

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS**  
**MEETING MINUTES**  
**August 15, 2011**

Chairman Robert C. Hultquist called the meeting to order at 6:00 p.m. Supervisors present included Brian Wiemer, John Koepke, and John Roelandts. Also present was Attorney Chapman, Administrator/Planner Herrmann, Chief Wallis, and Clerk/Treasurer Lesser. For audience attendance please see attached sign-in sheet

All those present stood to recite the Pledge of Allegiance.

Supervisor Roelandts made a motion to approve the minutes from the August 1, 2011 Town Board Meeting. Supervisor Koepke seconded the motion. Motion carried unanimously.

**Correspondence:** Clerk/Treasurer Lesser stated that a petition was received from the residents of the Bay Pointe Condominiums requesting that the speed limit on Lighthouse Lane, Coastal Avenue, Bay Pointe Boulevard, and Colony Road be reduced from 25 miles per hour to 15 mph. Chairman Hultquist requested that Administrator/Planner Herrmann look into this matter.

**Comments from the Floor on Agenda items or any other items:** June Anderson N59W39524 Laketon Drive; stated that she is having terrible problems with the Japanese Beetle, and what would the town be willing to do to help alleviate the problem. Ms. Anderson stated that she is working on removing them from her yard, but the neighbors are not, and she thought that maybe the town could do something to help out those who are fighting the issue. There were many suggestions from all those in attendance as to what she could do to rid her yard of the pest. Ms. Anderson stated that this doesn't help her when they come from the neighbor's yard; she wanted a more uniform action to control the beetle.

**OLD BUSINESS:** Nothing

**NEW BUSINESS:**

1. **Consider and Act on Burn Permit Policy:** Administrator/Planner Herrmann stated that a burn permit is good for two (2) weeks; does the Board want to extend the time limit on burning permits? Supervisor Roelandts stated that could the town do away with issuing permits? What purpose do they serve? Most people don't even get permit. Supervisor Koepke stated that the Ashippun Fire Department does not issue burn permits in the Town of Ashippun because no one would get them. It was suggested that Administrator/Planner Herrmann contact the fire departments to set up a meeting with each respective chief to discuss the issue.
2. **Consider and Act on Reducing the Right-of-Way at N62W34233 S. Bayview Road from 66 feet to the Deeded Description of 25 feet:** Administrator/Planner Herrmann stated that he did not have time to talk with Sam Salzman, Sam was suppose to go and take a look at the area to see what the department would need in regards to snow plowing etc. Herrmann stated that if everything is satisfactory, the Town Attorney could have a resolution for the next board meeting.
3. **Consider and Act on Requiring Establishments to Maintain Tobacco Receptacles Outside of their Facilities:** Chairman Hultquist stated that at the last business meeting of the Okauchee Area Business Association (OABA) it was discussed about the large amount of cigarette butts being thrown on the ground outside of businesses and that a lot of time and money is spent on beautifying the area with flowers and planters, that if receptacles were placed outside each establishment would this help clean up the areas? Supervisor Koepke made a motion to approve maintaining receptacles for tobacco products outside establishments in the Okauchee area. Supervisor Wiemer seconded the motion. Discussion ensued with the cost of the receptacles, who would purchase them, empty them and enforce the rule. No decision was made and Supervisor Koepke rescinded his motion.
4. **Consider and Act on Yaggy Colby's Sanitary Sewer Rate Study for the Town of Oconomowoc Utility District**  
**#1:** It was noted that the cost of the evaluation would not exceed \$4,600.00 as what is in the sewer study proposal. Supervisor Roelandts made a motion to approve the proposal from Yaggy Colby to complete a sewer rate study not to exceed \$4,600.00. Supervisor Wiemer seconded the motion. Supervisor Koepke wanted to know how the fees for the sewer study compared with Ruekert & Mielke, Administrator/Planner Herrmann stated that it's comparable. Motion carried unanimously.
5. **Consider and Act on Resolution Authorizing Participation in the Department of Natural Resources Municipal Dam Grant Program:** Administrator/Planner Herrmann stated that this resolution is to authorize Kunkel Engineering to apply for grant funding from the Wisconsin Department of Natural Resources for replacing the Monterey Dam. Supervisor Koepke made a motion to approve the resolution authorizing Kunkel Engineering Group to apply for funding from the WDNR on behalf of the Town of Oconomowoc to replace the Monterey Dam. Supervisor Roelandts seconded the motion. Motion carried unanimously.
6. **Consider and Act on Conceal Carry Restriction within Town Hall and on Town Property:** Chairman Hultquist stated that he pulled the information from the Wisconsin Towns Association magazine; he stated that he thought that maybe the Town Hall should have a sign placed on the entrance to the building as well as at other property owned by the town. Chairman Hultquist stated that he did talk with Chief Wallis about the issue. Supervisor Wiemer made a motion to approve a conceal carry restriction within the Town Hall and on Town property. Supervisor Roelandts seconded the motion. Chief Wallis stated that he would like to read over the legislation before the Town would act on the conceal carry law. Chief Wallis stated that the legislation may already have wording in it to protect municipal properties. Attorney Chapman stated that he looked over the legislation briefly. Supervisor Roelandts stated that maybe this should be looked into at a later date. Supervisor Wiemer rescinds his motion.

