

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
MEETING MINUTES
February 7, 2011**

Town Supervisor Jan Husak called the meeting to order at 5:45 p.m. Supervisor Husak stated that Chairman Hultquist would not be attending tonight's meeting. Supervisor's present include Jan Husak, John Roelandts, and John Koepke. Supervisor Brain Wiemer was also absent. Others in attendance included Attorney Chapman, Chief Wallis, Administrator/Planner Herrmann, and Clerk/Treasurer Lesser.

Supervisor Koepke made a motion to enter the closed session pursuant to State Statute 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Police Dept.). Supervisor Roelandts seconded the motion. Roll call vote: Supervisor Koepke; aye

Supervisor Husak; aye
Supervisor Roelandts; aye

Motion carried unanimously.

Supervisor Roelandts made a motion to reconvene into open session. Supervisor Koepke seconded the motion. Motion carried unanimously.

Supervisor Husak called the board meeting to order at 6:10 p.m.

A list of those attending the meeting is on file in the Clerk's office.

Those present stood to recite the Pledge of Allegiance.

Supervisor Koepke made a motion to approve the January 17, 2011 meeting minutes. Supervisor Roelandts seconded the motion. Motion carried unanimously.

Correspondence: None

Comments from the Floor on Agenda items or any other items: Sandra Larsen-4766 E Lindy Lane; presented a petition signed by the new residents of the Town from the Town of Summit, indicating they did not want sanitary sewer installed.

Tim Kay-N60W35018 Lake Dr; Requested that the Board look into adopting a slow-no-wake ordinance for Okauchee Lake that would include exceptions for non-motorized boats.

OLD BUSINESS: None

NEW BUSINESS:

1. **Discussion on Slow No Wake Ordinance for Okauchee Lake:** Chief Wallis stated that the last two years there has been an issue with high water levels on Okauchee Lake. That the levels were established many years ago, and the municipalities downstream want more control of the water levels above the dam. There are some concerns from the Okauchee Yacht Club with an ordinance of slow-no-wake, due to the invitational event that is held each year on Okauchee and that's why they want an exception in the ordinance for non-motorized boats. There would be a need for boats to exceed the slow-no-wake order during the invitational in the event of an emergency, Chief Wallis is afraid that this could be viewed by others as a free for all. Supervisor Roelandts stated that he has concerns as to the definition of emergency. Attorney Chapman stated that he would work with Chief Wallis and Administrator/Planner Herrmann to draft an ordinance for the Boards review and placed on a future board agenda.
2. **Consider and Act on new operator order for Okauchee Lake Dam:** Chief Wallis stated that there will be a meeting between the Town of Oconomowoc, Village of Oconomowoc Lake, Village of Lac La Belle, and the City of Oconomowoc to discuss the dam and the high water issues that occur each spring. For clarification, the dam on Okauchee Lake is not used to control flooding of the areas downstream, or residents on the lake itself. Chief Wallis stated that there is an order that was created by the DNR that mandates how to operate the dam, some of the wording needs to be updated, it was written in 1945, according to the order, Chief Wallis has been operating the dam correctly. A study needs to be preformed to establish high and low levels of the lake. Chief Wallis stated that to revise or redo the order, an application needs to be submitted and there is a fee of \$500 to review the order. Supervisor Roelandts made a motion to approve proceeding with the application process. Supervisor Koepke seconded the motion. Motion carried unanimously.
3. **Consider and Act on Certified Survey Map for Steven Ziegler – N65 W35145 Road J:** Administrator/Planner Herrmann stated that the house and boathouse on the second lot will be removed, and the Plan Commission recommended approval. Supervisor Roelandts made a motion to approve the CSM subject to the Administrator/Planner's recommendations. Supervisor Koepke seconded the motion. Motion carried unanimously.
4. **Consider and Act on Certified Survey Map for Aleksandra Investments, LLC – N52 W35092 W. Lake Drive:** This CSM will combine all the lots and will tie them together so that they cannot be sold separately. The Plan Commission recommended approval. Supervisor Koepke made a motion to approve the CSM subject to Administrator/Planner Herrmann's recommendation. Supervisor Roelandts seconded the motion. Motion carried unanimously.
5. **Consider and Act on Cleaning services for the Town Hall:** Tracy Nollge had indicated that she no longer wants to clean the town offices. Clerk/Treasurer Lesser obtained a bid from Crystal Cleaners for \$305.00 a month.

Administrator/Planner Herrmann stated that he had talked with Tracy Nollge and offered here some options and is waiting to hear back from her, she was not in the office today. No decision was made at this time and that this would be placed on the next agenda.

