issued in the amount of \$250.00 to Owen Salzman, Sam Salzman, Todd Wildrick, Robert Paullin, and Frances (Tim) Condon for a job well done. Supervisor Wiemer seconded the motion. Motion carried unanimously.
8. **Consider and act on request of Michael & Patricia Kelley to protest their deferred assessment:** Administrator/Planner Herrmann explained that the Kelley's are protesting the deferment of the phase 1 sewer

assessment; he then explained the engineers report. The cost of the deferment increase each year it goes unpaid. The original assessment was \$8,900.00; it has increased to \$15,939.00 for 2011. Attorney Chapman asked if the lateral T's are installed, Herrmann stated that yes they are. It was suggested that the some additional information is needed before a decision can be made. This item will be discussed at the April 12, 2011 meeting.

9. **Chairman Hultquist:** Nothing

10. **Supervisor Reports**

a. **John Koepke:** Informed the Board that he attended the ETZ committee meeting with Administrator/Planner Herrmann as well as fellow committee members Lou Morgan and Dave Debbink. The next meeting will be April 11, 2011.

b. **Brian Wiemer:** Nothing

c. **Janis Husak:** Absent

d. **John Roelandts:** Absent

11. **Attorney Chapman:** Nothing

12. **Highway Superintendent Salzman:** Absent

13. **Police Chief Wallis:** Chief Wallis informed the Board that Officer Brad Priebe has tendered his resignation and that his last day will be April 5, 2011. Chief Wallis stated that Brad is leaving the field to pursue other goals. New Patrol Officer Robert Kassens started today as a part-time Patrol Officer. He will try to have Officer Kassens at the next meeting for a formal introduction to the Board.

14. **Administrator/Planner Herrmann:** Nothing

15. **Clerk/Treasurer Lesser**

a. **Consider and Act on new Operator License Applications for Melissa Freson and Shirley Oliver:**

Supervisor Koepke made a motion to approve operator license application for Shirley Oliver and deny Melissa Freson as recommended by Chief Wallis. Supervisor Wiemer seconded the motion. Motion carried unanimously.

16. **Approve Vouchers and Checks:** Supervisor Wiemer made a motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Koepke seconded the motion. Motion carried unanimously.

17. **Adjourn:** Supervisor Koepke made a motion to adjourn the meeting and enter into closed session by roll call vote, into Closed Session, pursuant to State Statute 19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Forseth). Supervisor Wiemer seconded the motion. Roll Call Vote: Supervisor Koepke; Aye
Supervisor Wiemer; Aye
Chairman Hultquist: Aye

Motion carried unanimously.

Respectfully submitted,

Jo Ann Lesser, WCMC
Clerk/Treasurer