

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS  
MEETING MINUTES  
December 5, 2011**

Chairman Robert Hultquist called the meeting to order at 6:00 p.m. Supervisors present included Brian Wiemer, Jan Husak, John Koepke, and John Roelandts. Also present included Attorney Bill Chapman, Administrator/Planner Herrmann, Police Chief Wallis, Highway Superintendent Salzman, and Clerk/Treasurer Lesser. Please see attached sign-in sheet for other attendees.

Those present stood to recite the Pledge of Allegiance.

**Approve Minutes:** Supervisor Roelandts made a motion to approve the November 21, 2011 Town Board Meeting minutes as presented. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.

**Correspondence:** None

**Comments from the Floor on Agenda items or any other items:** None

**OLD BUSINESS:**

- 1. Discuss and Act on the 2012 Town Budget:** Supervisor Husak made a motion to approve the 2012 town budget. Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.
- 2. Discussion on Monterey Dam/Bridge Project:** Administrator/Planner Herrmann stated that the town did not rank high enough on the list from the WDNR to obtain funds for replacing the Monterey Dam. Herrmann stated that the town ranked 21 out of 21, and that only the first 15 applicants receive funding. The WDOT stated that they do not have any funds available for dam replacement. Chairman Hultquist stated that he will be meeting with the Ashippun Lake Management District and Senator Fitzgerald on Thursday, December 8<sup>th</sup> to go over the issues. Administrator/Planner Herrmann stated that the Board will need to make a decision at the January 16<sup>th</sup> meeting as to what option will be taken in regards to removing the dam with or without replacement. There is an option to borrow the funds to replace the dam; Herrmann stated that he met with Phil Cosson of Ehlers & Associates to discuss this option.

Bill Balthazor handed out a report on the hydrology of the area, and stated that the lake is critical to the area. Ann Corning stated that there will never be an agreement on the lake levels, but that it's an amazing resource. John Corning stated that the lake has a public access so more than just the residents will be affected, and that the cost should be spread across the entire town. Jan Noskowiak questioned what would the cost be to the average tax payer, and Chairman Hultquist stated that at this point there is no way of knowing how much this would cost to anyone.

Supervisor Koepke handed out a debt schedule that he worked on showing the debt repayment for the next ten years borrowing \$1.25 million dollars; this is the worst case scenario, meaning that there is no funding found to help offset the cost. Jon Spheeris stated that when he developed Saddlebrook Farms he had to protect the wetlands, why is this not a consideration now? Lynn Spheeris stated that they had a long term relationship with protecting the lake and the river. Jeff Knoll stated that the lake has been there for 106 years and wants his grandkids to be able to enjoy it. The future of the lake rests with the Town Board, the Board could kill the lake, then there will be a loss of property tax, and could face legal issues.

**NEW BUSINESS:**

- 1. Consider and Act on Change Order for Mapleton Community Center:** Administrator/Planner Herrmann stated that Tim Heinrich of Oliver Construction is asking for a change order of \$4,000.00 to be approved for winter construction. This would allow them to get the majority of the work completed now and keep working through the winter rather than wait till spring to start the concrete work. Supervisor Wiemer made a motion to deny the change order. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

- 2. Consider and Act on Adjustment to Wellspring Developments Sewer Utility Account:**  
Administrator/Planner Herrmann explained that there could have been an issue with the meter, but there is no verification of this. Herrmann instructed the Board to look at the spreadsheet provided and look at the meter readings, there are only two readings that are way off, in which case there is no justification. He is suggesting that the Board reduce the amount charged based off the average billings. Supervisor Roelandts made a motion to approve adjusting the sanitary sewer bill for Wellspring Development based off of the average usage. Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.
- 3. Consider and Act on Quote from DataStore for Records Conversion:** The Board asked if more proposals could be presented so as to make the best choice. No decision was made at this time, and will be presented at a future meeting.
- 4. Consider and Act on proposed Changes to Recycle Center Operations:** The Town Board discussed eliminating the use of the facility by commercial companies, even if they are working for town residents. The Board also discussed initiating an annual fee to residents to help offset the costs of operating the facility. The hours of operation were also discussed. Supervisor Wiemer made a motion to approve an annual fee of ten dollars (\$10) per sticker to be issued from the Clerk's office only, to eliminate the commercial contractor from using the facility and to change the Saturday operating hours to 4:00 PM to coincide with the weekly hours. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
- 5. Consider and Act on Implementing Direct Payment for Quarterly Utility Customers:**  
Clerk/Treasurer Lesser explained that some residents inquired about being able to make payments for the quarterly sewer charge automatically rather than having to write out a check. Lesser explained that the process runs very similar to direct deposit for payroll, but rather they pay out the town would be creating a report to the bank requesting money be transferred from a customer's account to the town account. This would have to be set up with each individual customer who would want to pay their bill this way. Lesser stated that the Workhorse software is already set up to handle this type of transaction at no cost to the town, and the bank has waived any fees they would charge. Supervisor Wiemer made a motion to approve Clerk/Treasurer Lesser to notify sanitary sewer residents of this option and to proceed with implementing it. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
- 6. Consider and Act on 2012 Liability Insurance Renewal with Snyder Insurance:** Supervisor Roelandts made a motion to approve the 2012 liability insurance renewal with Snyder Insurance Company. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.
- 7. Consider and Act on Okauchee Fire Department 2012 Contract:** Supervisor Roelandts made a motion to approve the 2012 Okauchee Fire Department contract without changes. Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.
- 8. Consider and Act on Changing or Canceling the January 2, 2012 Town Board Meeting:**  
Supervisor Wiemer made a motion to cancel the January 2, 2012 Town Board meeting with the next meeting to be January 16, 2012. Supervisor Roelandts seconded the motion. Supervisor Husak informed the Board that she will not be attending that meeting. Motion carried by unanimous voice vote.
- 9. Chairman Hultquist:** Nothing
- 10. Supervisor Reports**
  - a. John Koepke:** Nothing
  - b. Brian Wiemer:** Nothing
  - c. Janis Husak:** Nothing
  - d. John Roelandts:** Nothing
- 11. Attorney Chapman:** Nothing
- 12. Highway Superintendent Salzman:** Nothing
- 13. Chief Wallis:** Nothing
- 14. Administrator/Planner Herrmann:** Nothing
- 15. Clerk/Treasurer Lesser**
  - a. Consider and Act on New Operator License Application for Justin Rowe:** Supervisor Husak made a motion to approve the operator license for Justin Rowe. Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.

**16. Approve Vouchers and Checks:** Supervisor Wiemer made a motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

**17. Adjourn:** Supervisor Roelandts made a motion at 7:14 pm to adjourn. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted,

Jo Ann Lesser, WCMC  
Clerk/Treasurer