

**TOWN OF OCONOMOWOC
MEETING MINUTES
March 7, 2011**

Chairman Robert Hultquist called the meeting to order at 5:00 pm. Supervisors present included John Koepke, Jan Husak, and John Roelandts. Supervisor Wiemer was absent. Also present was Attorney Chapman, Administrator/Planner Herrmann, Chief Wallis, and Clerk/Treasurer Lesser.

Supervisor Husak made a motion to enter, by roll call vote, into Closed Session, pursuant to State Statute 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Police Dept. and Clerk's Office) and 19.85 (1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Fischer Property). Supervisor Roelandts seconded the motion. Roll call vote: Supervisor Koepke; aye
Chairman Hultquist; aye
Supervisor Husak; aye
Supervisor Roelandts; aye

Motion carried unanimously.

The Board reconvened to open session at 5:45 pm on a motion by Supervisor Husak, seconded by Supervisor Roelandts. Motion carried unanimously.

Those present stood to recite the Pledge of Allegiance.

Supervisor Roelandts made a motion to approve the February 22, 2011 meeting minutes with corrections. Supervisor Koepke seconded the motion. Motion carried unanimously.

Correspondence: None

Comments from the Floor on Agenda items or any other items: None

OLD BUSINESS:

- 1. Consider and Act on Cleaning Services for the Town Hall:** The Board looked over the submitted bids, questioned if Crystal Cleaning would be willing to lower their bid. Clerk Lesser stated that she could contact the company and see if this is possible. No decision was made at this time, and the matter was referred to the next meeting.
- 2. Discussion on adding Jaekles Drive (Summit Area) to the Town of Oconomowoc Utility District No. 1:** Administrator/Planner Herrmann stated that a petition was submitted from resident's who did not want sewer installed, but there is an issue of one resident who did want sewer service and there was a lawsuit filed with regards to installing sewer for this property. Administrator/Planner Herrmann stated that he would need to look it over to see what the final decision was and he also needed to locate the lateral. This item was also referred to the next meeting to allow confirmation of the location of the lateral and the decision of the lawsuit.

6:05 p.m. Special Order of Business: Public Hearing on vacating Esser Drive, a platted but unimproved road:

Chairman Hultquist called the public hearing to order. Attorney Chapman read the resolution. Chairman Hultquist asked if there were any questions or comments, hearing none, Chairman Hultquist closed the public hearing at 6:08 pm.

OLD BUSINESS:

- 3. Consider and Act on Refunding Liquor License Fee for John Steiner:** Supervisor Roelandts made a motion to approve a refund if there is any monies left over after reviewing the cost of processing the license, but to bring it before the board for approval. Supervisor Koepke seconded the motion. Motion carried unanimously.

NEW BUSINESS:

- 1. Consider and Act on Resolution to vacate Esser Drive, a platted but unimproved Road:** Supervisor Roelandts made a motion to approve the resolution to vacate Esser Drive. Supervisor Husak seconded the motion. Motion carried unanimously.
- 2. Consider and Act on Contract for Support for C3D Consulting LLC:** It was noted that the contract is for the same amount (\$4,500.00) as the 2010 contract. Supervisor Husak made a motion to approve the contract with C3D Consulting for IT services for the Town. Supervisor Koepke seconded the motion. Motion carried unanimously.
- 3. Consider and Act on Developer's Agreement and Letter of Credit/Cash for Ron Marshall – Road I:** Administrator/Planner Herrmann explained that the Plan Commission and Town Board previously approved a CSM to combine the two lots, Mr. Marshall is not going to take down the second home before the CSM is recorded, and therefore an agreement and a letter of credit needs to be done to ensure that this process is followed. Herrmann also noted that the agreement should state the Marshall's have one (1) year to complete the removal of the second home. Supervisor Roelandts made a motion to approve the developer's agreement and letter of credit with the amount of the letter of credit be determined by Attorney Chapman and Administrator/Planner Herrmann at a later date. Supervisor Husak seconded the motion. Motion carried unanimously.
- 4. Chairman Hultquist:** Nothing
- 5. Supervisor Reports**

- a. **John Koepke:** Expressed appreciation to all and to Jeff Herrmann for the incorporation informational meeting. Would also like to see the Town come up with figures to back the Town's claims as the incorporation group did. Koepke also stated that the Town needs to be more pre-paired.
- b. **Brian Wiemer:** Excused
- c. **Janis Husak:** Nothing
- d. **John Roelandts:** Nothing
6. **Attorney Chapman:** Nothing
7. **Highway Superintendent Salzman:** Nothing
8. **Police Chief Wallis:** Excused
9. **Administrator/Planner Herrmann:** Stated that he held a conference call in regards to the Monterey Dam, the project is not going to be bid in March as planned, due to the abundant questions and concerns that were raised by residents of Ashippun Lake. There was a comment that the PSE would be completed in May and then the bridge and dam could be removed in August, and left till spring when a new bridge will be installed, or the PSE would be done in August and the bridge and dam removed in December. The DNR could pull their money if this is done. The Town will know more in 30 days. One main concern is the level of the lake, it's being noted that the lake level has dropped, Mark Mickelson went out to check and found that the lake has only dropped .216" from 2008 to 2010. The grant money will not be held, if the case is contested.
10. **Clerk/Treasurer Lesser**
- a. **Consider and Act on New Operator License Applications for Connie Kelly, David Borkowski Jr., Sara LaDue, Larissa Hampton, and James Anderson:** Supervisor Husak made a motion to approve operator licenses for Connie Kelly, David Borkowski Jr., Larissa Hampton, and James Anderson as recommended by Chief Wallis. Husak also noted that Sara LaDue was recommended for denial by Chief Wallis. Supervisor Koepke seconded the motion. Motion carried unanimously.
11. **Approve Vouchers and Checks:** Supervisor Koepke made a motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Roelandts seconded the motion. Motion carried unanimously.
12. **Adjourn:** Supervisor Roelandts made a motion to adjourn at 6:30 pm. Supervisor Husak seconded the motion. Motion carried unanimously.

Respectfully submitted,

Jo Ann Lesser, WCMC
Clerk/Treasurer