

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
MEETING MINUTES
October 17, 2011**

Chairman Robert Hultquist called the meeting to order at 5:15 p.m. Supervisors present included Jan Husak, John Koepke, and John Roelandts. Also present included Administrator/Planner Herrmann, Attorney Bill Chapman, and Clerk/Treasurer Lesser.

Supervisor Husak made a motion to enter into Closed Session, pursuant to State Statute 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Forseth), and pursuant to State Statute 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Clerk's Office & Police Dept.). Supervisor Koepke seconded the motion. Supervisor Koepke; aye
Supervisor Wiemer; absent
Chairman Hultquist; aye
Supervisor Husak; aye
Supervisor Roelandts; aye

Motion carried unanimously.

Reconvene to Open Session at 6:00 p.m. Those present included Chief Wallis, Highway Superintendent Salzman, Officer J.T. Stone, Robert Sokolowicz, Terry Leaman, Ken Runyard, Terry Largent, Cathy Balthazor, Steve Horvath, Carrie and Robert Pulaski.

Those present stood to recite the Pledge of Allegiance

Approve Minutes: September 19, 2011, Special Town Board Minutes and September 29, 2011 meeting #1 and #2: Supervisor Husak made a motion to approve the September 19th, September 29th meeting #1 and #2 minutes. Supervisor Koepke seconded the motion. Supervisor Koepke asked for a correction on the September 29th meeting #1 minutes in his comments to reflect the name of the road to be O'neil and not Lorenz. Motion carried by unanimous voice vote with corrections.

Correspondence: Clerk/Treasurer Lesser stated that correspondence was delivered to each Supervisor's mailbox.

Comments from the Floor on Agenda items or any other items: No public comments.

OLD BUSINESS:

- 1. Consider and Act on Resolution Authorizing the Replacement of the Septic System at Mapleton Community Center:** Administrator/Planner Herrmann stated that the Board approved this at the last meeting, but now needs to approve the resolution authorizing the replacement of the septic system at the Mapleton Community Center. Supervisor Roelandts made a motion to approve the resolution authorizing the replacement of the septic system at the Mapleton Community Center. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

NEW BUSINESS:

- 1. Consider and Act on Okauchee Fire Department 2012 Contract:** This item was set for the meeting on November 7, 2011.
- 2. Consider and Act on Second Driveway Request from Robert and Carrie Pulaski; N61W35594 Bayshore Circle:** Carrie Pulaski explained to the Board their reasons as to why they should be allowed to have a circular driveway. Pictures and a plan were also presented for the Board to view. Highway Superintendent Salzman explained that he denied their request due to the Town ordinance not allowing more than one driveway to a property. Superintendent Salzman asked the Board to decide if a change in the ordinance is required, he has turned down other requests because of the ordinance stating only 1 driveway is allowed. The Board asked if allowing a second driveway would be an interference with the highway department, and Superintendent Salzman stated that there would be no issues. Supervisor Roelandts made a motion to approve the second driveway for the Pulaski's at N61W35594 Bayshore Circle. Supervisor Husak seconded the motion. Administrator/Planner Herrmann stated that a change in the ordinance would be needed and guide lines should also be provided. Motion carried unanimously by voice vote.

3. **Chairman Hultquist:** Nothing
4. **Supervisor Reports**
 - a. **John Koepke:** Nothing
 - b. **Brian Wiemer:** Excused
 - c. **Janis Husak:** Nothing
 - d. **John Roelandts:** Nothing
5. **Attorney Chapman:** Nothing
6. **Highway Superintendent Salzman:** Nothing
7. **Chief Wallis**
 - a. **Consider and Act on Hiring Part-Time Patrol Officer Jeffery Stone to Full-Time Status:** Chief Wallis explained that Patrol Officer Brent Best is no longer working for the Town and he is recommending to the Board that part-time patrol officer J.T. Stone as he referred to be approved for the full-time position. Chief Wallis stated that Officer Stone works well, and would be a good addition to the department. Supervisor Roelandts made a motion to approve hiring J.T. Stone to full-time patrol officer. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.
8. **Administrator/Planner Herrmann:** Informed the Board that the zoning code has been submitted to Waukesha County. A copy of the code and a letter requesting to leave county zoning was given to each County Board Supervisor as well as the County Board Executive and a few other people there as well. There is no time-line for when the Towns of Vernon, Genesee or Oconomowoc will receive an answer or when the County will even discuss the request.
9. **Clerk/Treasurer Lesser**
 - a. **Consider and Act on New Operator License Applications for Ali Hall, Thomas Fleming, Stephanie Woskoski, Richard Russell, Sue Chapman, and Marcia Wehr:** Supervisor Husak made a motion to approve the new operator license applications as submitted. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
 - b. **Consider and Act on Clerk/Treasurer Lesser's Request to Volunteer as Co-Director of District #5 of the Wisconsin Municipal Clerk's Association:** Clerk/Treasurer Lesser explained that as a co-director there is a responsibility to attend 3 district meetings held each year, as well as 4 executive meetings for the WMCA held in Plover Wisconsin each year. This would involve travel expense and possibly hotel expense. Lesser also explained that the position, if elected, would be until April of 2012 when a new election would be held, giving the Town or Clerk Lesser the option to step down if for some reason the position interferes with Town responsibilities. Clerk Lesser also stated that by being involved in this capacity there is more opportunity to help select education materials for clerks and networking. Supervisor Roelandts made a motion to allow Clerk/Treasurer Lesser to proceed with obtaining the District Co-Director position with the WMCA. Supervisor Koepke seconded the motion. Supervisor Roelandts stated that he felt that this was a good opportunity for networking and believes that it can only be a benefit to her position. Motion carried by unanimous voice vote.
10. **Approve Vouchers and Checks:** Supervisor Koepke made a motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
11. **Adjourn:** Supervisor Roelandts made a motion at 6:22 pm to adjourn. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted,

Jo Ann Lesser, WCMC
Clerk/Treasurer