

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS  
REGULAR TOWN BOARD MEETING MINUTES**

**Monday, January 19, 2015 at 5:30 p.m.**

**5:30 p.m. CLOSED SESSION**

**The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Clerk's office)**

Supervisor Koepke made the motion and Supervisor Largent seconded to go into Closed Session. Voice vote was taken: Chairman Hultquist, Excused Absent; Supervisor Koepke, aye; Acting Chairperson Husak, aye; Supervisor Largent, aye; Supervisor Roelandts, came into closed session shortly after roll call. Motion carried.

Supervisor Koepke made a motion and Supervisor Largent seconded to exit Closed Session and reconvene into Open Session. Voice vote was taken: Chairman Hultquist, Excused Absent; Supervisor Koepke, aye; Acting Chairperson Husak, aye; Supervisor Largent, aye and Supervisor Roelandts, aye. Motion carried unanimously. Closed Session exited at 5:48 p.m.

**Reconvene to Open Session immediately following the Closed Session.**

Acting Chairperson Jan Husak called the meeting to order at 5:49 p.m. Supervisors present included John Koepke, Terry Largent and John Roelandts. Chairman Robert C. Hultquist has an excused absent. Also in attendance included Attorney Bill Chapman, Police Chief James Wallis, Public Works Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. See attached sign in sheet for additional attendees

Those present stood to recite the Pledge of Allegiance

**Correspondence – None**

**Approve Minutes from December 15, 2014 meeting.** – Supervisor made the motion to approve the December 15<sup>th</sup>, 2014 minutes as presented. Supervisor seconded the motion. Motion carried by unanimous voice vote.

**Comments from the Floor on Agenda items or any other items.**

Robert Thelen, W350N9529 Norwegian Road, stated his concerns regarding the Town wide garbage program and the \$5.00 administrative fee.

Richard Sobstad, W380N8439 Main Street, stated his concerns regarding the Town wide garbage program and the bag and tag program he was under; now with the new program his garbage costs three times the amount.

**OLD BUSINESS:**

- 1. Consider and Act on Location of New Salt Shed.** – Administrator/Planner Herrmann asked the Board what direction they would like to proceed with this line item; he stated currently putting the shed by the Town Hall would only work if they could get a variance from property owners "Relos" – and asked if the Board would give him permission to sit down with Oliver Construction to start the design regarding putting the shed across the street if the property owners "Relos" were not interested.

Supervisor Koepke made the motion to allow two weeks to wait for a response from the property owners and then, at that time, Administrator/Planner Herrmann could then set up a meeting with Oliver Construction. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

#### **NEW BUSINESS:**

1. **Consider and Act on the 2015 Community Insurance Corporation policy for the Town of Oconomowoc.** – Administrator/Planner Herrmann stated that Community Insurance wanted to know if the Town wanted to go with additional options of Med pay on the General Liability, which the Town has not taken in the past, and an option for Data Breach & Identity Theft; the cost of the Med pay would be \$150.00 a year and the Data Breach & Identity Theft would be \$644.00. Administrator/Planner stated the Med pay is not worth it but suggested the Board look into the other one. The Board agreed to have Administrator/Planner Herrmann ask for more information regarding this and to bring this back to the agenda next month.
2. **Consider and Act on Ordinance 2015-1 for Amendment to the Town of Oconomowoc Comprehensive Land Use Plan – 2035 for Terry Van Lare, from “Low Density Residential” to “Multi-Family Residential”. The property is described as Lot 1 of CSM #7587, located in the NW ¼ of Section 26, T8N, R17E, in the Town of Oconomowoc, containing approximately 2.975 acres.** – Supervisor Roelandts made the motion to approve Ordinance 2015-1 for the Amendment to the Town of Oconomowoc Comprehensive Land Use Plan – 2035 for Terry Van Lare, from Low Density Residential to Multi-Family Residential; property described as Lot 1 of CSM #7587 located in the NW ¼ of Section 26, T8N, R17E containing approximately 2.975 acres. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on Joining Local Government Storm Water Group.** – Supervisor Roelandts made the motion to join the Local Government Storm Water Group. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on Lease to Own Mini-Excavator.** – Administrator/Planner Herrmann stated the Board budgeted \$12,000 to cover the cost to lease the equipment in 2015, however he stated that it would be cheaper to buy the equipment outright; currently the Town money market account is earning an interest rate of 0.09%, whereas, if the Town would take out a loan there are looking at over 2% to finance and make payments. He suggested to the Board that the Board amend the budget and take the \$12,000 that was set aside for the lease this year and take the rest out of the General Fund and buy it outright. Supervisor Roelandts made the motion to amend the 2015 budget and pay for the Mini-Excavator outright with taking the remaining balance out of the General Fund. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on Placement of Address Signs where no location exists on the ground for Installation.** – Administrator/Planner Herrmann stated that there are properties within the Town that do not have a “frontage” in front of their properties that would allow a stake to go in for the address sign; most of these properties have nothing but concrete around them. The only alternative is to get brackets and have the brackets installed on the building of the properties to hold this sign, however he stated that the Town would not install or Lange because of the liability of the installation; the homeowner would have to install the brackets. The Town asked Administrator/Planner Herrmann to get a hold of a bracket that would be used for the installation of these signs and bring this line item back to the agenda for further discussion.
6. **Consider and Act on the 2015 sewer rates.** – Administrator/Planner Herrmann stated that the City will be increasing their rates for 2015 and the Town might have to raise the rates to break even with the increase. He suggested that a research could be done to see if the Town is breaking even on the costs or if the Town needed to raise the rates to cover these costs. The Board asked Administrator/Herrmann to look into a possible research and bring this item back to the agenda for the next meeting.
7. **Supervisor Reports**
  - a. **John Koepke** - Nothing
  - b. **Jan Husak** - Nothing
  - c. **John Roelandts** – Talked about the I-Pad issues
  - d. **Terry Largent** - Nothing
8. **Attorney Chapman** - Nothing

9. **Public Works Superintendent Salzman** – Stated there is drilling is being done on Road I for the piping
10. **Chief Wallis** - Nothing
11. **Administrator/Planner Herrmann** – Stated that he gave copies to the Town Board regarding the next Town’s Association meeting that is coming up at the end of the month and if they are interested in attending it shows the date, time and place. He also talked about the issues with the Town wide Garbage program and stated he is working with the staff to get things ironed out.
12. **Clerk/Treasurer Opitz** –
  - a. **Consider and Act on New operator licenses for Deanna Agathen, Rebecca Kopka, Erin LeClair, Megan Novara, Briana Twet and John Voss** – Supervisor Roelandts made the motion to approve the operator licenses for Deanna Agathen, Rebecca Kopka, Erin LeClair, Megan Novara, Briana Twet and John Voss. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
13. **Approve Vouchers and Checks** - – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann’s approval. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote
14. **Adjourn** - Supervisor Roelandts made the motion to adjourn at 6:35p.m. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –  
Lori Opitz, WCMC  
Clerk/Treasurer