

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
MEETING MINUTES
November 18, 2013**

Chairman Robert C. Hultquist opened the public hearing at 6:00 PM by reading the notice, Town of Oconomowoc Town Board to consider amendments to the adopted Town of Oconomowoc Comprehensive Land Use Plan – 2035. The purpose of the public hearing is to accept public comment on the plan amendments as recommended by the Plan Commission. The proposed “Map” Amendments are as follows: Change the land use designation on a portion of the Cyrus & Eileen Peterson property from “Prime Agricultural” to “Low Density Residential”, containing approximately 36.85 acres and change multiple properties in the Okauchee Business area from Commercial to Mixed Use containing approximately 40 acres. The proposed “Text” Amendment is as follows: Add definition of “Mixed Use”, update the commercial language to include Mixed Use development and include additional language in the implementation element.

Cyrus Peterson explained that he is not sub-dividing his property, he would like to give a couple of acres to his grandson to build his house, and maybe in the future more of his grandkids will want some land to build their houses.

Administrator/Planner Herrmann stated that the property is currently in Prime Ag and Mr. Peterson would like it changed to low density residential. Requirements are 2 acres per lot and with his 40 acres there is only 15 buildable acres.

Barb Pinter of N64W34909 Road J stated that the land use plan was meant to keep development from happening north of Highway K. Farm land north of Highway K needs to be preserved and she is asking that the land use plan not be changed.

Bob Linquist of W383N8647 Blue River Pass had concerns of forcing a land owner to leave his land empty.

Chairman Hultquist asked if there were anymore comments on this portion of the public hearing and seeing that there were none move to the next item of the public hearing.

Administrator/Planner Herrmann stated that in the Okauchee area the mixed use category would work well due to the businesses that have residential areas above the business, this would bring the properties into line with how they are being used. Changing the land use plan designation does not change the zoning and gives the property owner flexibility.

Administrator/Planner Herrmann read the definition of the text amendment portion of the public hearing.

Dennis Cotic of N52W35293 West Lake Drive questioned how this would affect a house next to a business and what is driving this change.

Chairman Hultquist called for anymore comments, after hearing none he closed the public hearing at 6:25 PM.

Chairman Robert C. Hultquist called the meeting to order at 6:25 PM. Supervisors present included John Koepke, Terry Largent, Janis Husak and John Roelandts. Also in attendance were Public Works Superintendent Owen Salzman, Police Chief James Wallis, Attorney William Chapman, Administrator/Planner Jeffrey Herrmann, and Clerk/Treasurer Jo Ann Lesser. For additional attendees see attached sign-in sheet.

Those present stood to recite the Pledge of Allegiance.

Approve Minutes from October 21, 2013 Town Board Meeting: Supervisor Roelandts made a motion to approve the meeting minutes as presented. Spervisor Husak seconded the motion. Motion carried by unanimous voice vote.

Correspondence: Clerk/Treasurer read an email from Jim Jesse in regards to burnng issues within the town. Chairman Hultquist stated that in his annual newsletter that will be coming out in the 2013 property taxes he addresses the issue.

Comments from the Floor on Agenda items or any other items:

Bill King of N56W39214 Lakeviestated stated he has contacted the City of Oconomowoc and the annual charge for refuse and recycling is \$210 for up the drive service, the town residents are charge \$305.04 annually for curbside service, that is 45% more. Mr. King would like the town to look into municipal wide trash collection. Mr. King stated that the town can set up perameters to not include farm properties or businesses.

OLD BUSINESS:

- 1. Discussion on Sewer Utility Billing Process: There was minimal discussion surrounding the cost of doing monthly billing and the reason of obtaining more consistent cash flow from cutomers of the service.**
- 2. Consider and Act on Contract with Lake Country Engineering for Assessor's Plat in the Unincorporated Area of Monterey: Administrator/Planner Herrmann is recommending approval of the contract. Supervisor Husak made a motion to approve the contract with Lake COuntry Engineering for the Assessor's Plat in the unincorporated area of Monterey. Supervisor Roelants seconded the motion. Supervisors in favor of the motion were Terry Largent, Janis Husak, and John Roelandts, including Chairman Hultquist. Supervisor Koepke voted against the motion. Motion carries 4 to 1.**
- 3. Discussion on Special Charge for Assessor's Plat in Monterey: Administrator/Planner Herrmann explained that he wanted the board to think about how the property owners were to be charged for the servce, will there be a payment plan, will it be placed on the tax roll etc. Supervisor Husak asked if the town would be paying the contract and then get reimbursed from the property owners, and the answer was yes.**

NEW BUSINESS:

