

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
December 16, 2013**

Chairman Robert C. Hultquist called the meeting to order at 6:00 PM. Supervisors present included, John Koepke, Terry Largent and John Roelandts. Supervisor Husak was absent and excused. Also in attendance included Attorney bill Chapman, Police Chief James Wallis, Administrator/Planner Jeffrey Herrmann, Clerk/Treasurer Jo Ann Lesser and Deputy Clerk/Treasurer Lori Opitz. Public Works Superintendent Owen was absent and excused. See attached sign-in sheet for additional attendees.

Those present stood to recite the Pledge of Allegiance.

Approve Minutes from November 26, 2013 Special Town Board Meeting and December 2, 2013 Town Board Meeting: Supervisor Koepke made a motion to approve the minutes as presented. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

Correspondence: None

Comments from the Floor on Agenda items or any other items: Ken Simatic stated he was at the meeting to address the first item on the agenda but was going to withhold his comments until he had to hear what the Board had to say regarding the item.

Treasurer Mike Shick for the Okauchee Lions Club asked the Board if the club could discontinue paying the quarterly sewer fees until further notice. Mr. Shick stated that the Lion's Club brings in Port-A-John's in for all of their events and they are not open for about six months out of the year and to pay over \$800 a year for sewer is cutting into the Lion's Club budget. Mr. Shick also stated that the park does provide services for the community and Town residents to enjoy and the Town should consider to making their fees zero. Chairman Hultquist stated that the Town would put this item on a future Board meeting.

President Mike Higbee for the Okauchee Lions Club thanked the Board for their time and recapped the same statements as Mr. Schick, but asked the Board to consider what the Lion's Club is asking because they money they do bring in goes right back to the community by help families in need.

OLD BUSINESS:

- 1. Consider and Act on Sewer Rates for 2014:** The Board agreed to have this postponed to the next agenda
- 2. Consider and Act on Additional Financial Contribution to the Village of Lac La Belle for the Stream Bank Restoration project north of Lac La Belle:** Administrator Herrmann talked about a memorandum from Mark Frye, Director of Public Works, asking for additional contribution for Lac La Belle water quality improvements; with the grants that would be received, Lac La Belle Management, City of Oconomowoc, Village of Lac La Belle and the Town of Oconomowoc were being asked to provide additional funds. The Town would be asked to supply \$10,000. Chairman Hultquist stated he would like to know what Lac La Belle's funds are before he would vote. Supervisor Roelandts stated that the lake provides a service to various communities in the area and about 60% of the Town centers around the lake. Supervisor Roelandts made the motion to approve the additional financial contribution to the Village of Lac La Belle for the Stream Bank Restoration project with the provision that the three remaining areas agree to supply the amounts that they were asked to contribute. Supervisor Koepke seconded the motion. Motion carried with 3 ayes and 1 nay.

NEW BUSINESS:

- 1. Consider and Act on Contribution for Amicus Brief:** Chairman Hultquist stated Attorney Dean Richards would design and writing a "friend of the court brief" on behalf of the Town; Chairman Hultquest stated this passage is being done for the Town to get their own Zoning code; the cost of this would be \$5,000 to \$10,000. He also stated that the Town of Merton would contribute \$1,000, the Town of Genesee would donate 50% of what the Town would contribute but not to exceed \$2,000 and the Town of Mukwonago would contribute \$4,000. Supervisor Koepke made the motion to approve 33% of the total bill but not to exceed \$4,000. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

2. **Consider and Act on Reducing the Established Right-of-Way Width on Lindy Lane from 66 feet to 30 feet:** Administrator Herrmann stated it is only platted at 20 feet and he wants to make sure that the Town has enough width on that road for future zoning purposes. Supervisor Roelandts made the motion to approve reducing the established right-of-way on Lindy Lane from 66 feet to 30 feet. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on Certified Survey Map for James Priest – N51 W35378 River Road:** Administrator Herrmann stated there would be no interferences with other properties and the property in question is at the end of River Road. Administrator Herrmann also stated that it is actually two properties and it is only an adjustment to the lot line. Supervisor Roelandts made the motion to approve the certified survey map for James Priest. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on Combination Class B Retail License to Sell Alcohol by Whiskey Waters, LLC; N50W35124 Wisconsin Avenue, Oconomowoc WI, Ami Shockley-Agent:** Supervisor Roelandts made a motion to approve the Class B Retail License to sell Alcohol by Whiskey Waters with Ami Shockley as Agent. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on Change of Agent for KWIK Trip Inc. Store #360; N56W39345 Wisconsin Ave, Kristin Schwantes:** Supervisor Roelandts made a motion to approve Kristin Schwantes as agent for Kwik Trip Store. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
6. **Discussion on Possible Ordinance to Regulate Rental Properties.**
7. **Chairman Hultquist to appoint Election Inspectors for the 2014-2015 Election Cycle (See attached list):** Chairman Hultquist officially appointed the election inspectors for the 2014-2015 election cycle. Supervisor Roelandts made the motion to approve Chairman Hultquist's appointments of election inspectors. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
8. **Chairman Hultquist:** Nothing
9. **Supervisor Reports**
 - a. **John Koepke:** Nothing
 - b. **Janis Husak:** Excused absent
 - c. **John Roelandts:** Nothing
 - d. **Terry Largent:** Nothing
10. **Attorney Chapman:** Nothing
11. **Public Works Superintendent Salzman:** Excused Absent
12. **Chief Wallis:** Nothing
13. **Administrator/Planner Herrmann:** Administrator Herrmann stated that he received a check from Summit for their portion of a past road project. He also stated that the Town is receiving quite a few concerns regarding their tax bill. Administrator Herrmann stated the Town's additional income in levy for next year was \$61,472; he also stated that because of the Town wide reassessment it has lowered the Town's overall evaluation at that is why some of the residents are seeing an increase in their taxes.
14. **Clerk/Treasurer Lesser**
 - a. **Consider and Act on New Operator License Applications for Sky Henke, Pamela Averkamp, and Maureen Halloran:** Supervisor Koepke made the motion to approve the new operator licenses. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
15. **Approve Vouchers and Checks:** Supervisor Largent made a motion to approve the vouchers and checks subject to Administrator/Planner Herrmann's review. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
16. **CLOSED SESSION The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Town Clerk/Treasurer).** Chairman Hultquist made the motion for the Board to go into Closed door Session. Supervisor Roelandts seconded the motion.

Roll call vote:

- Supervisor Roelandts; aye
- Supervisor Husak; excused absent
- Chairman Hultquist; aye
- Supervisor Koepke; aye
- Supervisor Largent; aye

Motion carried unanimously at 7:17 p.m.

Reconvene to Open Session immediately following the Closed Session: Supervisor Roelandts made the motion to reconvene into open session. Supervisor Koepke seconded the motion. The motion carried by unanimous voice vote.

17. Consider and Act on Compensation for Town Clerk/Treasurer: No action taken

18. Adjourn: Supervisor Roelandts made the motion to adjourn at 7:45 p.m. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz
Deputy Clerk/Treasurer