

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR MINUTES**

June 16, 2014

Chairman Robert C. Hultquist called the meeting to order at 6:00 PM. Supervisor present included John Koepke, Jan Husak and Terry Largent. Supervisor Roelandts and Police Chief James Wallis were given an excused absent. Also in attendance included Attorney Bill Chapman, Acting Police Chief Russell Paar, Public Works Superintendent Owen Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. See attached sign-in sheet for addition attendees.

Those present stood to recite the Pledge of Allegiance.

Approve Minutes from June 2, 2014 Town Board Meeting. – Supervisor Koepke made a motion to approve the minutes with the correction under comments from the floor to change Kim Harrison to Ms. Keller as the resident who spoke. Supervisor Husak seconded the motion with the correction. Motion carried by unanimous voice vote.

Correspondence. – None

Comments from the Floor on Agenda items or any other items.

Tommie Coppinger, N52 W35147 W Lake Drive, was following up regarding the time limit on the decks at Bucky's and Foolery's and would like to see the time limits being set now that the liquor licenses are being renewed. Lt. Russ Paar stated the lakes do act like amplifiers and that the police department is still researching/looking into the situation.

Jeff Boyle, W343 N71660 North Pole Lane, was following up regarding ATV and the ATV jumps/ramps in the area. Lt. Russ Paar stated the police department is still researching/looking into the situation.

OLD BUSINESS: - Nothing

CONSENT AGENDA (Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the consent agenda):

A. The Following Applied for a Combination Class B Alcohol License:

1. **Bucky's Lakeside, LLC – D/B/A Bucky's Lakeside; N50W35016 Wisconsin Ave-Ray Buckholtz, Agent**
2. **Okauchee Mystery Bar, LLC D/B/A Foolery's Liquid Therapy; N52W35091 Lake Dr – Anthony R Foss, Agent**
3. **Glenda's Café LLC D/B/A Glenda's Café; N51W34975 Wisconsin Ave-Glenn Repinski, Agent**
4. **Golden Mast Inc. D/B/A Weissgerber's Golden Mast Inn; N52W34868 Lake Street-Hans Weissgerber Jr., Agent**
5. **AME, LLC - D/B/A Hide Away Bar & Grill; N55W34657 Road E – Carol Euringer, Agent**
6. **Kenny's LLC - D/B/A Kenny's Gin Mill; W380N8453 Mill Street-Kenneth Wayne Buska, Agent**
7. **La Plaza, LLC – D/B/A LA Plaza Authentic Mexican Cuisine; N50W34959 Wisconsin Ave-Rose Mary Alvarado, Agent**
8. **Magnus Anderson Post #399 - D/B/A Magnus Anderson Post 399– N50W34760 Wisconsin Ave; Ray Minner, Agent**
9. **Mapleway Inc; D/B/A Mapleway Bowl; N56W39433 Hwy 16; Joel Maerder, Agent**
10. **Oconomowoc Golf Club D/B/A Oconomowoc Golf Club; W360N5261 Brown Street-Joseph Rathkamp, Agent**
11. **Okauchee Lake Yacht Club D/B/A Okauchee Lake Yacht Club; W340N6388 Breezy Point Rd – Timothy T. Kay, Agent**
12. **RDV, LLC – D/B/A LE Rendez-Vous at the Point; N52W35002 Lake Drive – Craig Rehm, Agent**
13. **Ron's Cozy Corner, LLC D/B/A Ron's Cozy Corner; W359N5920 Brown Street-Ronald Allen Eder, Agent**

