

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR MEETING MINUTES**

July 21st, 2014

Chairman Robert C. Hultquist called the meeting to order at 6:00 PM. Supervisor present included John Koepke, Jan Husak, John Roelandts, and Terry Largent. Also in attendance included Attorney Bill Chapman, Police Chief James Wallis, Public Works Superintendent Owen Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. See attached sign-in sheet for addition attendees.

Those present stood to recite the Pledge of Allegiance.

Approve Minutes from July 7th, 2014 – Regular Town Board Meeting – None

Correspondence – None

Comments from the Floor on Agenda items or any other items

Tommi Coppinger, W. Lake Drive, wanted to know when the comments in the past meetings were going to be worked on and will be addressed

Nicole Ostakovich, Willow Road, inquired about the reduction of the road on Willow Road and asked if the reduction would be done, would she lose land on her property.

Ken Simatic, Bay Point Condo, asked what the protocol is for reviewing petitions that have been given to the Town Board and would hope that he could get an answer regarding the petition on the address signs.

Dick Bergendahl, Bay Point Condo, asked if the Town Board looked at the Bay Point Condo area and the layout of the address signs.

CONSENT AGENDA (Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the consent agenda):

1. **Special Event Application for Whiskey Waters, N50W35126 Wisconsin Avenue, to have an anniversary party for their establishment on Saturday, August 30th, 2014 from 11:00 a.m. to 11:00 p.m.**
2. **Combination Class B Retail License to sell Alcohol by Norberto's Authentic Mexican Restaurant, LLC at N51W34922 Wisconsin Avenue, Oconomowoc WI, Tami Lynn Marso– Agent**
3. **Combination Class B Retail License to sell Alcohol by, JJC Okauchee LLC, d/b/a The Standard Okauchee at N51W34950 E Wisconsin Avenue, Okauchee, WI, John Milts – Agent**
4. **Special Event Application for Peter Mulvey, W383N6560 N. Woodlake Circle (Newcomb/Moakley home), to have a House party for Marquette University on Saturday, August 16, 2014 from 6:00 pm to 9:00 pm.**

Clerk/Treasurer Opitz stated to the Board to approve the consent agenda with the stipulation that Norberto's and Standard Okauchee pay their current invoices before the licenses can be issued.

Supervisor Husak made the motion to approve the consent agenda with the stipulation for Norberto's and Standard Okauchee. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

OLD BUSINESS:

1. **Consider and Act on property on Roland Street** – Administrator/Planner Herrmann gave the Board an update of the situation; the resident is in a hotel right now in Waukesha, which the County is paying for. The County is looking for permanent housing for the resident, such as an assisted living and they hope to have that permanent placing by August. Administrator/Planner Herrmann also stated that the Town gave the resident until July 16th to get all of the belongings out and then the Building Inspector was going to issue non-occupancy on the property. He also stated to the Board that no action will be taken at this time and that he was updating the Board regarding this situation.
2. **Consider and Act on Second Driveway Access for Paul & Julie Payne, N59 W39459 Laketon Avenue** – Administrator/Planner Herrmann stated the property is a group home and is exempt from

zoning and the Town has no ordinance for not allowing it and it will be 10-12 feet off the lot line. Public Works Superintendent Salzman stated it is not a problem from the standpoint of the Town, however, the homeowners will need a driveway permit from him and they would have to put in a culvert. Supervisor Koepke made the motion to approve the second driveway access for Paul & Julie Payne with the understanding that they get the proper permits and put in a culvert. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

3. **Discussion on ATV ordinance** – Administrator/Planner Herrmann stated that he is still receiving calls regarding this issue and he would like to know if the Board would like to proceed with this issue; the Board requested for him to get sample ordinance and bring a draft for the Board to discuss and review at the next meeting.

NEW BUSINESS:

1. **Consider and Act on hiring new Town Prosecutor** – Police Chief Wallis stated he done some research regarding fining a Town prosecutor and was able to find a local attorney that would serve the Town well in what they need; Supervisor Husak made the motion to hire Jeff Ek as the new Town Prosecutor. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
2. **Chairman Hultquist** – No report
3. **Supervisor Reports**
 - a. **John Koepke** – stated he attended a reunion for Ashippun Elementary school and was impressed how it was organized, put together and very well attended; he would like to see the address sign petition to be put on the agenda next month so the Board could do some discussion on this issue.
 - b. **Jan Husak** – No report
 - c. **John Roelandts** – No report
 - d. **Terry Largent** – Road Q construction; are they fixing a problem 500 feet in.
4. **Attorney Chapman** – No report
5. **Public Works Superintendent Salzman** – No report
6. **Chief Wallis** – No report
7. **Administrator/Planner Herrmann** – Reminder that the Town Association meeting is Wednesday, Amending Land Use Plan for Cy Peterson meeting is Thursday and next week the Plan Commission meeting for Cy Peterson is Thursday, July 31st at 6:00 p.m.
8. **Clerk/Treasurer Opitz**
 - a. **Consider and Act on New/Renewal operator licenses for: Nicholas Dudzek, Michael Houtz, James Aliota, Alicia Voell, Carmella Potratz, Richard Jacobs, George Tarke and Miranda Stapelfeldt.** – Supervisor Husak asked Police Chief Wallis if Miranda Stapelfeldt had been approved from a background check; Police Chief Wallis stated yes – Supervisor Husak then made the motion to approve the New/Renewal operator licenses for the people that are listed. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
9. **Approve Vouchers and Checks** – Supervisor Largent made a motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.
10. **Adjourn.** – Supervisor Roelandts made a motion to adjourn at 6:27 pm. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted
Lori Opitz, WCMC
Clerk/Treasurer