

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
March 17, 2014**

Chairman Robert C. Hultquist called the meeting to order at 6:00 PM. Supervisor present included John Koepke, Terry Largent, and John Roelandts. Supervisor Jan Husak was excused. Also in attendance included Attorney Bill Chapman, Police Chief James Wallis, Public Works Superintendent Owen Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. See attached sign-in sheet for additional attendees.

Those Present stood to recite the Pledge of Allegiance

**Approve Minutes from March 3, 2014 – Regular Town Board Meeting.** – Supervisor Koepke made a motion to approve the minutes as presented. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

**Correspondence – None**

**Comments from the Floor on Agenda items or any other items –**

Tomi Coppinger W Lake Drive – comment on line item #3; stated that the job done on Road Q has not been done properly and it needs to be watched by management and the road needs to be fixed before payment is made with tax payer's money.

Don Moore, N54W38926 Islandale Drive, Oconomowoc stated he is the homeowner that is renting his house out on Islandale and stated the people that he rents to are good people and would not be able to afford to rent his house if something is passed that requires the rentals to be at least 30 days. He also stated that he rents his house out to help pay the taxes on his house.

**OLD BUSINESS:**

**NEW BUSINESS:**

1. **Consider and Act on Certified Survey Map for Florence Schneider Trust/Meyer – N57W34387 & N57W34375 Nickels Point Road.** – Administrator/Planner Herrmann stated it's a certified survey map of the two neighbors and what they are trying to do is move the lot line between the properties in the area that is currently being used as a parking space. Administrator/Planner Herrmann stated there is an easement on the property and the homeowners need to provide the Town a written, signed letter to agree to release the easement. Supervisor Roelandts made the motion to approve the certified survey map for Florence Schneider Trust/Meyer in accordance to Administrator/Planner Herrmann's recommendations. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on Waiver from Section 265-37 Street Width of the Town of Oconomowoc Code of Ordinances for SchneiderTrust/Mayer - N57W34387 & N57W34375 Nickels Point Road.** – Chairman Hultquist removed this line item off the agenda until next month; Administrator/Planner Herrmann stated it was best that Highway Superintendent Owen Salzman review this before the Board is to take action on it.
3. **Consider and Act on Payment to Payne & Dolan for 2013 Road Project.** – Chairman Hultquist removed this line item off the agenda until next month because of the problems and comments that Administrator/Planner Herrmann and Highway Superintendent Owen Salzman have been receiving regarding the road issues.
4. **Consider and Act on Installation of Light at Lange Road Park and Ride – WE Energies.** – Administrator/Planner Herrmann stated that a lot of people are asking for the lighting in that area; Highway Superintendent Owen Salzman stated a person had already slipped and fell early this year because there is no proper lighting there; Administrator/Planner Herrmann stated the money would come out of the contingency budget and WE Energies would install it at a total cost of \$2,416.87. Supervisor Koepke made the motion to approve the installation of the Light at Lange Road Park and Ride. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
5. **Discussion on Conceptual Land Division for Cy Peterson – W343 N7303 North Pole Lane.** – Administrator/Planner Herrmann stated that it is a 2 ½ to 3 acre parcel Mr. Peterson would like to give

to his grandson and before they spend the money on a certified survey map he was asking the Board if they have any questions or concerns regarding what Mr. Peterson is trying to do; the Board stated they had no objections

6. **Consider and Act on Employment Agreement for Vickie Schlieve.** – Administrator/Planner Herrmann stated that Vickie has agreed and signed her employment agreement. Supervisor Roelandts made the motion to approve the employment agreement for Vickie Schlieve as submitted. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
7. **Consider and Act on hiring Ayres & Associates for 2014 Bridge Inspection** – Administrator/Planner Herrmann stated he is recommending the approval, however he stated that there would be two changes on the contract; the first change would be item #1 on page of 2 of 3 – this item would be taken off because the project is already done. The second change would be item #4 – Administrator/Planner Herrmann stated that the frontage road of Highway 16 does not belong to the Town it belongs to the Village of Oconomowoc Lake. Supervisor Koepke made the motion to approve hiring Ayres & Associates for 2014 Bridge Inspection with the changes proposed by Administrator/Planner Herrmann to the contract. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
8. **Chairman Hultquist** - Nothing
9. **Supervisor Reports**
  - a. **John Koepke** - Nothing
  - b. **John Roelandts** - Nothing
  - c. **Terry Largent** - Nothing
10. **Attorney Chapman** - Nothing
11. **Public Works Superintendent Salzmann** - Nothing
12. **Chief Wallis** - Nothing
13. **Administrator/Planner Herrmann** – wanted to let the Board know the status of the Lac La Belle project – he stated that the project is moving along quite well; they have the basin and the pipes under the road in. He also stated the Town received a bill for \$25,000, which is half of the cost of the project, because Lac La Belle doesn't have the funds right now and did not realize that DNR will not reimburse until after the project is done.
14. **Clerk/Treasurer Opitz**
  - a. **Consider and Act on New Operator License Application for Michael Stapleton, Alyse Butzlaff, and Kathleen Smith** – Clerk/Treasurer stated that Alyse Butzlaff had been denied until the end of March and would be putting her application back on the agenda in April for approval. Supervisor Roelandts made the motion to approve the operator licenses for Michael Stapleton and Kathleen Smith. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
15. **Approve Vouchers and Checks** – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's review. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
16. **Adjourn** – Supervisor Roelandts made the motion to adjourn at 6:25 PM. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –  
Lori Opitz, WCMC  
Clerk/Treasurer