

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
MEETING MINUTES
January 17, 2011**

Chairman Robert C. Hultquist called the meeting to order at 5:30 p.m. Supervisors present included John Koepke, and Jan Husak. John Roelandts was excused. Also present included Attorney Chapman, Administrator/Planner Herrmann, Chief Wallis, Highway Superintendent Salzman, and Clerk/Treasurer Lesser. For a list of other attendees see attached sign-in sheet.

All those present stood to recite the Pledge of Allegiance.

Supervisor Koepke made a motion to approve the December 17, 2010 Special Town Board meeting minutes. Supervisor Husak seconded the motion. Motion carried unanimously.

Correspondence: None

Comments from the Floor on Agenda items or any other items: Patty Napgezak W348N6079 California Avenue; stated that the gravel shoulder was never done on California Avenue. Chairman Hultquist stated that the Town was advised by Attorney Chapman to not complete that part of the project. Patty Napgezak stated that they are worried for people walking to fall and hurt themselves.

OLD BUSINESS:

NEW BUSINESS:

1. **Consider and Act on Admitting Service of Summons and Complaint in the matter of *James Forseth v. Town of Oconomowoc*, and all Town Supervisors, Case No. 10 CV 5314:** Attorney Chapman inquired if each Supervisor signed the admit to service for the Town, or he can do this for them. Chairman Hultquist stated that he has already signed and returned his form. Supervisor Husak made a motion to approve Attorney Chapman to admit service for the Town and each Supervisor. Supervisor Koepke seconded the motion. Supervisor Koepke stated that he has already signed and returned his form as did Supervisor Husak. No one was sure if Supervisors Wiemer and Roelandts have completed this. Motion carried unanimously.
2. **Consider and Act on CSM for Terry Van Lare – N68 W37850 C.T.H. K:** In the submitted CSM, there is currently a garage placed on lot 2, which would if approved be included on lot 1. Lot 2 would then be a vacant piece of land. Supervisor Husak made a motion to approve the CSM for Terry Van Lare subject to Administrator/Planner Herrmann's recommendations. Supervisor Koepke seconded the motion. Motion carried unanimously.
3. **Consider and Act on CSM for Ron Marshall – W347 N6191 Road I:** It was noted that Ron Marshall purchased the property adjacent to his to create a larger property. The Plan Commission had a concern that the house on the second parcel would need to be removed. A letter of credit would need to be approved by Attorney Chapman. Supervisor Husak made a motion to approve the CSM for Ron Marshall subject to the Administrator/Planner Herrmann's recommendations. Supervisor Koepke seconded the motion. Motion carried unanimously.
4. **Introduction of Resolution Vacating Esser Drive and Setting Date for Public Hearing:** Attorney Chapman stated Esser Drive was never used as a public road; it was part of the Wiemer subdivision. The public hearing will be set for March 7, 2011 at 6 p.m. it's a Class 3 notice, service to property owners that front the lot and lands that abut it. (Chairman Hultquist moved to #13 on the list at this time)
5. **Update on Grant funding for Lac La Belle Lake Planning Project:** Mark Mickelson and Sara Toomsen gave an update on the grant project. They met with Al Runyard to obtain easements to place buffers, a pond will be placed off of Lang Road, and this is intended to help stabilize the stream bank. The next step is getting easements from property owners. They are here to gather Town Board input, if any. It was noted that there is 70 to 75% funding, the communities are responsible for the balance. Dale Shaver from Waukesha County Land and Plan Use stated that the County would handle the construction effort.

Supervisor Wiemer joined the meeting at 5:45 p.m., Superintendent Salzman left the meeting.

6. **Consider and Act on Resolution to Purchase New Police Squad-2010 Budget:** The police budget was \$125,000 under overall for 2010, Administrator/Planner Herrmann stated that some of those funds could be used to purchase one of the replacement vehicles need in 2011. Chief Wallis stated that the 2009 Impalas would be replaced, they run 24/7. Supervisor Koepke made a motion to approve the resolution to use the left over funds from the 2010 budget to purchase a replacement squad car in 2011. Supervisor Husak seconded the motion. Motion carried unanimously.