6. **Consider and Act on Town of Oconomowoc 2011 Fee Schedule:** Attorney Chapman read the resolution and indicated that there were no changes other than the increase in the planner's fee, the 2010 fee was \$84.00 and will be increased to \$85.70. Supervisor Roelandts made a motion to approve the resolution for the 2011 fees. Supervisor Koepke seconded the motion. Motion carried unanimously.
7. **Consider and Act on Ordinance to Amend General Code of Ordinances relating to Speed Limits:** Attorney Chapman read the ordinance. The ordinance would reduce the speed limit on Mill Street from 30 mph to 25 mph. Supervisor Koepke made a motion to adopt the ordinance reducing the speed limit on Mill Street. Supervisor Roelandts seconded the motion.
8. **Discussion on Jaeckles Drive (Summit Area) addition to the Town of Oconomowoc Utility District No. 1:** Administrator/Planner Herrmann stated that at the last meeting there was a public hearing regarding the addition of sanitary sewer to the residents from the Town of Summit. This would involve 25 properties, and a petition against the installation of the sanitary sewer has been submitted. Supervisor Roelandts questioned if any of the private septic systems have failed in the area. Administrator/Planner Herrmann stated that he can check with Waukesha County to verify that information. Administrator/Planner Herrmann also stated that the Town was involved in a lawsuit by the Shanklins because they want the sewer, and that he would have to read the decision again to make sure the Town wouldn't be violating any order. No decision was made at this time, and this item will be on the next agenda.
9. **Consider and Act on Vacating Service Road at N. Lake Rd and Burtonwood Drive:** Administrator/Planner Herrmann stated that a neighbor would like to purchase the land, but can't because it's a road. The Town Board would have to vacate the road. Administrator/Planner Herrmann would have to look into it further to clarify if the state would actually own that area.
10. **Consider and Act on Combination Retail Class License Application for Wine Maniacs II, LLC; W359N5002 Brown Street-Debra Bertrand, Agent:** Supervisor Roelandts made a motion to approve the Combination Class B Retail license for Wine Maniacs II, LLC Debra Bertrand Agent, subject to subject to the Plan Commission and Administrator/Planner Herrmann's recommendation. Supervisor Koepke seconded the motion. Motion carried unanimously.
11. **Chairman Hultquist:** Excused
12. **Supervisor Reports**
 - a. **John Koepke:** Nothing
 - b. **Brian Wiemer:** Excused
 - c. **Janis Husak:** Nothing
 - d. **John Roelandts:** The DNR is holding a meeting at the Town Hall on February 9, 2011 at 6:30 pm, they will be discussing an environmental assessment of the Ashippun Lake and the removal of the Monterey Dam.
13. **Attorney Chapman:** Nothing
14. **Highway Superintendent Salzman:** Excused
15. **Police Chief Wallis**
 - a. **Discussion on "Point System" for revocation, suspension and nonrenewal of intoxicating liquor and fermented malt beverage licenses:** State that he knows two other communities that use this system and feels that by implementing this system in the Town it would be putting the power back in the hands of the Board to deny or revoke a establishments license rather than waiting for the court system to do that. Attorney Chapman stated that he has some information and he will put together something for the Board.
 - b. Chief Wallis stated that the Highway guys are doing a great job on clearing the roads of snow; he feels it's safer to drive on the Town Roads rather than the County Roads. Supervisor Koepke seconded that sentiment.
16. **Administrator/Planner Herrmann**
 - a. **Consider and Act on Attendance at 2011 APA-WI/WI-ASLA Annual Conference – March 9-10:** Administrator/Planner Herrmann stated that it was a two day seminar and that no overnight lodging would be necessary as it's being held in Milwaukee. Supervisor Roelandts made a motion to approve the attendance of Jeff Herrmann at the 2011 APA-WI/WI-ASLA conference being held on March 9th and 10th. Supervisor Koepke seconded the motion. Motion carried unanimously.
17. **Clerk/Treasurer Lesser**
 - a. **Consider and Act on New Operator License Applications for Adam Stewart and Hannah Matusek:** Supervisor Roelandts made a motion to approve the operator license applications for Adam Stewart and Hannah Matusek subject to Chief Wallis' approval. Supervisor Koepke seconded the motion. Motion carried unanimously.
 - b. **Consider and Act on Renewal Operator Application License for Arshad Syed:** Supervisor Koepke made a motion to approve the operator license applications for Arshad Syed subject to Chief Wallis' approval. Supervisor Roelandts seconded the motion. Motion carried unanimously.
18. **Approve Vouchers and Checks:** Supervisor Koepke Made a motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Roelandts seconded the motion. Motion carried unanimously.
19. **Adjourn:** On a motion by Supervisor Roelandts and seconded by Supervisor Koepke the meeting adjourned at 7 p.m. Motion carried unanimously.

Respectfully submitted,

Jo Ann Lesser, WCMC
Clerk/Treasurer