

TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
September 16, 2013

Chairman Robert C. Hultquist called the meeting to order at 6:00 PM. Supervisors present included John Koepke, Janis Husak, and John Roelandts. Supervisor Brian Wiemer was absent. Also in attendance was Police Chief James Wallis, Public Works Superintendent Owen Salzman, Attorney William Chapman, Administrator/Planner Jeffrey Herrmann, and Clerk/Treasurer Jo Ann Lesser. For additional attendees please see attached sign-in sheet.

Those present stood to recite the Pledge of Allegiance.

Approve Minutes from August 19, 2013 Town Board Meeting, August 29, 2013 Special Town Board Meeting: Supervisor Koepke made a motion to approve the agendas as presented. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

Correspondence: None

Comments from the Floor on Agenda items or any other items: Rick Parra of N73W36278 South Shore Road questioned what he would need to do about finding what the established right-of-way is on his road. He has some trees that need to be removed and no one seems to know who they belong to. Chairman Hultquist requested that the highway department work on this issue and that at a future meeting this item will be placed on an agenda.

OLD BUSINESS:

- 1. Consider and Act on iPad User Policy:** Clerk/Treasurer Lesser explained that the two iPad policies presented are for consideration, one is an example from the Town of Genesee and the other was from the Village of Baldwin but configured for the town. It was noted that the board preferred the longer version which was created for a government office and the short version from Genesee was based off of a private business operation. Supervisor Roelandts made a motion to approve the iPad policy presented that was modeled with the Town of Oconomowoc. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.

NEW BUSINESS:

- 1. Consider and Act on Special Event Application (after the fact) for St. Catherine's Family Day in the Park that was held at Okauchee Lion's Park on September 8, 2013; 10:00 am to 8:00 pm:** Supervisor Koepke questioned why this application is being approved after the fact. Clerk/Treasurer Lesser stated that with the board meeting on September 7th canceled and with the timing of the application being submitted caused the after the fact. Supervisor Husak made a motion to approve the application after the fact. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
- 2. Consider and Act on Special Event Application for Rock the Beach by Seth Rodrigues to be held at Lakeview Acres Private Beach on Saturday, September 28, 2013; 7:00 pm to 11:00 pm:** Clerk/Treasurer Lesser stated that Seth Rodrigues changed the date and time of the event to October 4, 2013 from 5 pm to 7 pm. Clerk/Treasurer Lesser stated that Chief Wallis recommends denying the application. Chairman Hultquist asked Seth Rodrigues if he wanted to say anything to the Board. Mr. Rodrigues stated that there would be 40 to 60 people present, a few local bands would be performing. Chief Wallis explained his recommendation for denial by stating that last month there was a party with drinking and underage people were involved, and had numerous complaints from the neighbors. Supervisor Roelandts made a motion to approve the special event application for Seth Rodrigues. Supervisor Husak seconded the motion. The vote was 0-4, the motion failed.

3. **Discussion on the Prohibition of Sky Lanterns:** Chief Wallis explained that the lanterns are floating fireworks, they are lit and float up into the air and the breeze takes them and they land when the fires extinguishes or they run into trees or buildings. Chairman Hultquist asked if the area chief's have met to discuss the potential dangers of these items. Chief Wallis stated that the meeting will be coming up in October. Chairman Hultquist asked if Chief Wallis would report back to the Board after the meeting and then asked clerk/Treasurer Lesser to place the item on a future meeting.
4. **Chairman Hultquist:** Nothing
5. **Supervisor Reports**
 - a. **John Koepke:** Requested an update to the zoning code.
 - b. **Brian Wiemer:** Absent
 - c. **Janis Husak:** Nothing
 - d. **John Roelandts:** Nothing
6. **Attorney Chapman:** Nothing
7. **Public Works Superintendent Salzman:** Nothing
8. **Chief Wallis**
 - a. **Consider and Act on the Attendance of Lieutenants Wraalstad and Paar to attend the 2013 TRACS User Conference in Wisconsin Dells on October 7, 2013:** Chief Wallis explained that the TRACS software has been updated and this training is to cover those changes. Supervisor Roelandts made a motion to approve the attendance of Lieutenants Wraalstad and Paar to attend the 2013 TRACS User Conference in Wisconsin Dells on October 7, 2013. Supervisor Koepke seconded the motion. Supervisor Roelandts questioned if Tracy Nollge would need the training as well? Chief Wallis stated that this is for the officers with writing the tickets. Motion carried by unanimous voice vote.
9. **Administrator/Planner Herrmann:** Nothing
10. **Clerk/Treasurer Lesser**
 - a. **Consider and Act on New Operator License Application for Joshua Jeffries.**
 - b. **Consider and Act on Renewal Operator License Applications for Curt Hemphill and Lisa Wagner.**

Supervisor Husak made a motion to approve the submitted operator license applications as recommended by Chief Wallis. supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
11. **Approve Vouchers and Checks:** Supervisor Koepke made a motion to approve vouchers and checks subject to the Administrator/Planner Herrmann's review. Supervisor Roelandts seconded the motion Motion carried by unanimous voice vote,
12. **Adjourn:** Supervisor Roelandts made a motion to adjourn at 6:24 PM, seconded by Supervisor Husak. Motion carried by unanimous voice vote.

Respectfully submitted,

Jo Ann Lesser, WCMC
Clerk/Treasurer