14. Pasdera # Five, LLC D/B/A Rookies Sports Bar & Grill; N49W34630 Wisconsin Ave-Tyler Edward Pasdera, Agent
15. Schwefel's Inc D/B/A Schwefel's Restaurant; N58W39877 Hwy 16 – Daniel Schwefel, Agent
16. LTDB, LTD – D/B/A Spitfire Pub & Grill; N51W34911 Wisconsin Ave-Mary L. Kunstek, Agent
17. Edward & Parry, LLC – D/B/A Sweet Mullets Brewing Company; N58W39800 Industrial Road Ste. D-Mark Edward Duchow, Agent
18. C.O.D.Y. Inc D/B/A Tom & Di's Rustic Inn; W360N8739 Brown St – Diane Champeau, Agent
19. Whisky Waters LLC – D/B/A Whiskey Waters; N50W35124 Wisconsin Ave-Ami Shockley, Agent
20. Wine Maniacs II, LLC D/B/A Wine Maniacs Wine Bar & Bistro; W359N5002 Brown Street – Debra A Bertrand, Agent
21. Okauchee Lions Park, N49W364400 Wisconsin Avenue – Rick Russert, Agent
22. Wisconsin Indoor Golf, W359N5740 Brown Street – Chris Verhoff, Agent
23. La Plaza Authentic Mexican Cuisine LLC, N50W34959 E Wisconsin Avenue, Rose Mary Alvarado, Agent

The Following Have Applied for a Class A Fermented Malt Beverage License:

24. Kwik Trip, Inc – D/B/A Kwik Trip #360; N56W39345 Wisconsin Ave; Kristine Schwantes, Agent
25. Musky Mikes Bait and Tackle LLC – D/B/A Musky Mikes Bait & Tackle; N50W34725 Wisconsin Ave; Kathy Nickolaus, Agent
26. Okauchee Beverage LLC – D/B/A Okauchee Liquor Wine; N50W34844 Wisconsin Ave – Nadeem Qureshi, Agent
27. Okauchee Petroleum 2 LLC – D/B/A Okauchee Convenience Center; N51W34854 Wisconsin Ave – Nadeem Qureshi, Agent
28. T.J's Catering LLC; W394N5313 Reddelien Rd-Thomas Spoke, Agent
29. 7-Eleven, Inc D/B/A 7-Eleven #35845H; N49W35964 Wisconsin Ave – Eleri Baecker, Agent

B. Consider and Act on Special Event Application for Bucky's Lakeside to do "Bucky Fest" on Saturday, August 2nd, 2014 from 11:00 a.m. to Midnight.

C. Consider and Act on fireworks permit from Bartolotta Fireworks to do fireworks on Okauchee Lake on Barge's on Saturday, July 12th, 2014 from approximately 9:00 pm to 9:45 pm

Supervisor Husak made the motion to approve the consent agenda as presented. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

NEW BUSINESS:

1. **Discussion on assignment of sewer REC's for Bruce Parulski at N51W34927 Wisconsin Avenue, Okauchee.** – Administrator/Planner Herrmann stated there has been a few Town residents that have approached him regarding having extra REC's on one property that they own and would like the ability to transfer one of the extra RECS on their property to another property that they own that does not have a REC. He also stated that he has been working on the sewer project with the office staff for the past year studying who is in the sewer district and currently has an appointment set in July with Attorney Rifle to go over his findings. After the meeting in July with the attorney, he stated that he would eventually have a utility district meeting with the Board members to go over the meeting with the attorney, the study/findings of the utility district and what the Town's ordinances state regarding this issue and then possible go over any changes or recommendations with the Board when all the information/studies are done and presented.
2. **Consider and Act on 64 gallon on-site document shredder from Cintas at a cost of \$56 a month –** Clerk/Treasurer Opitz explained to the Board that currently the shredder that is in the office is too small and overheats no matter what the size or amount that is being shredded – she also stated that currently there are some files downstairs that can be shredded that the current shredder in the office will not be able to handle. She also explained that the 64 gallon on-site document shredder is actually like a garbage can that has locked cover on it and the documents that need to be shredded would be put through a slot on top of the cover – Also, when Cintas comes to empty out the container, that is when it gets unlocked and they shred the documents right in the parking lot into their machine and the Town would receive a certificate showing what documents have been shredded. Supervisor Koepke asked if the cost would be \$56 every month; Clerk/Treasurer Opitz explained the \$56 cost would only be when Cintas would have to come and do shredding and stated that it is possible that we could go almost three months before we would need them to come and shred. Supervisor made the motion to approve the document shredder from Cintas at a cost of \$56 for Cintas to come and shred documents. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

