

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
MEETING MINUTES
March 4, 2013**

Chairman Robert C. Hultquist called the meeting to order at 6:00 pm. Supervisors present included John Koepke and John Roelandts. Brian Wiemer entered the meeting at 6:04 pm. Supervisor Janis Husak was absent. Also in attendance were Attorney Bill Chapman, Police Chief James Wallis, Public Works Superintendent, Administrator/Planner Jeff Herrmann, and Clerk/Treasurer Jo Ann Lesser.

Those present stood to recite the Pledge of Allegiance.

Approve Minutes from February 5, 2013 Town Board Meeting: Supervisor Koepke made a motion to approve the minutes from February 5, 2013 as printed. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

Correspondence: None

Comments from the Floor on Agenda items or any other items: None

OLD BUSINESS:

1. **Consider and Act on Amended Ordinance to Repeal, Re-Create and Re-Number 20.04 of the General Code of Ordinances of the Town of Oconomowoc Regulating Motorcycles on Ice-Bound Waters:** Chairman Hultquist explained that this ordinance had some changes which were detailed at the last meeting, and the board is just re-confirming the approval. Supervisor Roelandts made a motion to approve the ordinance to repeal, re-create and re-number 20.04 of the General Code of Ordinances regulating motorcycles on ice-bound waters. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on Mapleton Community Center Rental Policy:** This item was postponed to the March 18, 2013 meeting.

NEW BUSINESS:

1. **Consider and Act on request of Dan Napgezak to construct a portion of a fence in the right-of-way of Road I. More specifically at W347 N6079 Road I:** Attorney Chapman explained the Napgezak's wish to encroach into the right-of-way with a fence. The town can revoke this variance at any time for any reason as long as it is done with written notice. Supervisor Roelandts made a motion to approve the encroachment of 2 feet into the right-of-way by Dan Napgezak for a fence with the stipulation that it can be required to be removed by the town at any time. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and act on Reducing the Established Road Right-of-way of Jaekles Drive from 66 feet to 30 feet:** Administrator/Planner Herrmann explained the issue. After a short discussion Supervisor Wiemer made a motion to approve the reduction of the established right-of-way of Jaekles Drive from 66 feet to 30 feet. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
It was noticed by Clerk/Treasurer Lesser that at 6:15 pm that the tape recorder was not working and after inspection found that the pause button was on and it was released to operate correctly.
3. **Consider and Possible Action on Town Activities within Monterey Mill Pond:** Administrator/Planner Herrmann stated that he met with the residents of the mill pond and explained the cost of dredging. The proposed costs range from \$175,000 to \$200,000 and that covers a 20 foot wide strip in front of the properties. Herrmann stated that he felt that this was not a good use of town money. He also stated that the town could possibly take down some trees and allow the fire departments to do a controlled burn to clean up the area. Removing the dead or fallen trees will be a large project due to the amount of them. Arsenic levels were a big concern in regards to dredging as well. Supervisor Koepke stated that he would be removing

himself from voting or discussing on any dredging items, he feels that his name gets pulled into the conversation for some reason and does not want to cause a conflict. Supervisor Roelandts voiced concerns that more studying should be conducted before a decision is made. It was suggested that the board members go out to the area and view it.

4. **Discussion on Possible Assessors Plat for the Monterey Area:** Administrator/Planner Herrmann stated that this area is old and when the vacating of Pearl Street was brought to the County for recording there were some issues. Herrmann was suggesting that an assessor's plat be completed to verify property lines and other areas of issue. Herrmann felt that the charge could be assessed back to the property owners and that bids could be obtained. He felt that the cost could range from \$550 to \$700 per parcel. Supervisor Roelandts indicated that he would like an informational meeting with the residents to get feedback on their opinions of the project.
5. **Consider and Act on Preliminary Parking Plan for Mapleton Community Center and Installation of new Windows and Doors:** Administrator/Planner Herrmann explained that an access permit has been received from the county for putting in the new entrance. The plan is to place stone this year (2013) and then asphalt next year (2014) for the front part of the parking lot. The CDBG grant has been dissolved, but after making some phone calls it was found that the town will still receive the \$11,000 grant. It was also thought that asphalt would be laid from the pavilion to the school house. Supervisor Roelandts made a motion to approve the conceptual plan of the parking lot and move forward with the project. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote. Administrator/Planner Herrmann stated that the town will be saving money on the windows with the highway department installing them. Informed the board that once the weather is compatible there will be a project of bat removal from the attic before the building can undergo renovation. Supervisor Wiemer made a motion to approve the renovation project of windows, doors and trim for the school house. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
6. **Discussion on Establishing Park Hours for Ewald Soccer Park/Pavilion & Installation of Signs Indicating Said Hours:** Administrator/Planner Herrmann stated that there are concerns of loitering but the office part could be use from 6 am until 10 pm and possibly longer if a meeting were to go too long. There was some question as to who would be responsible for the signs. Chairman Hultquist stated that he and Jeff will be attending a meeting with the association on the 20th and can come back to the board with the association's ideas.
7. **Consider and Act on Alcohol "Class B" Combination Retail License for LTBD, LTD. D/B/A Spitfire Pub & Grill; N51W34911 Wisconsin Avenue, Mary L. Kunstek-Agent:** Clerk/Treasurer Lesser reported that the operation will continue as it is, the only change was within the officers of the organization, two members have left. Supervisor Wiemer made a motion to approve the liquor license and agent for Spitfire Pub and Grill, Mary L. Kunstek as agent. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
8. **Supervisor Reports**
 - a. **John Koepke:** None
 - b. **Brian Wiemer:** Thanked the Highway Department for an excellent job on the roads.
 - c. **Janis Husak:** Excused
 - d. **John Roelandts:** None
9. **Attorney Chapman:** None
10. **Public Works Superintendent Salzman:** None
11. **Chief Wallis**
 - a. **Consider and Act on Promoting Andrew Preisler to a Permanent Full-time Patrol Officer:** Chief Wallis explained that the department is down a full-time employee and felt that Officer Preisler would be a great addition to the department. Office Preisler has the support of Sargent Wiercyski, Lieutenants Paar and Wraalstad. Supervisor Roelandts made a motion to approve the hiring of Andrew Preisler. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
12. **Administrator/Planner Herrmann**
 - a. **Update on Monterey Dam/Mill Street Bridge:** Administrator/Planner Herrmann stated that the crew is not currently working due to the snow. Rebar was not quoted correctly in the plan, the unit price was correct but the amount needed was wrong. There is a problem with the backfill material, the DNR has is requiring it to be changed.

- b. Consider and Act on Attendance at Zoning Law Class in Madison on April 19, 2013:**
Supervisor Roelandts made a motion to approve the Administrator/Planner to attend the zoning law class in Madison on April 19, 2013. Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.
 - c. Update on Informational Meeting at the Town of Genesee on Use of iPads:**
Administrator/Planner Herrmann stated that each member was given a handout of what was received at the informational meeting, he requested the board to review the paperwork for future discussion.
- 13. Clerk/Treasurer Lesser**
 - a. Consider and Act on New Operator Applications for Edgar Hutchings, Mark Dicks, Bradley Bliersch, and Alexandra Bellini:** Supervisor Koepke made a motion to approve the submitted applications with either Chief Wallis or Lt. Wraalstad's recommendations on them. Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.
- 14. Approve Vouchers and Checks:** Supervisor Wiemer made a motion to approve the vouchers and checks subject to Administrator/Planner Herrmann's review. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
- 15. Adjourn:** Supervisor Roelandts made a motion to adjourn at 6:55 PM. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted,

Jo Ann Lesser, WCMC
Clerk/Treasurer