

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR TOWN BOARD MEETING MINUTES**

February 16th, 2015

Acting Chairperson John Roelandts called the meeting to order at 6:00 p.m. Supervisor present included John Koepke and Terry Largent. Chairman Robert C Hultquist and Supervisor Jan Husak had excused absences. Also in attendance included Attorney Bill Chapman, Police Chief James Wallis, Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. See attached sign in sheet for additional attendees.

Those present stood to recite the Pledge of Allegiance

Correspondence February 2nd, 2015 meeting. – Since this line item did not say “approve minutes” of the meeting, this item will be brought to the next meeting for approval

Comments from the Floor on Agenda items or any other items.

Paul Bugenhagen introduced himself and talked briefly regarding his run for Waukesha County Judge, Circuit Court, Branch 10 for the April 7, 2015 election.

CONSENT AGENDA (Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the consent agenda)

1. **Consider and Act on Special Event Application for Oconomowoc Area Antique & Classic Boat & Motor Swap Meet & Show on Saturday, May 16th, 2015 at the Okauchee Lion’s Park**
2. **Consider and Act on Special Event Application for Sarah Pelikan Wedding on Saturday, September 19th, 2015 at the Okauchee Lions Park**
3. **Consider and Act on Special Event Application for Okauchee Fire Department to hold a Street Dance on Saturday, August 22nd, 2015**
4. **Consider and Act on Special Event Application for Bucky’s to hold a Bucky’s Blues Fest Saturday, May 23rd, 2015 and Sunday, May 24th at Bucky’s Lakeside Pub & Grill**
5. **Consider and Act on refunds for Garbage Service**

Supervisor Koepke made the motion to approve the consent agenda as presented. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

OLD BUSINESS:

1. **Consider and Act on placement of Salt Shed** – Administrator/Planner Herrmann presented to the Board a few different options of where to put the salt shed – After a brief discussion regarding the plans – Supervisor Koepke made the motion to approve the Conceptual Site Plan for the placement of the Salt Shed. Supervisor Largent seconded the motion. Motion Carried by unanimous voice vote.

NEW BUSINESS:

1. **Consider and Act on Resolution No. 2015-3 to vacate a portion of Road Q** – Attorney Chapman stated that this line item needed to be published and notices sent, however, he stated it was not published nor were notices sent. He stated that no action is required at this time and this will be brought to the April 20th agenda for a public hearing on this resolution. – This resolution number that was assigned will be used over.
2. **Consider and Act on Resolution No. 2015-4 vacating and discontinuing a public way in Monterey** – Attorney Chapman stated that this line item needed to be published and notices sent, however, he stated it was not published nor were notices sent. He stated that no action is required at this time and this will be brought to the April 20th agenda for a public hearing on this resolution. This resolution number that was assigned will be used over.
3. **Consider and Act Ordinance 2015-4 to amend certain Sections of Chapter 215 relating to Short-Term Rental Property** – Attorney Chapman briefly went over the few changes that were made to the ordinance that was recommended by the Town’s Prosecutor Eck. Supervisor Koepke made the motion to approve Ordinance 2015-4 to amend certain Sections of Chapter 215 relating to Short-Term Rental Property. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

4. **Consider and Act on reducing the established road of right of way on Nakoma Drive from 66' to 40'** – Supervisor Koepke made the motion to approve resolution 2015-3 Establishing road of right of way on Nakoma Drive from 66' to 40'. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on reducing the established road of right of way on Hawthorne Drive from 66' to 40'** – Administrator/Planner Herrmann stated that the road of right away on Hawthorne Drive would go from 66' to 50'. Supervisor Koepke made the motion to approve resolution 2015-4 Establishing road of right of way on Hawthorne Drive from 66' to 50'. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on Certified Survey Map for Rudolf Eckert, 1350 Royal Mile Road and Matthew Attenwell, for the property located at W351N5288 Road C** – Supervisor Koepke made the motion to approve the Certified Survey Map for Rudolf Eckert, 1350 Royal Mile Road and Matthew Attenwell, for the property located at W351N5288 Road C. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
7. **Consider and Act on sewer hook-up charge for Richard Bachmann at W347N6122 Road I, Okauchee, Wisconsin** – Administrator/Planner Herrmann stated that when this property was hooked up in 2007 and then inspected at that time, the property was only charge one hook-up charge of \$12,575.00 at that time instead of two, when you can clearly see that the property should have been charged two. He explained to the Board that we could charge the current 2015 hook up charge of \$20,000 something or we could stay at the \$12,575.00 charge and we could always go back and collect the quarterly charges from that date to present. He also stated that he had talked to the homeowner and Attorney Riffle, and they both agreed that the \$12,575.00 would be sufficient. Supervisor Koepke made the motion to approve charging Richard Bachman at W347N6122 Road I the sewer hook-up charge of \$12,575.00. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
8. **Consider and Act on relocation order for West Lake Drive** – Administrator/Planner Herrmann explained that this resolution was written by the engineer and it would be needed for the West Lake Drive project. Supervisor Koepke made the motion to approve resolution 2015-5 on the Relocation order for West Lake Drive. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
9. **Chairman Hultquist.** – Excused absent
10. **Supervisor Reports**
 - a. **John Koepke** - Nothing
 - b. **Jan Husak** – Excused absent
 - c. **John Roelandts** - Nothing
 - d. **Terry Largent** - Nothing
11. **Attorney Chapman** - Nothing
12. **Public Works Superintendent Salzman** - Nothing
13. **Chief Wallis** - Nothing
14. **Administrator/Planner Herrmann** – spoke briefly about the West Lake Drive and the possibility of not being able to work on some of the project this year like he had hoped.
15. **Clerk/Treasurer Opitz** –
Consider and Act on New operator licenses for Jennifer Lobb, Adam Motl and Peggy Symdon – Supervisor Largent made the motion to approve the new operator licenses for Jennifer Lobb, Adam Motl and Peggy Symdon. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
16. **Approve Vouchers and Checks** – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
17. **Adjourn** – Supervisor Koepke made the motion to adjourn at 6:30 p.m. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer