

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR MEETING MINUTES**

May 5th, 2014

Chairman Robert C. Hultquist called the meeting to order at 6:00 PM. Supervisor present included John Koepke, Terry Largent, John Roelandts and Jan Husak. Also in attendance included Attorney Bill Chapman, Police Chief James Wallis, Public Works Superintendent Owen Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. See attached sign-in sheet for additional attendees.

Those present stood to recite the Pledge of Allegiance.

Approve Minutes from April 7th, 2014 – Regular Town Board Meeting. – Supervisor Koepke made a motion to approve the minutes as presented; Supervisor Roelandts seconded the motion, however subject to under old business, line item #3 minutes be changed to state “retention pond”. Motion carried by unanimous voice vote.

Correspondence. – None

Comments from the Floor on Agenda items or any other items.

Tommie Coppinger, N52 W35147 W Lake Drive, stated there is a problem with the decks at Foolery’s and Bucky’s Lakeside – there are people on the decks at 2:00 in the morning; she feels it is really loud and it is very disruptive – she was wondering if the Town could act on an ordinance like an ordinance that was designed in Genesee. Administrator/Planner Herrmann stated the Town of Genesee does not have an ordinance; it was how their site-plan/plan of operation was initially set up for an establishment. Ms. Coppinger also stated when Foolery’s had the tie-up last year, the noise was really loud and the people, who live on the lake, were not able to enjoy their surroundings – she would still like to see an ordinance to prohibit the loud music and noise.

Kristine Smith, N53 W3400 Road Q, stated her disappointment with the Road Q project from 2013 – she stated the road is a mess, the road use to have “lakes”, but since the project was done, there are many, many more lakes than ever before. She feels the road work needs to be ripped out and redone and when the project was being worked on, she stated it was not supervised properly and would hope that we are not paying the company for their work.

Public Works Superintendent Owen Salzman stated the project done on Road Q is being looked at by the Town’s engineer and there are two areas that the engineer is addressing with Payne & Dolan and they will not be getting paid until they fix those issues and do the shouldering on the road. Also, Superintendent Salzman stated some of the issues with Road Q are not related to the Town or the work of Payne & Dolan, it has to do with WE Energies and the work and/or projects they were working on; WE Energies will have to come in fix those areas that they worked on.

CONSENT AGENDA (Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the consent agenda):

1. **Special event Application for Lake Country Marathon on Saturday, September 27th, 2015.**
2. **Special event Application for Rock River Chapter Picnic on Sunday, July 20th, 2014 at the Okauchee Lions Park.**
3. **Special event Application for Charitable Hop on Saturday, May 31st, 2014 at the Okauchee Legion.**
4. **Bartolotta’s Fireworks Permit application for Joel Eichorn Wedding/Event to be held July 12th, 2014 at the Golden Mast.**

Supervisor Largent made the motion to approve the consent agenda as presented. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.

OLD BUSINESS:

1. **Consider and Act on Debt Structure and Borrowing for West Lake Drive and Future Road Projects.** – Chairman Hultquist and Administrator/Planner Herrmann have discuss this in great deal

and they are proposing to the Board that the Town borrow 2 Million right now; with future projects coming up the Town will have to borrow to finish these projects and it would be easier and cheaper to do it all at once. Administrator/Planner Herrmann stated if there is any extra left from the borrowing, that amount would go into the Capital Project Fund for possible future road improvements. Phil Cosson stated the Town is looking at a 10 year note with a little less than 2% rate for the 10 years of the debt structure and borrowing. Supervisor Roelandts made a motion to approve the two (2) million dollar debt structure and borrowing for West Lake Drive and future road projects. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.

- 2. Consider and Act on Stone Bank Fire Department Contract for 2014** – Administrator/Planner Herrmann stated after several months of going back and forth, the Town now has a contract. There is also a three party agreement with the Town of Oconomowoc, Stone Bank and Merton, in which Merton has already approved. He also stated that the contract has a “sinking fund” for the Town; the Town will be managing the money for capital improvements for purchases that are needed. Also in the contract, if the Fire Department would dis-ban, it is stated in the contract that the Town would get fire trucks and the equipment so the Town would be able to have kind of equity if that were to happen. Supervisor Roelandts stated he is not in favor of the new contract and he would prefer to see the contract set up the way it was in the past. Supervisor Husak made the motion to approve the Stone Bank Fire Department Contract for 2014. Supervisor Largent seconded the motion. Motion carried with 4 ayes and 1 nay

Roll Call Vote: Chairman Hultquist: aye
 Supervisor Husak; aye
 Supervisor Largent; aye
 Supervisor Koepke; aye
 Supervisor Roelandts; nay

- 3. Consider and Act on Inter-Governmental agreement with the Stone Bank Fire Department, Town of Merton and Town of Oconomowoc** – Chairman Hultquist stated this is the tri-party agreement and is basically the same regarding the discussion from line item #2. Supervisor Husak made the motion to approve the Inter-Governmental agreement with the Stone Bank Fire Department, Town of Merton and Town of Oconomowoc. Supervisor Koepke seconded the motion. Motion carried with 4 ayes and 1 nay.

Roll Call Vote: Chairman Hultquist: aye
 Supervisor Husak; aye
 Supervisor Largent; aye
 Supervisor Koepke; aye
 Supervisor Roelandts: nay

- 4. Consider and Act on Professional Services Contract with Craig Donze (One Source) for West Lake Drive Project.** Administrator/Planner Herrmann stated that he asked Craig Donze to put together a contract to finish the design work and the management and inspections regarding the project on West Lake Drive, however, he stated he would like the Board to hold off approving line item #6 of the contract which covers the hourly basis paid for someone to inspect; Administrator/Planner Herrmann stated that he thought this was a high amount and he would like to research it a little further to see if we could do better in this area without compromising the project. Supervisor Koepke made the motion to approve line items on the contract which consisted of numbers one (1) through five (5) for the professional services contract with Craig Donze (One Source) for the West Lake Drive project, but line item #6 would be under the direction of Administrator/Herrmann’s to find/ research the service which covers the hourly basis paid for someone to inspect and report back to the Board of his findings. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.

