

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS  
REGULAR TOWN BOARD MEETING MINUTES**

**Monday, March 30th 2015**

Chairman Robert C. Hultquist called the meeting to order at 5:17 p.m. Supervisor present included John Koepke and Terry Largent. Supervisor Jan Husak and John Roelandts had an excused absent. Also in attendance included Attorney Bill Chapman, Police Chief James Wallis, Highway Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. See attached sign in sheet for additional attendees.

Those present stood to recite the Pledge of Allegiance

**Correspondence** – None

**Approve Minutes from March 16th, 2015 regular monthly meeting and the March 16<sup>th</sup> Special Town Board and Plan Commission meeting** – Supervisor Koepke made a motion to approve the March 16<sup>th</sup> regular monthly meeting and the March 16<sup>th</sup> Special Town Board Plan Commission meeting minutes as presented. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

**Comments from the Floor on Agenda items or any other items.** - None

**CONSENT AGENDA (Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the consent agenda)**

- 1. Consider and Act on Special Event Application for a Swim Suit Contest on Sunday, August 18<sup>th</sup> 2015 at the Hideaway Bar & Grill.**
- 2. Consider and Act on Special Event Application for an Annual Luau on Saturday, May 23<sup>rd</sup>, 1015 at the Hideaway Bar & Grill**
- 3. Consider and Act on Special Event Application for Lindsey Muchka to hold a Birthday Party on Sunday, June 7<sup>th</sup>, 2015 at Okauchee Lions Park**

Supervisor Largent made the motion to approve the consent agenda as presented. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

**OLD BUSINESS:**

- 1. Consider and Act on Address Signs** – Administrator/Planner Herrmann stated that he had considerable discussion with Highway Superintendent Sam Salzman regarding installing the address signs on the property of the homeowners and both felt that it should be left up to the homeowners to install the signs; he stated that it also takes the liability off of the Town. He also stated that they would inform the homeowners through a letter that they need to install the signs, the time frame needed for the installation and the Town would give assistance to the homeowner if the homeowner requested. Supervisor Koepke made the motion to approve the homeowners to install the address signs and agreed the Town would help assist the homeowner if the homeowner requested assistance. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

## **NEW BUSINESS:**

1. **Consider and Act on new Election Machines and Supplies** – Clerk/Treasurer Opitz stated she would like to take this item off the agenda because the County originally gave a date of April 15<sup>th</sup> for municipalities to approve this and to get the paper work/contract into the County, however, she stated the County now gave everyone until May 31<sup>st</sup>. She also stated that each Township, Village and City is currently working to get the County to pay for the machines at 100% instead of 66%.
2. **Consider and Act on Wisconsin Gas proposal to close W. Lake Drive to just local traffic only** – Administrator/Planner Herrmann stated the closure would start from April 15<sup>th</sup> to the middle of May. Supervisor Koepke made the motion to approve Wisconsin Gas to close W. Lake Drive to just local traffic from April 15<sup>th</sup> to the middle of May. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on Holding Tank Agreement for Heidi Leibundgut at 275 Jaeckles Drive, Oconomowoc, Wisconsin** – Supervisor Koepke made the motion to approve the Holding Tank Agreement for Heidi Leibundgut at 275 Jaeckles Drive. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on Public Hearing date for Town of Oconomowoc Comprehensive Land Use Plan Amendment for Town Property Located on SE Corner of C.T.H P and C.T.H K to amend the plan from Commercial to Institutional** – Administrator/Planner Herrmann stated the meeting would have to be posted in the paper and the best date that would work would be May 18<sup>th</sup>. Supervisor Koepke made the motion to approve the public hearing date for May 18<sup>th</sup> at 6:00 p.m. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on Recycling Agreement – Financial Support for Municipal Recycling Collection Contracts with Waukesha County** – Supervisor Koepke made the motion to approve the Recycling Agreement – Financial Support for Municipal Recycling Collection Contracts with Waukesha County. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.
7. **Chairman Hultquist.** - Nothing
8. **Supervisor Reports**
  - a. **John Koepke** - Nothing
  - b. **Jan Husak** – Excused absents
  - c. **John Roelandts** – Excused absents
  - d. **Terry Largent** - Nothing
9. **Attorney Chapman** - Nothing
10. **Public Works Superintendent Salzman**
  - a. **Consider and Act on fixing/replacing 1993 Vermeer 1250 Chipper.** – Stated the chipper had stopped working and is in need of repair or the possibility of replacing it and purchasing a brand new one. He stated he received a quote from Vermeer-Wisconsin Inc. for a brand new chipper at a cost of \$34,959.00; he stated the highway department could repair the machine for about \$7,000, but cautioned that the machine is over 22 years old. Supervisor Koepke made the motion to approve the highway department to spend \$7,000 and repair the current chipper. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
11. **Chief Wallis** – Stated the new squads are in and the other squads will be sent to auction
12. **Administrator/Planner Herrmann** - Nothing
13. **Clerk/Treasurer Opitz** –
  - a. **Consider and Act on New Operators Licenses for Kristine Carroll and Sarah Lewis** – Supervisor Koepke made the motion to approve the operator licenses for

Kristine Carroll and Sarah Lewis. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

**14. Approve Vouchers and Checks** – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann’s approval. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote

**15. Adjourn** – Supervisor Koepke made the motion to adjourn at 5:41 p.m. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –  
Lori Opitz, WCMC  
Clerk/Treasurer