

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
SPECIAL MEETING MINUTES
September 29, 2011**

Chairman Robert C. Hultquist called the meeting to order at 8:00 a.m. Supervisors present include Jan Husak and John Koepke. Also present was Attorney Chapman, Administrator/Planner Herrmann, Jim Hoover of Oliver Construction, and Clerk/Treasurer Lesser. For audience attendance please see attached sign-in sheet.

Those present stood to recite the Pledge of Allegiance.

Approve Minutes: Supervisor Husak made a motion to approve the minutes from the August 29, 2011 Town Board Special Meeting and September 19, 2011 with corrections. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

Correspondence: None

Comments from the Floor on Agenda items or any other items: None

OLD BUSINESS:

- 1. Consider and Act on Grievance Procedure for Town of Oconomowoc Employees:** Administrator/Planner Herrmann stated that the grievance procedure was drafted by the HR Attorney Dan Vliet. According to state law this grievance procedure needs to be adopted before October 1, 2011. Supervisor Husak made a motion to approve the grievance procedure process as drafted by Attorney Dan Vliet. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
- 2. Consider and Act on Combination Class A Alcohol License Application for Okauchee Beverage LLC; N50W34844 Wisconsin Ave., Dennis Russ, Agent:** Chairman Hultquist stated that the issue that was brought up at the last meeting about the Agent Dennis Russ not working for Okauchee Beverage was unfounded. Supervisor Husak made a motion to approve the Combination Class A Retail license application for Okauchee Beverage LLC along with the tobacco license. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
- 3. Consider and Act on Colors for Mapleton Community Center Pavilion:** Jim Hoover of Oliver Construction explained the color selections for the various areas of the pavilion that the board needed to confirm. The color cool leaf green, gray caramel for the brick, cool straw gold for the sides, cool tan will be on the columns, under the roof will be arctic white, doors and frames will match the sides. The toilets will be white; fixtures will be in a satin finish. A spreadsheet will be submitted with all the color choices and attached to the minutes. Supervisor Husak made a motion to approve the colors as directed on the spreadsheet. Supervisor Koepke seconded the motion. Motion carried unanimously.
- 4. Consider and Act on Septic Proposal for Mapleton Community Center:** Administrator/Planner Herrmann explained the bids, indicating that Greeb Excavating came in at a higher price because of the amount of the material that was being supplied by the company. It was noted that the state requires 6" of gravel for the base of the septic, where Greeb Excavating bid it at 12". Administrator/Planner Herrmann stated that if Greeb Excavating would reduce the amount of stone to 6" the bid would be lower by \$1,100.00. Supervisor Husak made a motion to approve the Greeb Excavating bid with the reduction of

the stone to 6" showing a reduced amount of \$1,100.00. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

5. Consider and Act on Well Proposal for Mapleton Community Center:

Administrator/Planner Herrmann stated that there is a price per foot difference between each bid and noted it was hard to compare them. The Board agreed that more information is needed before a decision could be made. No decision was made at this time.

6. Consider and Act on Refunding Letter of Credit to the Klink Family LLP in the Amount of \$59,897.43:

Administrator/Planner Herrmann stated that Highway Superintendent Salzman went out to check on the road for the complaints of large cracks in the road. Superintendent Salzman stated that it's a butt joint and he will take care of it. Supervisor Koepke made a motion to release the letter of credit for the Klink Family LLP in the amount of \$59,897.43. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.

7. Consider and Act on Special Event Application for Ken Buska's of Kenny's Gin Mill; W380N8453 Mill Street Customer Appreciation to be held on October 8, 2011 12:00 pm to 8:00 pm:

Supervisor Husak made a motion to approve the special event license for Kenny's Gin Mill customer appreciation to be held on October 8, 2011. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

8. Consider and Act on Canceling Town Board Meeting for October 3, 2011: Supervisor Koepke made a motion to approve canceling the Town Board meeting for October 3, 2011. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.

9. Chairman Hultquist: Nothing

10. Supervisor Reports

a. John Koepke: Supervisor Koepke informed the Board that there was a situation over the weekend that involved a vehicle death on O'Neil Road at "tickle hill". Back in 2000 nine kids in a mini-van were not wearing seatbelts and sustained injuries but no fatalities. Supervisor Koepke thought that maybe the highway department could look into fixing this area, he thought that maybe it could be added to the road projects list for 2012, but suggested that in the mean time installing a sign giving warning.

b. Brian Wiemer: Excused

c. Janis Husak: Reminder that Board of Review will be on Monday, October 3, 2011 at 8:00 am.

d. John Roelandts: Excused

11. Clerk/Treasurer Lesser

a. Consider and Act on New Operator License Application for Katelynn Jorgenson:

Supervisor Husak made a motion to approve the operator license application for Katelynn Jorgenson as recommended by Chief Wallis. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

12. Approve Vouchers and Checks: Supervisor Koepke made a motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.

13. Adjourn: Supervisor Husak made a motion at 8:45 am to adjourn. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted,

Jo Ann Lesser, WCMC
Clerk/Treasurer