NEW BUSINESS:

- 1. Consider and Act on the Following Plan Commission Appointment/Confirmations:**
- b. Janis Husak-1 year**
 - c. Kenneth Runyard-3 years**
 - d. Richard Garvey-3 years**

Chairman Hultquist stated that he was making appointments to the Plan Commission, those being for a one year service was Janis Husak and a three year appointment for Kenneth Runyard and Richard Garvey. Supervisor Roelandts made a motion to confirm the appointments of Janis Husak, Kenneth Runyard and

Richard Garvey. Supervisor Largent seconded the motion. Supervisor Janis Husak abstained from the vote. Motion carried 4-0-1.

2. Consider and Act on the following 1-year Appointment/Confirmations:

- a. **Supervisor John Koepke to Ashippun Lake Management District and the Ashippun, Oconomowoc, & Stone Bank Fire Departments.**
- b. **Chairman Hultquist to Okauchee Fire Department.**
- c. **Supervisor Terry Largent to Lac La Belle Lake Management District.**
- d. **Supervisor Jan Husak to Okauchee Lake Management District.**
- e. **G. William Chapman of Herro, Chapman & Herro as Town Attorney.**
- f. **James Wallis as Chief of Police.**
- g. **Owen Salzman as Public Works Superintendent.**
- h. **Wisconsin Building Inspections as Building Inspector.**
- i. **James Wallis as Emergency Government Director.**
- j. **Terry Largent as Weed Commissioner.**

Chairman Hultquist stated that he was making additional appointments and read them off. Supervisor Husak made a motion to confirm the appointments made by Chairman Hultquist; Supervisor Koepke to Ashippun Lake Management District, Ashippun, Oconomowoc and Stone Bank Fire Departments; Chairman Hultquist to the Okauchee Fire Department; Supervisor Largent to Lac La Belle Lake Management District; Supervisor Husak to Okauchee Lake Management District; G. William Chapman as Town Attorney; James Wallis as Police Chief; Owen Salzman as Superintendent of Public Highways; Wisconsin Building Inspection as Building Inspector; Chief James Wallis as Emergency Government Director and Supervisor Largent as Weed Commissioner. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

3. Consider and Act on Resolution 2014-6 for Awarding Bid for 2014 Road Program. -

Administrator/Planner Herrmann read the bid amounts, Payne & Dolan bid at \$263,252.00, Wolf Paving bid at \$232,619.80 and Stark Asphalt bid at \$247,800.00. Supervisor Husak made a motion to approve the resolution 2014-6 awarding the bid of the 2014 road program to Wolf Paving with Administrator/Planner Herrmann's and Public Works Superintendent Salzman's approval of Alternate #1 or Alternate #2 regarding the Mapleton Community Center. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote

4. Consider and Act on Resolution 2014-7 for Awarding Seal Coating bids – Public Works

Superintendent Owen Salzman stated that he received bids from Fahrner Asphalt Sealers and Scott Construction and stated that Scott Construction was the lower bid and the Town has had them in the past and has been happy with their work. Supervisor Roelandts made the motion to approve Resolution 2014-7 awarding seal coating bids to Scott Construction to proceed as stated in the bid. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

5. Consider and Act on a loan for the purchase of digital radio equipment – Administrator/Planner stated that he put that on the agenda to let the Board know that this was out there, but feels it is not necessary to proceed with the loan; Police Chief James Wallis stated that they already have money put aside. Supervisor Roelandts made the motion not to borrow money from the County for the digital radio equipment. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

6. Consider and Act on the attendance of the Town Administrator and Town Board members to attend the Urban Town Association meeting on Saturday, May 17th at the Country Springs Hotel – Administrator/Planner Herrmann stated that he would not be able to attend due to prior engagements. Supervisor Roelandts stated he would like to attend this meeting to learn about T.I.F. districts for the Town. Chairman Hultquist stated that a motion is not needed and stated Supervisor Roelandts should attend this meeting.

7. Chairman Hultquist - Nothing

8. Supervisor Reports

- a. **John Koepke - Nothing**
- b. **John Roelandts - Nothing**
- c. **Jan Husak - Nothing**
- d. **Terry Largent - Nothing**

9. Attorney Chapman - Nothing

10. Public Works Superintendent Salzman - Nothing

11. Chief Wallis

- a. **Consider and Act on Chief Wallis to attend Wisconsin Chapter FBINA on May 28th through May 30th at the Point Resort in Minocqua, Wisconsin-** Supervisor Husak made a motion to approve Chief Wallis to attend the FBINA on May 28th through May 30th at the Point

Resort in Minocqua, Wisconsin. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

12. Administrator/Planner Herrmann – Announced and introduced Vickie Schlieve as a welcomed addition to the clerk's office as Deputy Clerk/Treasurer

13. Clerk/Treasurer Opitz

a. Consider and Act on Operators license for Mary Goeman & Tracey Schwab – Supervisor Husak made the motion to approve the operator's licenses for Mary Goeman & Tracey Schwab. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

14. Approve Vouchers and Checks. – Supervisor Largent made a motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

15. Adjourn. – Supervisor Roelandts made a motion to adjourn at 6:45 pm. Seconded by Supervisor Husak. Motion carried by unanimous voice vote.

Respectfully submitted
Lori Opitz, WCMC
Clerk/Treasurer