- 7. Consider and Act on Alcohol Beverage Combination Class A and Tobacco License Applications for Okauchee Petroleum 2, LLC d/b/a Okauchee Wine & Liquor; N50W34844 Wisconsin Avenue, Dennis Russ-Agent:**  
Clerk/Treasurer Lesser stated that Okauchee Petroleum 2 was applying for a Class A license along with a tobacco license to open a liquor and wine store operating under the name of Okauchee Wine & liquor. It was noted by Chairman Hultquist that Okauchee Petroleum 2 was not, and that it was a completely different LLC applying. Clerk/Treasurer Lesser stated that on the applications it is filled out as Okauchee Petroleum 2 and that is what was published in the paper. Clerk/Treasurer Lesser stated that the publication would need to be redone under the correct name before the Board could approve the licenses. This item will be placed on the September 19, 2011 agenda.
- 8. Consider and Act on Donation to Light Up the Lake 2011 Fireworks Display to be held on August 20, 2011 on Lac La Belle:** Chairman Hultquist stated that Maureen Stapleton sent a letter to the Board requesting a donation to the Light Up the Lake Fireworks display being held on August 20, 2011. Supervisor Wiemer made a motion to deny the donation request. Supervisor Roelandts seconded the motion. It was noted that the City of Oconomowoc donated \$2,000.00. There were comments that the town does not donate to the Misty Meadows or Okauchee firework light display, and some feared that a precedent could be established by doing so. Motion carried unanimously.
- 9. Consider and Act on Canceling or Rescheduling the September 5, 2011 Board Meeting:** Supervisor Wiemer made a motion to cancel the September 5, 2011 Board meeting due to the Labor Day holiday. Supervisor Koepke seconded the motion. Motion carried unanimously.
- 10. Chairman Hultquist:** Nothing
- 11. Supervisor Reports**
  - a. **John Koepke:** Nothing
  - b. **Brian Wiemer:** Nothing
  - c. **Janis Husak:** Excused
  - d. **John Roelandts:** Stated that he read the Town's Association grievance procedure and felt that the Town should create one and have Dan Vliet look it over for approval and have the board approve it at a future meeting.
- 12. Attorney Chapman:** Nothing
- 13. Highway Superintendent Salzman:** Excused
- 14. Police Chief Wallis:** Nothing
- 15. Administrator/Planner Herrmann:** Stated that the Town does have an ordinance on hand guns, which each of the board members were given copies of. Attorney Chapman should look over the ordinance as well as the legislation for the conceal carry to see if they're compatible.
- 16. Clerk/Treasurer Lesser**
  - a. **Consider and Act on the following New Operator License Applications for Diana Maier, Renee Becker, Ashley Burdette, Megan Lack, and Roberta Scherr:** Supervisor Roelandts made a motion to approve the operator licenses subject to Chief Wallis' approval. Seconded by Supervisor Wiemer. Motion carried unanimously.
  - b. **Consider and Act on the Following Renewal Operator License Applications for Daniel Flaherty, Echo Fuhrman, Courtney Beltmann, Larissa Hampton, and Melissa Freson:** Supervisor Roelandts made a motion to approve the operator licenses subject to Chief Wallis' approval. Seconded by Supervisor Koepke. Motion carried unanimously.
  - c. **Consider and Act on Clerk/Treasurer Lesser's Attendance at the 64<sup>th</sup> Annual Town's Convention in Green Bay being held October 24-26, 2011:** Clerk/Treasurer Lesser stated that she received educational material in the mail today for the treasurer's conference and would prefer to attend that instead of the Town's Association Convention that only has one day of classes for the clerk and treasurer. Supervisor Roelandts stated that if attendance for one day at the convention and attendance at the conference could be done then he would prefer that Clerk/Treasurer Lesser attend both.
- 17. Approve Vouchers and Checks:** Supervisor Wiemer made a motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval to include the payment to Wisconsin Department of Workforce Development. Supervisor Koepke seconded the motion. Motion carried unanimously.
- 18. Adjourn:** Supervisor Roelandts made a motion to adjourn at 6:50 p.m. Supervisor Wiemer seconded the motion. Motion carried unanimously.

Respectfully submitted,

Jo Ann Lesser, WCMC  
Clerk/Treasurer