

TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
MEETING MINUTES
August 19, 2013

Chairman Robert C. Hultquist called the meeting to order at 6:00 PM. Supervisors present included John Koepke, Brian Wiemer, Jan Husak, and John Roelandts. Also in attendance were Attorney Bill Chapman, Administrator/Planner Jeff Herrmann, Public Works Superintendent Owen Salzman, Police Lt. Russ Paar, and Clerk/Treasurer Jo Ann Lesser. For additional attendees please see attached sign-in sheet.

Those present stood to recite the Pledge of Allegiance.

Approve Minutes from August 5, 2013 Town Board Meeting: Supervisor Husak made a motion to approve the August 5, 2013 meeting minutes as presented. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

Correspondence: None

Comments from the Floor on Agenda items or any other items: John Harrison of W354N5337 Coastal Avenue stated that he has sent emails and left voice messages regarding adding additional lights to the Bay Pointe development and as of today he has not been contacted about his concerns. Administrator/Planner Jeff Herrmann stated that he will be contacting Mr. Harrison about his concerns.

OLD BUSINESS:

1. Consider and Act on Change Modification #5 for the Monterey Bridge/Dam Project:

Administrator/Planner Herrmann stated that he will be writing a letter to Ayres & Associates requesting that this charge be paid by their company since the item was made to Ayres' specifications and it's been found that it will not work. Supervisor Koepke made a motion to approve Administrator/Planner Herrmann contacting Ayres & Associates to have the payment of change modification #5 be their responsibility due to the plan specification being incorrect. Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.

NEW BUSINESS:

- 1. Consider and Act on I Pad User Policy:** Clerk/Treasurer Lesser explained that the policies in the packet have been provided as examples, one from the Town of Genesee which is very basic and one from the Village of Baldwin which is very detailed. Administrator/Planner Herrmann stated that he has not had time to review the examples and wishes to have this item postponed to a future date. Chairman Hultquist asked that this item be placed on a future agenda.
- 2. Consider and Act on Bartolotta's Fireworks Permit for Foolery's Liquid Therapy Labor Day Event to be held Sunday, September 1, 2013 at dusk:** Supervisor Wiemer made a motion to approve the fireworks permit or the Foolery's Liquid Therapy Labor Day Event. Supervisor Roelandts seconded the motion. Supervisor Wiemer questioned about the size of the mortars to be used. Supervisor Roelandts also voiced concerns about not having a special event application submitted for approval. Administrator/Planner Herrmann stated that if the event is held on the lake, no permits are required. It was felt by a majority of the Board to question Foolery's Liquid Therapy about the event before approving the fireworks permit. Supervisor Wiemer rescinded his motion and Supervisor Roelandts rescinded his second.
- 3. Consider and Act on Seal Coat Parking Area for Magnus Anderson Legion Post #399:** Administrator/Planner Herrmann explained that the town uses their facility for elections and does not charge the town, Herrmann stated that he felt that the town should supply the manpower to complete the repairs and that the Legion Post will purchase the materials. It was figured that the work would take a half day to complete. Supervisor Roelandts made a motion

to approve providing the manpower to preform seal coating operations at the Okauchee Legion Post. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.

4. **Discussion on New Salt Shed:** Administrator/Planner Herrmann explained that a new salt shed is needed and there is money in the current budget for a site plan. Owen Salzman, Public Works Superintendent agreed that the site across the street from the town hall is a better choice. Supervisor Wiemer agreed that the site across the street is the future location of the town hall and that the board should start looking at that site.
5. **Consider and Act on Resolution to Reduce the Established Road Right-of-way Width for Lake Street:** Administrator/Planner Herrmann explained that the platted right-of-way is 35 feet and the county requires 66 feet. Supervisor Roelandts made a motion to approve the resolution to reduce the established road right-of-way from 66 feet to the platted 35 feet. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on Trick-or-treat hours for the Town of Oconomowoc:** Clerk/Treasurer Lesser explained that the City of Oconomowoc has scheduled their trick-or-treat hours for Saturday, October 26, 2013 from 6:00 pm to 8:00 pm. Supervisor Wiemer made a motion to approve the town's tick-or-treat hours for Saturday, October 26, 2013 from 6:00 pm to 8:00 pm. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
7. **Chairman Hultquist:** Chairman Hultquist stated that he received a letter from Judge Kay of Lake Country Municipal Court regarding the status of the court since he was elected and the financials of the court for the operating year 2012. It was determined that the board would like the report to be done by the Judge at a board meeting.
8. **Supervisor Reports**
 - a. **John Koepke:** Stated that he received a plaque in regards to the community center renovations and read the announcement to the board.
 - b. **Brian Wiemer:** Nothing
 - c. **Janis Husak:** Stated that a stop sign was needed at the intersection of Laketon and Mary Lane.
 - d. **John Roelandts:** Nothing
9. **Attorney Chapman:** Nothing
10. **Public Works Superintendent Salzman:** Stated that the plow truck chassis was delivered and will now have the plowing equipment installed and expects the truck to be ready for service in 6 months.
11. **Chief Wallis:** Lt. Paar had nothing to report.
12. **Administrator/Planner Herrmann:** Nothing
13. **Clerk/Treasurer Lesser**
 - a. **Consider and Act on New Operator License Application for Abigail Dvorak and Nicholas Higgs:** Supervisor Wiemer made a motion to approve the operator license applications, Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.
14. **Approve Vouchers and Checks:** Supervisor Wiemer made a motion to approve voucher and checks subject to Administrator/Planner Herrmann's approval. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
15. **Adjourn:** Supervisor Roelandts made a motion to adjourn at 6:33 pm. Seconded by Supervisor Husak. Motion carried by unanimous voice vote.

Respectfully submitted,

Jo Ann Lesser, WCMC
Clerk/Treasurer