

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
MEETING MINUTES
March 18, 2013**

Chairman Robert C. Hultquist called the meeting to order at 6:00 PM. Supervisors present included Brian Wiemer and John Roelandts. Supervisors absent and excused were Janis Husak and John Koepke. Also in attendance were Attorney Bill Chapman, Administrator/Planner Jeff Herrmann, Public Works Superintendent Owen Salzman, and Clerk/Treasurer Jo Ann Lesser.

Those present stood to recite the Pledge of Allegiance.

Approve Minutes from March 4, 2013 Town Board Meeting: Supervisor Wiemer made the motion, Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

Correspondence: Clerk/Treasurer Lesser informed the Board of the open book dates and the Board of Review dates for 2013. There was also a memo indicating that the Okauchee Fire Department is looking for volunteers.

Comments from the Floor on Agenda items or any other items: None

OLD BUSINESS:

1. **Consider and Act on Mapleton Community Center Rental Policy:** Supervisor Roelandts made the motion to approve the community center policy as presented. Supervisor Wiemer seconded the motion. Supervisor Roelandts questioned if the rental of the park can be divided so that multiple users can rent the facilities at the same time. Chairman Hultquist stated that he would like a decision on that subject be made by the entire board. Motion carried by unanimous voice vote.

NEW BUSINESS:

1. **Consider and Act on Reducing the Established Road Right-of-way of Jaeckles Boulevard from Jaeckles Drive to Okauchee Lake from 66 feet to 50 feet:** Administrator/Planner Herrmann stated that the town has no intention of improving this portion of the road and does not need the full 66 feet. Supervisor Roelandts made the motion to approve the resolution to reduce the established right-of-way for Jaeckles Boulevard from 66 feet to 50 feet. Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on Town Activities within Monterey Mill Pond:** Administrator/Planner Herrmann stated that the cost of dredging the mill pond is too expensive and is no longer an option. After the last meeting Public Works Superintendent Salzman went out to the pond and looked at the trees to be removed and cut down along the south side of the pond. Salzman stated that he does not feel there is any reason to do this, all the work would have to be done on the shoreline and then hauled up through the yards to the road for removal. Herrmann stated that the option of a control burn is still being looked into. Supervisor Wiemer made a motion that the town does nothing with the mill pond. Supervisor Roelandts seconded the motion. Supervisor Roelandts questioned as to whom made the decision to discontinue the dredging of the mill pond. Administrator/Planner Herrmann stated that he made the decision due to the cost of the project. Motion carried by unanimous voice vote.

Chairman Hultquist stated that he would like items 3 & 4 to be removed from the agenda and placed on a future meeting once clarification has been obtained from Chris Goodwin the engineer from Ayres & Associates.

3. **Consider and Act on Contract Modification No. 1 for Mill Street Bridge/Monterey Dam for Dam Sub-Foundation Backfill Material - \$13,676.00:** No discussion or decision at this meeting.
4. **Consider and Act on Contract Modification No. 2 for Mill Street Bridge/Monterey Dam for Earthen Dam Material - \$9,238.00:** No discussion or decision at this meeting.
5. **Consider and Act on Contract Modification No. 3 for additional Sheet Piling to be Extended in Front of By-Pass Channel – \$53,790.00:** Supervisor Wiemer made a motion to deny the

approval of contract modification #3 for additional sheet piling to be extended in front of the bypass channel. Supervisor Roelandts seconded the motion. Administrator/Planner Herrmann explained that special material has to be used for the back fill as reported from a DNR representative. Chris Goodwin does not believe the town needs this. There is a meeting on the 19th of March with the DOT to go confirm the contract modifications. The motion carried by unanimous voice vote.

6. **Consider and Act on Certified Survey Map for Tetzlaff – C.T.H. K:** Administrator/Planner Herrmann explained that this is a farm consolidation, splitting the land from the buildings. Herrmann recommends approval of the CSM subject to the Planner's report dated February 27, 2013. Supervisor Wiemer made a motion to approve the CSM, seconded by Supervisor Roelandts. Motion carried by unanimous voice vote.
7. **Consider and Act on waiving section 265-31(L) of the Town of Oconomowoc Code of Ordinances for Tetzlaff Certified Survey Map:** Administrator/Planner Herrmann explained that this would release the Tetzlaff's from having to include large sections of land on the CSM. Supervisor Roelandts made a motion to approve waiving section 265-31(L) of the Town of Oconomowoc Code of Ordinances for the Tetzlaff CSM. Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.
8. **Consider and Act Hiring URC Energy to Review Town Utility Expenses for Accuracy:** Clerk/Treasurer Lesser explained that URC Energy is a company that will review the Town's utility invoices to verify that the charges are correct and that no additional fees that the town could be exempt from paying are included in the monthly charges. It was explained that URC Energy does not get compensated unless errors are found and the town would receive monetary reimbursement, then URC Energy would be paid 50% of what is refund to the town. If no reimbursement should be found then URC Energy does not get compensated for anything. Supervisor Roelandts questioned about future invoices and how does that affect URC Energy and the Town. It was unknown without further examination of the contract. Supervisor Wiemer made a motion to approve the contract with URC Energy subject to Attorney Chapman reviewing the contract to the Town's satisfaction. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote. It was suggested that the Better Business Bureau be contacted as well as checking references.
9. **Chairman Hultquist:** Nothing
10. **Supervisor Reports**
 - a. **John Koepke:** Absent
 - b. **Brian Wiemer:** Questioned about the going paperless update, it was explained that no information is available at this time.
 - c. **John Roelandts:** Questioned if the town helping out the Okauchee Lion's Club be placed on a future agenda. Chairman Hultquist asked Clerk/Treasurer Lesser to place this item on a future agenda.
11. **Attorney Chapman:** Nothing
12. **Public Works Superintendent Salzman:** Nothing
13. **Chief Wallis:** Excused
14. **Administrator/Planner Herrmann**
 - a. **Update on Monterey Dam/Mill Street Bridge:** The pouring of the bridge will be completed this week. Updates have been placed on the town web-site.
 - b. **Consider and Act on Compensation for Planting of Vegetation at Bertrand's on the Point:** Administrator/Planner Herrmann stated that he has been working with Mike Bertrand and at the last meeting Mike asked if the town would be willing to pay for the vegetation that the County is demanding be planted. There was vegetation up until the road was redone and the retaining wall was installed. The vegetation would be planted between the retaining wall and sidewalk. Due to the condition of the soil in that area no vegetation will survive, so it was questioned if planters could be built in that area. It was mentioned that the highway department could possible build the planters. Supervisor Roelandts made a motion to approve the highway department building planters and the town purchasing vegetation to be planted in the planters. Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.

- c. **Consider and Act on Attendance at WAPA Conference June 13 & 14, 2013 in Sheboygan:** Administrator/Planner Herrmann explained that at the last meeting he obtained approval to attend a seminar in Madison, but would rather attend the seminar in Sheboygan. Supervisor Wiemer made a motion to approve Administrator/Planner Herrmann attend the WAPA conference in June. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
- 15. **Clerk/Treasurer Lesser**
 - a. **Consider and Act on New Operator License Application for Christina Laube:** Supervisor Wiemer made a motion to approve the operator license application for Christina Laube as recommended by Chief Wallis. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
- 16. **Approve Vouchers and Checks:** Supervisor Wiemer made a motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
- 17. **Adjourn:** Supervisor Roelandts made a motion to adjourn at 6:35 pm. Seconded by Supervisor Wiemer. Motion carried by unanimous voice vote.

Respectfully submitted,

Jo Ann Lesser, WCMC
Clerk/Treasurer