

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS  
REGULAR TOWN BOARD MEETING MINUTES**

**November 17, 2014**

**5:30 p.m. CLOSED SESSION**

**The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Administrative Staff & Police Department).**

Supervisor Husak made the motion and Supervisor Roelandts seconded to go into Closed Session. Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, not in attendance; Supervisor Husak, aye; Supervisor Largent, aye; Supervisor Roelandts, aye. Motion carried.

Supervisor Koepke arrived shortly after the Closed Session started.

Supervisor Roelandts made a motion and Supervisor Largent seconded to exit Closed Session and reconvene into Open Session. Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Husak, aye; Supervisor Largent, aye and Supervisor Roelandts, aye. Motion carried unanimously. Closed Session exited at 5:47 p.m.

**Reconvene to Open Session immediately following the Closed Session.**

Chairman Robert C. Hultquist called the meeting to order at 5:47 p.m. Supervisors present included John Koepke, Jan Husak, John Roelandts, and Terry Largent. Also in attendance included Attorney Bill Chapman, Police Chief James Wallis, Public Works Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. See attached sign-in sheet for additional attendees.

Those present stood to recite the Pledge of Allegiance

**Correspondence** – Clerk/Treasurer Opitz read an email from Administrator/Planner Herrmann that stated Sandy Smith, the property owner next to Mapleton Community Center met with Dave Radtke at Radtke Appliances and Radtke Appliances will be donating a new microwave, refrigerator and stove to the Community Center.

**Approve Minutes from November 3<sup>rd</sup> and November 6<sup>th</sup> meeting.** – Supervisor Roelandts made the motion to approve the minute's form November 3<sup>rd</sup> and November 6<sup>th</sup> as presented. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

**Comments from the Floor on Agenda items or any other items.** – None

## **NEW BUSINESS:**

1. **Consider and Act on Union Contract for the Town of Oconomowoc Police Department 2015-2017.** – Supervisor Husak made the motion to approve the Union Contract for the Town of Oconomowoc Police Department for 2015-2017. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on Compensation for Deputy Treasurer for 2015.** – Supervisor Husak made the motion to approve the \$128.00 supplemental payment per month to the Deputy Treasurer for 2015. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on Memorandum of Understanding (MOU) between the City of Oconomowoc and the Town of Oconomowoc for the resurfacing of Lisbon Road.** – Supervisor Roelandts made the motion to approve the Memorandum of Understanding between the City of Oconomowoc and the Town of Oconomowoc for the resurfacing of Lisbon Road. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on Election Inspector and Chief Election Inspector wages.** – Administrator/Planner stated that he worked the past election for at least ½ the day helping out with absentee ballots and stated the \$7.25 per hour is not enough for the inspectors. Clerk/Treasurer stated these people put in a very long day for every election and would like them to get more than minimum wage. Supervisor Husak made the motion to move the Election Inspectors from \$7.25 per hour to \$8.50 an hour and Chief Election Inspectors from \$7.25 per hour to \$10.50 per hour and make it retro-active to the November election. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on Resolution No. 2014-15; purchase of the property at W351 N5288 Road C.** – Supervisor Roelandts made the motion to approve Resolution No. 2014-15 for the purchase of the property at W351N5288 Road C. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on new IT company/firm to take over all required Technology issues.** – Administrator/Planner Herrmann stated that he received three bids from different companies regarding doing the IT for the Town; he stated the firm LCP1 will meet the needs for the Town not only the computer aspects, but helping with the phone system as well. He is also recommending to the Board that we give them a trial period for three months. Supervisor Husak made the motion to approve a three month contract with LCP1 to do the IT and phone services for the Town of Oconomowoc. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
7. **Consider and Act on Garbage Contract for Town wide Refuse and Recycling Collection (up the drive) service.** – Supervisor Roelandts made the motion for Advanced to do the Town wide Refuse and Recycling collection, with up the drive service for the Town with the Board to approve the amount to be put on the tax bill at the November 18<sup>th</sup> meeting. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.
8. **Consider and Act on membership into the Urban Towns Committee for 2015.** – The Board asked Administrator/Planner Herrmann to arrange a meeting with someone from the Urban Towns Committee to come and explain what the committee could do for the Town with the membership
9. **Consider and Act on location of salt shed.** – The Board asked for this line item be postponed and moved to a later date.
10. **Consider and Act on Road I Improvement Project.** – Public Works Superintendent Salzman stated that the Town's Engineer stated that the highway department could do the basin work and save the Town over \$30,000 off the bid, but stated the rest of the bid

was in reason for completing the job. Administrator/Planner Herrmann stated that currently \$50,000 was budgeted for the project, but the current bid came in at roughly \$60,000. He also stated that the rest of the money could come out of the contingency budget. Supervisor Roelandts made the motion to approve the bid for the Road I Improvement Project and certain work to be done by the highway department and to take monies out of the contingency for the purpose of the project. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

- 11. Consider and Act on payment to Wolf for 2014 Road Program.** – Administrator/Planner Herrmann stated the amount of the payment for Wolf would be \$37,500.57 and the Town engineer has approved the payment and stated they will need to provide the lien waivers. Supervisor Roelandts made the motion to approve payment to Wolf for the 2014 Road program in the amount of \$37,500.57 and that Wolf provides the lien waivers. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.
- 12. Consider and Act on Certified Survey Map for Carl & Corinne Thiesen, N53 W34522 Road Q** – Administrator/Planner Herrmann stated is has already been approved the Plan Commission and it is combination of two lots. Supervisor Roelandts made the motion to approve the certified survey map for Carl & Corinne Thiesen at N53W34522 Road Q. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
- 13. Consider and Act on Solid Waste and Recycling Ordinance; Ordinance #2014-5** – this line item will be approved at the November 18<sup>th</sup> meeting.
- 14. Chairman Hultquist** – stated he contacted Representative Kleefisch awhile ago to introduce a bill to change the existing law which precludes the Chairman from appointing someone to the Lake Management District instead of appointing a board member; he received a call from the office today that they are trying to get something passed by the end of the year
- 15. Supervisor Reports**
  - a. **John Koepke** – Talked about the assessor plat in Monterey and asked when special assessment charge was going to take place in that area.
  - b. **Jan Husak** - Nothing
  - c. **John Roelandts** - Nothing
  - d. **Terry Largent** - Nothing
- 16. Attorney Chapman** - Nothing
- 17. Public Works Superintendent Salzman** - Nothing
- 18. Chief Wallis** - Nothing
- 19. Administrator/Planner Herrmann** - Nothing
- 20. Clerk/Treasurer Opitz** –
  - a. **Consider and Act on New/Renewal operator licenses for Dana Miller** – Supervisor Husak made a motion to approve the New/Rental operator license for Dana Miller. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
- 21. Approve Vouchers and Checks** – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
- 22. Adjourn** – Supervisor Roelandts made the motion to adjourn at 6:53 p.m. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –  
Lori Opitz, WCMC  
Clerk/Treasurer