- 1. Presentation by Rebecca Mattano, Solid Waste Supervisor at Waukesha County, on County Recycling and Trash Collection Services: Ms. Mattano stated that the Town of Oconomowoc, TOWN of Merton and the Clty of New Berlin do not hav contracts and that the County is asking if the town would be interested in participating in the bid spec, this would allow the town to know what is available and what service they would want to provide to the residents.By being involved with the bid spec does not require the town to partake in the contract, it will be up to the board. The board would not need to decide until next summer (2014) and then the recycle bins will be delivered in September of 2014 with the contract of services to begin January of 2015. The County agreed to purchase 1 bin for each household to last 10 years. The County will put together the bid synopsis and then the town will need to decide if they are going to participate. Projected on 2013 data the residents could save 50% of their annual costs.**
- 2. Consider and Act on Resolution to Participate in a County-Facilitated Bid Process for Recycling and Trash Collection Services: Supervisor Roelandts made a motion to approve the resolution to particiapte in a County-Facillitated bid process for recycling and trash collection services. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.**
- 3. Consider and Act on Ordinance to amend the Town of Oconomowoc Comprehensive Land Use Plan – 2035. The proposed "Map" Amendments are as follows: Change the land use designation on a portion of the Cyrus & Eilleen Peterson property from "Prime Agricultural" to "Low Density Residential", containing approximately 36.85 acres and**

change multiple properties in the Okauchee Business area from Commercial to Mixed Use containing approximately 40 acres. The proposed "Text" Amendment is as follows: Add definition of "Mixed Use", update the commercial language to include Mixed Use development and include additional language in the implementation element:

Supervisor Roelandts made a motion to approve the change to the comprehensive land use plan-2035 requested by Cyrus Peterson to change 36.5 acres from Prime Agricultural to Low Density Residential. Supervisor Husak seconded the motion. Supervisor Koepke questioned why change it if you accomplish the goal under the current land use. Administrator/Planner Herrmann stated that he would need to contact the County to verify that the information is correct before a decision is made. Motion failed. This item will be placed on the next agenda once clarification is obtained. Supervisor Husak made a motion to approve the mixed use designation to the Okauchee Business area. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote. Supervisor Husak made a motion to approve the text definition of mixed use. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

4. Consider and Act on Certified Survey Map for Fred Manske, N52 W34209 Gietzen Drive: Supervisor Husak made a motion to approve the CSM for Fred Manske. Administrator/Planner Herrmann explained that this CSM was presented in 2007 and approved by both the Plan Commission and the Town Board but was never recorded and the Plan Commission is recommending approval. Supervisor Husak made a motion to approve the CSM and Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
5. Consider and Act on Ambulance contract with the City of Oconomowoc Fire Department: Supervisor Koepke made a motion to approve the ambulance contract with the City of Oconomowoc. Supervisor Husak seconded the contract. Supervisor Roelandts stated that he did not like paragraph 7, he feels it should be removed and that is why he is voting against the contract. Motion carried 4 to 1 with Supervisor Roelandts voting against the contract.
6. Consider and Act on Waukesha County Data Processing Services: Supervisor Husak made a motion to approve the contract with the county for tax billing preparations for 2014-2015. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
7. Consider and Act on the Appointment/Confirmation of Linda Bergman to Fulfill the Vacant Term on the Plan Commission Ending in 2016: Supervisor Husak made a motion to approve the appointment of Linda Bergman to the Plan Commission to fill the vacancy ending in 2016. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
8. Consider and Act on Workers Compensation, Auto Liability, Public Official Liability, General Liability, Equipment Breakdown, and Position Schedule Bond Insurance Proposals: Administrator/Planner Herrmann stated that he did not have time to review the proposals and requested that this item be placed on the next agenda.
9. Consider and Act on Request to Waive Late Fees from Chris & Jenny Chromy's Sewer Utility Account; N53W34926 Road B: Supervisor Husak made a motion to approve the refund of late fees in the amount of \$42.80 to Chris & Jenny Chromy for the sewer utility account. Supervisor Koepke seconded the motion. Supervisor Roelandts asked if the property owner contacted the office to give their new address before this email or didn't they put in an address forwarding with the post office. Clerk/Treasurer Lesser stated that there is not a record of a request for an address change with the Clerk's office until a phone call was received. As to the post office forwarding that is unknown. Motion was voted Nay unanimously.
10. Chairman Hultquist: Nothing
11. Supervisor Reports
 - a. John Koepke: Nothing

- b. Janis Husak: Nothing
 - c. John Roelandts: Nothing
 - d. Terry Largent: Nothing
12. Attorney Chapman: Nothing
13. Public Works Superintendent Salzman
- a. Town Board Inspection of Existing Salt Shed: Public Works Superintendent Salzman stated that the salt shed wall is crumbling and that a new salt shed will be needed soon. The Board decided to view the wall after the meeting, but no decision will be made at this time.
14. Chief Wallis: Nothing
15. Administrator/Planner Herrmann
- a. Discussion on Changes to West Lake Drive Project: Administrator/Planner Herrmann handed out the information provided at the public meeting. It was noted that 95% of those present picked option #2. The project cost for option 2 is 1.3 million to 1.5 million and the WISDOT will pay 80% of those costs and the Town paying 20%. Option 3 cost is 2 million with again the WISDOT paying 80% and the Town paying 20%. No decision was made at this time.
16. Clerk/Treasurer Lesser
- a. Consider and Act on New Operator License Applications for Daniel Hogan, Debra Dewar, Lisa Hansen, Jane Werner, James Aliota, Linda Johnson, and John Heenan: Supervisor Husak made a motion to approve the operator licenses presented and recommended approval by the Police Department. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
17. Approve Vouchers and Checks: Supervisor Largent made a motion to approve vouchers and checks subject to Administrator/Planner Herrmann's review. Supervisor Kopepke seconded the motion. Motion carried by unanimous voice vote.
18. Adjourn: Supervisor Roelandts made a motion to adjourn at 7:39 PM. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted,

Jo Ann Lesser, WCMC
Clerk/Treasurer