

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
MEETING MINUTES
May 20, 2013**

Chairman Robert C. Hultquist called the meeting to order at 6:00 PM. Supervisors present included John Koepke, Brian Wiemer and John Roelandts. Also in attendance were Attorney Bill Chapman, Administrator/Planner Jeff Herrmann, Public Works Superintendent Owen Saltzman, Police Chief Jim Wallis, and Deputy Clerk/Treasurer Lori Opitz. Supervisor Jan Husak and Clerk/Treasurer Jo Ann Lesser were excused from the meeting. For additional attendees please see attached sign-in-sheet.

Those Present stood to recite the Pledge of Allegiance.

Approve Minutes from May 6th, 2013 Town Board Meeting: Supervisor Koepke made a motion to approve the May 6th, 2013 meeting minutes as presented. Supervisor Roelandts seconded the motion. Motion Carried by unanimous voice vote.

Correspondence: None

Comments from the Floor on Agenda items or any other items: Chief Deonne Eske from the Ashipun Fire Department presented their annual report for 2012 and their goals for this year to the Town Board. The Fire Chief stated the department had an active year in 2012; they responded to 206 calls compared to 166 calls in 2011; 119 calls were in the Town of Ashippun; 44 calls were in the Town of Oconomowoc and 25 calls were in the Town of Erin. Chief Eske also explained they got training this past year with Union Specific regarding if anything were to happen to the engineer of a Train, where they could go and what to do to find the controls of the train and to shut it off. Chief Eske also stated in addition to this training; they take about 30 hours of classes on weekends to maintain their certification. Chief Eske thanked the Board and the Community for allowing them to provide services to their families and the community too, for their continued support of the department.

OLD BUSINESS:

1. **Consider and Act on Installation of Town Wide Address Signs and Payment for said Signs.** Administrator Herrmann asked Mike Lange to come in and talk to the Board and to bring in examples of the different type of signs and sizes. Chairman Hultquist stated there is a concern of the "island" in "Idlewood" in which it has only one street address and then it is broken up into lot units; would those lots show an address with #1 then 2, etc. after the address because those lots currently have the same address, in which the Board needs to do research regarding that area for those signs. Supervisor Weimer stated he prefers red and the cost should be a "uniform fee" for all the residents; regardless of what size sign they need. Chief Wallis stated it would be appropriate for the roads that have a speed limit of 35 or less to go with the smaller size and the roads where it is excess of 35 mph or more, to go with a larger size. Administrator Herrmann asked the Board for the approval of Lange for the installation of the Town wide address signs. Supervisor Weimer made the motion for the installation of the signs. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on Contract with Lange Enterprises, Inc. to create and install address signs in the Town of Oconomowoc.** The Town Board figured for the installation of the sign, the sign itself, and the pole to install the sign, the total cost for each town resident would be \$30.76. Supervisor Roelandts stated the approval should be that the cost not to exceed \$30.76 per sign. Supervisor Koepke made the motion to

approve the cost of \$30.76 per sign and roads with a speed limit of 35 mph or less will have the smaller signs; the color will be decided at a later date. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

NEW BUSINESS:

1. **Consider and Act on Request from Seventh-Day Adventist Church to do Door-to-Door Missionary Work for June, July, and August of 2013.** Supervisor Roelandts made a motion on the condition that it does not past 8:00 p.m. Supervisor Koepke seconded the motion. Supervisors in favor of the motion were John Roelandts, John Koepke, Chairman Hultquist, those against the motion was Brian Wiemer. Motion carried 3-1.
2. **Consider and Act on Contract Modification #3 a-d for Monterey Dam Project.** Administrator Herrmann stated the contract modification for backfill will be \$42,600.60, the special materials that goes behind the dam at \$5,851.20, the backfill of the bridge will be \$7,390.40 and the contract was modified regarding the Hydrant; this item was changed because the Town was able to get a grant to pay for half the hydrant; the reason for the credit of \$1,500.00 The total cost in summary for these items would be \$54,342.20. Supervisor Roelandts made a motion to accept the Contract Modification #3 a-d for Monterey Dam project. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on Improvements to the Mapleton Community Center.** Administrator Herrmann stated the cost of the improvements would be \$59,300.00. The cost of windows at \$10,000, Gravel would be \$10,000, \$12,000 for electrical, \$2,500.00 for a door, \$1,600.00 for insulation, \$1,000.00 for Batzner (to remove the bats), \$18,000.00 for Asphalt, \$400.00 for a plaque and \$3,800.00 for a total cost of \$59,300.00. Administrator Herrmann stated the Town budgeted \$50,000.00 for Community Center repairs and the Town will be receiving a grant from CDBG in the amount of \$11,000, which both amounts would cover the total cost of the expenses for the Community Center. Supervisor John made the motion to accept the costs of the improvements, however, not to exceed the \$61,000.00 in costs. Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on Adding Brackets and Boards to the Dam for Emergency Access to Sluice Gate.** Administrator Herrmann stated to the Board that he would like this tabled until the next meeting because he did not receive the bid yet. No decision was made at this time and this line item will be covered when the bid has been received.
5. **Consider and Act on Opening Ceremony for Bridge/Dam Project.** - Administrator Herrmann stated this comes from the D.O.T. and they would be willing to help the Town with this opening. Administrator Herrmann stated he does not have a date as of yet, but he wanted to ask the Board if they are interested in doing this; the Board asked Administrator Herrmann to talk things over with the D.O.T. and set up a date and a time for this opening ceremony and Administrator Herrmann should report back to the Board once this has been set.
6. **Chairman Hultquist** - Nothing
7. **Supervisor Reports**
 - a. **John Koepke** - Nothing
 - b. **Brian Wiemer** – Stated that he has noticed with other municipalities that there agenda gives updates regarding Plan Commission, Lake related issues, and other issues that may not always need to be presented to the Board and he would like to see something like this on the Town’s agenda so the Board would be fully informed; he stated he would like to go over the with Chairman Hultquist
 - c. **Janis Husak** - Nothing

- d. John Roelandts** - Nothing
- 8. Attorney Chapman** - Nothing
- 9. Public Works Superintendent Salzman** - Nothing
- 10. Chief Wallis**
 - a. Consider and Act on Attendance at FBINA 2013 Retrainer – May 28-May 30, 2013 in Minocqua.** Supervisor Roelandts made a motion to approve Chief Wallis to attend the FBINA 2013 Retrainer. Seconded by Supervisor Wiemer. Motion carried by unanimous voice vote.
- 11. Administrator/Planner Herrmann**
 - a. Update on Monterey Dam/Mill Street Bridge.**
- 12. Clerk/Treasurer Lesser** - Nothing
- 13. Approve Vouchers and Checks.** Supervisor Koepke made a motion to approve vouchers and checks. Supervisor Weimer seconded the motion. Motion carried by unanimous voice vote.
- 14. Adjourn** – Supervisor Roelandts made a motion to adjourn at 6:50 pm. Seconded by Supervisor Husak. Motion carried by unanimous voice vote.

Respectfully Submitted-
Lori Opitz; Deputy Clerk/Treasurer