3. **Discussion on possible razing order for N55 W37069 Roland Street, Oconomowoc, Tax Key #0561-104** – Administrator/Planner Herrmann explained county officials were attempting to return the homeowner back home after the homeowner was removed for an undisclosed reason when they noticed that effluent and feces were in the basement and found that the septic system has not worked in six years. Administrator/Planner Herrmann stated the process of possibly razing the home should be started sooner than later and it will require a court order that could take 90 days to get and an answer from the Board is not needed right now, but the Town should take action soon because it is a health hazard, takes time and money. Supervisor Koepke stated this is a very significant issue and is one that the Board needs to handle very carefully. Attorney Chapman stated the building inspector should act before the court order is delivered by listing the home as uninhabitable, however Attorney Chapman also advised that determination is no guarantee that the house would be razed.
4. **Chairman Hultquist** – stated that he would like to suggest the following be added to the Community Center Application form – Applicant hereby agrees to indemnify the Town of Oconomowoc from any and all liability, loss or damage the said Town may suffer as a result of claims, demands, costs or judgments against the Town arising out of Applicant’s failure to perform any of the obligations arising out of the rental of the Mapleton Community Center pursuant to the Community Center Application date the ___ day of _____, 20___, or arising out of the negligence of the applicant or any of its officers, agents, employees or otherwise – Chairman Hultquist then asked the Board if they had any objections, questions or comments regarding the addition to the rental agreement – all supervisors agreed to the addition of the agreement. Chairman Hultquist asked Clerk/Treasurer Opitz to make the necessary changes to the rental agreement.
5. **Supervisor Reports**
 - a. **John Koepke** – stated that he drove past one of the Town’s cemetery over Memorial Day weekend and said with it being late May the dandelions are in full force and was impressed with the way it looked; it was obvious that the Town Highway Department went out of their way to make sure everything was trimmed for the holiday – he stated hats off to the Highway Crew for remembering and taking care of the area during the holiday season
 - b. **Terry Largent** – Nothing
 - c. **Janis Husak** – stated she received a call from a resident regarding bark chips and was inquiring if there are bark chips available and if there was a fee for delivery and if they still needed to be put on a list – Public Works Superintendent stated yes in response to all of the questions that were asked.
 - d. **John Roelandts** – Excused absent
6. **Attorney Chapman** - Nothing
7. **Public Works Superintendent Salzman** - Nothing
8. **Chief Wallis** -
 - a. **Consider and Act on Lt. Russ Paar and Lt. Kristen Wraalstad to attend the 2014 Attorney General Conference at the Kalahari Resort in Wisconsin Dells.** – Supervisor Husak made the motion to approve Lt. Russ Paar and Lt. Kristen Wraalstad to attend the 2014 Attorney General Conference at the Kalahari Resort in Wisconsin Dells. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
9. **Administrator/Planner Herrmann** – stated there was an unofficial agreement that had been reached with the Village of Oconomowoc Lake that transferred ownership of the portion of Wisconsin Avenue that runs from Road P to the village limits and stated that the Village had maintained that area all winter, however, he stated that he was “cc” on an e-mail that Village Administrator Don Weimer sent to the D.O.T. stating that the village has not officially accepted the jurisdictional transfer and is terminating all maintenance on that roadway as of June 1st and will not be doing the bridge inspection. Administrator/Planner Herrmann stated that the entire road in question lies within Oconomowoc Lake’s corporation limits and if the town is expected to maintain ownership, should the Town of Oconomowoc Police Department start patrolling this section of the road and questioned what route the Town could take to maintain the road in this situation – removing the bridge and closing the through road or possibly reconstructing the entire road and special assessing the property owners along the road for the cost of the improvements is an option, however, discussion is currently being done with the Department of Transportation legal counsel on this matter as it pertains to the bridge in question and situation.
10. **Clerk/Treasurer Opitz**
 - a. **Consider and Act on New/Renewal Operator License applications – see attached list.** – Clerk/Treasurer Opitz stated the attached list the Board received in their packet had been revised; she had stated that 15 applications had come in after the Board received the first list and stated the 15 new applications have been approved by the police department and they

currently have a new list in front of them. Supervisor Husak made the motion to approve the revised list of New/Renewal Operators licenses. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

- 11. Approve Vouchers and Checks.** – Supervisor Largent made a motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
- 12. Adjourn** – Supervisor Husak made a motion to adjourn at 6:27 pm. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer