

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
February 5, 2013**

Interim Chairman Janis Husak called the meeting to order at 6:00 pm. Supervisors present included John Koepke and Brian Wiemer. Absent were Chairman Robert Hultquist and Supervisor John Roelandts. Also in attendance included Attorney Bill Chapman, Administrator/Planner Jeff Herrmann, Police Chief Jim Wallis, Public Works Superintendent Owen Salzman, and Clerk/Treasurer Jo Ann Lesser. See attached sign-in sheet for additional attendees.

Those present stood to recite the Pledge of Allegiance.

Approve Minutes from January 22, 2013 Town Board Meeting: Supervisor Koepke made a motion to approve the January 22, 2013 meeting minutes as presented. Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.

Correspondence: None

Comments from the Floor on Agenda items or any other items: None

OLD BUSINESS:

1. **Consider and Act on Creating Ordinance §175-16.1 of the General Code of Ordinances of the Town of Oconomowoc Regulating Motorcycles on Ice-bound Waters, which repeals, recreates and renumbers §20.04 of the General Code of Ordinances of the Town of Oconomowoc:** Attorney Chapman stated that he met with Administrator/Planner Herrmann, Chief Wallis, Bryan Much and one other person in regards to this ordinance. Attorney Chapman stated that he preserved much of the code and incorporated the 20.04 from the old town code and that is why the board is repealing and recreating. Attorney Chapman went on to explain that he included snowmobiles and all-terrain vehicles which was missing in the old ordinance. There is still some issues with section E of the code and it needs to include snowmobiles and all-terrain vehicles which at this time it does not. Supervisor Koepke made a motion to approve ordinance 175-16.1. Supervisor Wiemer seconded the motion. Supervisor Koepke questioned about including a restriction to maintain a certain distance from the shoreline. Supervisor Koepke also asked about the decibel level and how is that measured. Mr. Much stated that a person with a meter must stand 20 inches from the end of the exhaust at a 45 degree angle. Supervisor Wiemer stated that he has been trading emails with a resident who lives near the pond and he felt that if he lived near the pond he wouldn't want that by him every weekend either. Supervisor Husak questioned what the decibel level for a boat would be. Chief Wallis stated 86 DBA. Supervisor Husak called for a roll call vote.
Supervisor Koepke; aye
Supervisor Wiemer; nay
Supervisor Husak; aye
Motion carried by a majority vote of Supervisors present.
2. **Discussion and Possible Action on Mapleton Community Center Rental Policy:** No action was taken by the board on this item; this item will be placed on the next agenda.

NEW BUSINESS:

1. **Consider and Act on Resolution Denying Claim for Excessive Assessment by Erin Waldron for Lot 49 Maplewood Continuation PT E1/2 SEC 35 & PT SW1/4 SEC 36 T8N R17E:** Supervisor Koepke made a motion to approve the resolution denying the claim for excessive assessment by Erin Waldron. Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on Request from Kwik Trip Inc. to Change the Agent for Store #360 Located at N56W39345 Wisconsin Avenue to Rachel Zoellick:** Supervisor Koepke made a motion to approve the agent Rachel Zoellick on the recommendation from Chief Wallis. Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.

3. **Discussion on Town Board Supervisors Attending a Presentation at the Town of Genesee by Wales Village Clerk on the Use of iPads During Meetings:** Administrator/Planner Herrmann explained to the board that the Village of Wales has gone to using iPads during their meetings and have gone away from paper packets. Herrmann stated that this would reduce our use of paper and that Wales received a government discount when purchasing the iPads. Supervisor Husak stated that this would be something to look into and that it could be beneficial to attend the demonstration.
4. **Discussion on Adoption of a Property Maintenance Code:** Attorney Chapman stated that the City of Oconomowoc and the Town of Merton have adopted this type of ordinance. Chapman also stated that this is just a model; the town could tweak it and make it their own. Administrator/Planner Herrmann stated that he wanted the board to review it and to get back to him with comments.
5. **Consider and Act on Stonebank Fire and Ambulance Contract for 2013:** Administrator/Planner Herrmann stated that he found an old contract and updated it; he also had Kevin Laabs review it. Supervisor Koepke made a motion to approve the 2013 contract for the Stonebank Fire and Ambulance contract. Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on Certified Survey Map for Greg Stack – N57 W38113 Lakeland Drive:** Administrator/Planner Herrmann stated that this is just to move the lot-line a bit to the north. Supervisor Koepke made a motion to approve the CSM for Greg Stack. Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.
7. **Consider and Act on Contract with Ayres & Associates to Prepare an Operation, Inspection and Maintenance Plan (IOMP) and an Emergency Action Plan (EAP) for the Okauchee Dam:** Administrator/Planner Herrmann stated that the town needs to have a operation, inspection and maintenance plan as well as an emergency action plan for the Okauchee Dam. The emergency action plan needs updating and that is a cost of \$2,500 and the operation maintenance plan would cost \$1,300. Herrmann stated that he did not get bids, but feels that the prices are reasonable. Supervisor Wiemer made a motion to approve hiring Ayres & Associates to complete both the IOMP and the EAP. Supervisor Koepke seconded the motion. Supervisor Koepke questioned where the funds are in the budget to cover the cost. Herrmann stated the funds would be allocated to the engineering account. Motion carried by unanimous voice vote.
8. **Consider and Act on Special Event Application for Trogs MC LLC to Host the Annual Trog Fest and Okauchee Lion's Park on Saturday, June 22, 2013 from 2 pm to 10 pm:** Supervisor Wiemer made a motion to approve the special event for Trogs MC to be held at the Lions Park on Saturday, June 22, 2013. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
9. **Chairman Hultquist:** Excused
10. **Supervisor Reports**
 - a. **John Koepke:** Noticed that Mill Street has been closed and questioned if everyone was notified. Chief Wallis, Public Works Superintendent Salzman and Administrator/Planner Herrmann all answered affirmative.
 - b. **Brian Wiemer:** Stated that the snow plows have been doing a great job at clearing the roads and thanked Owen Salzman.
 - c. **Janis Husak:** Nothing
 - d. **John Roelandts:** Excused
11. **Attorney Chapman:** Nothing
12. **Public Works Superintendent Salzman:** Nothing
13. **Chief Wallis:** Nothing
14. **Administrator/Planner Herrmann**
 - a. **Update on Monterey Dam/Mill Street Bridge:** Construction has started, the mill race will be open by next week and the dam will be removed as well. Herrmann stated that he and Mark Mickelson have gone out and looked at the pond and thinks that there will be too much dredging needed, and plans on setting up a meeting with the residents to discuss this.
 - b. **Update on West Lake Drive Resurfacing Project:** Sent the Ayres & Associates bid to the WDOT for review.

15. Clerk/Treasurer Lesser

a. Consider and Act on New Operator Applications for Derek Gardner, Rebecca Knauer, Emily Purton, and Torie Pinkalla.

b. Consider and Act on Renewal Operator Application for Cortney Spencer:

Supervisor Koepke made a motion to approve item 15 a & b on the recommendation of Chief Wallis. Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.

16. Approve Vouchers and Checks: Supervisor Wiemer made a motion to approve vouchers and checks subject to Administrator/Planner Herrmann's review. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

17. Adjourn: Supervisor Koepke made a motion to adjourn at 6:41 pm. Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted,

Jo Ann Lesser, WCMC
Clerk/Treasurer