7. **Consider and Act on Resolution to Retain Services of George Hall:** Administrator/Planner Herrmann stated that George Hall would be beneficial to the Town in offering advice on the incorporation process. He also noted that the cost of Mr. Hall's services would be split with the Town of Merton and the City of Oconomowoc, if there would be any. Chairman Hultquist read the resolution. Supervisor Husak made a motion to approve the resolution to utilize the services of George Hall for consulting with the Okauchee incorporation process. Supervisor Wiemer seconded the motion. Motion carried unanimously.
8. **Consider and Act on Joining the Rock River TMDL Group:** Administrator/Planner Herrmann stated that each packet contained a copy of a letter from Tom Steinbach in regards to the Rock River TMDL Group. There are new limits for the NR217 phosphorus limits and the NR151 storm water requirements. It was noted that permits could be impacted if the Town would not join this group in regards to the NR217 and the NR151. The cost is \$1,000.00. Supervisor Koepke made a motion to join the Rock River TMDL. Supervisor Husak seconded the motion. Motion carried with a 3 to 1 vote with Chairman Hultquist voting no.
9. **Consider and Act on 2011 Okauchee Fire Department Contract:** Total cost for 2011 is \$219,710 down 22% from 2010. The contract hasn't changed from 2010. Supervisor Wiemer made a motion to approve the 2011 contract with Okauchee Fire Department for 2011. Supervisor Husak seconded the motion. Motion carried unanimously.
10. **Consider and Act on Resolution Establishing Sewer Rates for 2011:** Supervisor Husak made a motion to adopt the resolution increasing the sewer user fees 4% for 2011, to be effective starting January 1st. Supervisor Wiemer seconded the motion. Supervisor Koepke questioned how this charge could be lowered. Can the Town have a firm do a detail analysis to justify the raising of the fees each year? A firm other than Ruckert/Mielke. Administrator/Planner Herrmann stated that the cost would be around \$4,000.00 to have the study completed. Motion carried, Supervisor Koepke voted in opposition of the motion.
11. **Consider and Act on Application to Collect and Transport Garbage, Rubbish or Waste in the Town of Oconomowoc – Waste Management:** Supervisor Wiemer made a motion to approve the application to allow Waste Management to haul refuse and recycling materials within the Town of Oconomowoc. Supervisor Husak seconded the motion. Motion carried unanimously.
12. **Consider and Act on Setting Date for Public Informational Meeting on Possible Okauchee Incorporation:** Administrator/Planner Herrmann stated that Meadow View School was not available, but he was able to schedule Nature Hill. A time and date needs to be set and he will confirm it with the school. It was agreed by the Board to hold the meeting on March 2, 2011 at 7 p.m. at Nature Hill. Administrator/Planner Herrmann will confirm the date and time with the school.
13. **Consider and Act on Providing Snow Plowing Services for the Village of Lac La Belle:** Highway Superintendent Salzman stated that the Town use to plow their roads years ago, it takes about 2 hours to complete the Village of Lac La Belle. Superintendent Salzman recommended to the Board to deny their request. Supervisor Husak made a motion to deny the Village of Lac La Belle's request for the Town of Oconomowoc to plow their village streets. Supervisor Koepke seconded the motion. Supervisor Koepke questioned why was the Village asking for the Town to provide snow plowing, it was noted that they have some large repairs to their current vehicle or replacing it. Motion carried unanimously. (Chairman Hultquist moved back to #5 at this time)
14. **Chairman Hultquist:** Nothing
15. **Supervisor Reports**
 - a. **John Koepke:** Bill Peebles discussed his concerns about how neighborhoods are being forgotten about when long range planning is being completed or during the discussions of the incorporation. Supervisor Koepke also wanted to thank everyone who attended the winter farmer's market, attendance was over 700 people.
 - b. **Brian Wiemer:** Nothing
 - c. **Janis Husak:** Nothing
 - d. **John Roelandts:** Absent
16. **Attorney Chapman:** Nothing
17. **Highway Superintendent Salzman:** Absent
18. **Police Chief Wallis:** Nothing
19. **Administrator/Planner Herrmann:** Nothing
20. **Clerk/Treasurer Lesser**
 - a. **Consider and Act on New Operator License Applications for Julie Walters, Elizabeth Peters, and Daniel Flaherty:** Supervisor Husak made a motion to approve the new operator license applications submitted with the exception of Julie Walters who hasn't finished the application process. Supervisor Wiemer seconded the motion. Motion carried unanimously.
 - b. **Consider and Act on Renewal Operator Application for Amanda Bickler:** Supervisor Husak made a motion to approve the renewal operator license application submitted. Supervisor Wiemer seconded the motion. Motion carried unanimously.

- 21. Approve Vouchers and Checks:** Supervisor Wiemer made a motion to approve vouchers and checks subject to Administrator/Planner Herrmann's review. Supervisor Koepke seconded the motion. Motion carried unanimously.
- 22. Adjourn:** Supervisor Husak made a motion to adjourn at 6:17 p.m. Supervisor Wiemer seconded the motion. Motion carried unanimously.

Respectfully submitted,

Jo Ann Lesser, WCMC
Clerk/Treasurer