

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR MINUTES
Monday, September 15th, 2014**

Chairman Robert C. Hultquist called the meeting to order at 6:00 p.m. Supervisors present included John Koepke, Jan Husak, and Terry Largent. Supervisor John Roelandts had an excused absent. Also in attendance included Attorney Bill Chapman, Police Chief James Wallis, Assistant Public Works Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. See attached sign in sheet for additional attendees.

Those present stood to recite the Pledge of Allegiance

Approve Minutes from August 18th, 2014 & Special August 25th meeting – Supervisor Husak made the motion to approve the August 18th regular meeting and the August 25th special meeting minutes as presented. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

Correspondence. – Nothing

Comments from the Floor on Agenda items or any other items.

Tommie Coppinger, N52 W35147 W Lake Drive, questioned using the “Bay” of the lake this summer regarding the new water sport and hoped that the Bay would not be used anymore; Administrator/Planner Herrmann and Police Chief Wallis stated they are already working on it.

Phil Meissen, Administrator of Stone Bank School talked about the referendum that is being placed on the November ballot pertaining to the school.

Rick Parra, South Shore Drive, asked the Board if he could talk now or during his line item; the Board stated that they would allow him to speak during his line item.

OLD BUSINESS: None

NEW BUSINESS:

1. **Consider and Act on Cigarette and Tobacco License for DSA Erin LLC, d/b/a The Smokey Treat, N50W35001 Wisconsin Avenue, Okauchee from September 15th, 2014 to June 30th, 2015.** – Supervisor Husak made the motion to approve the Cigarette and Tobacco License for DSA Erin LLC, d/b/a The Smokey Treat. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on Special Event Application for St. Catherine’s Church Festival at the Okauchee Lions Park on September 7th, 2014.** – Supervisor Husak made a motion to approve the Special Event Application for St. Catherine’s Church Festival. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on Proposed Letter to Require Certain Properties within the Town of Oconomowoc Utility District No. 1 to hookup to Municipal Sewer.** – Administrator/Planner Herrmann stated that he was working with Attorney Riffle in regards to houses that are not currently hooked up into the sewer system; the houses in questioned should have been hooked up in 2002. Administrator/Planner Herrmann stated that he has been working on this project with Clerk/Treasurer Opitz to get this corrected and stated that unfortunately back when the sewer went in, no one followed up to make sure everyone was connected in 2002, which the Town’s Ordinances do state when connection needed to take place. Supervisor Koepke stated since the fall/winter season is fast approaching it might be a little tougher to get a plumber in to make the connection; Chairman Hultquist stated that he would like to see the connections be made no later than June 1st, 2015. Supervisor Koepke made the motion to approve the letter to be sent to the residents that are not connected with the understanding of June 1st, 2015 as the connection date. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on waiver not to show remnant parcel for Certified Survey Map for Cyrus Peterson, W343 N7303 North Pole Lane.** – Supervisor Koepke made the motion to approve the waiver not to show the remnant parcel for the Certified Survey Map for Cyrus Peterson. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on Certified Survey Map for Cyrus Peterson, W343N7303 North Pole Lane** – Supervisor Husak made the motion to approve the Certified Survey Map for Cyrus Peterson. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

6. **Consider and Act of Certified Survey Map for Jeffrey & Jane Kowal W343 N6229 S. Bayview Road.** – Supervisor Koepke made the motion to approve the Certified Survey Map for Jeffrey & Jane Kowal. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.
7. **Consider and Act on request from Rick Parra to allow trees, vegetation/plantings and underground fence to remain in right-of-way of South Shore Drive.** – The Board asked Administrator/Planner Herrmann to put this line item on the next agenda so that Attorney Chapman could prepare and present a revocable occupancy permit regarding this line item.
8. **Consider and Act on Resolution 2014-14 disallowing a claim brought to the Town by American Family Mutual Insurance Company on behalf of Nickolas and Karla Argeroudis at N56W39116 Lakeview Lane.** – Administrator/Planner Herrmann stated this claim listed the Town of Oconomowoc; however, it is the responsibility of the Mary Lane Sanitary District which is a separate entity of the Town. Supervisor Husak made the motion to approve Resolution 2014-14 disallowing a claim brought to the Town by American Family Mutual Insurance Company on behalf of Nickolas and Karla Argeroudis at N56W39116 Lakeview Lane. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
9. **Consider and Act on Trick-or-Treat hours for the Town of Oconomowoc.** – Chairman Hultquist stated the Town should follow the same Trick-or-Treat hours as the City of Oconomowoc. Supervisor Husak made the motion to set the Trick-or-Treat hours to be the same as the City of Oconomowoc. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
10. **Chairman Hultquist** - Nothing
11. **Supervisor Reports**
 - a. **John Koepke** – asked Assistant Public Works Superintendent Salzman regarding CW & 167 and cutting of the weeds
 - b. **Jan Husak** – asked Josh, the reporter for the paper to check into and report that a group of people have been playing taps on September 11th around the lake for the past four years in honor of 9-11 and that would be a nice article to put in the paper for next year
 - c. **John Roelandts** – Excused absent
 - d. **Terry Largent** - Nothing
12. **Attorney Chapman** - Nothing
13. **Public Works Superintendent Salzman** - Nothing
14. **Chief Wallis** - Briefly talked about the two accidents that have happened within the Town the last few weeks with one of the accidents being a fatality – he stated that his departments along with the assistance of others during those accidents were tremendous.
15. **Administrator/Planner Herrmann** – gave the Board and update regarding W. Lake Drive.
16. **Clerk/Treasurer Opitz** –
 - a. **Consider and Act on New/Renewal operator licenses for: Barry Kohlhoff, Samantha Nicole Krause and Margaret Skvenes** – Supervisor Husak made the motion to approve the New/Renewal operator licenses for Barry Kohlhoff, Samantha Nicole Krause and Margaret Skvenes. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
17. **Approve Vouchers and Checks** – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
18. **Adjourn.** – Supervisor Husak made the motion to adjourn at 6:52 p.m. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer