

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR TOWN BOARD MEETING MINUTES**

May 18th, 2015

Public Hearing will be conducted by the Town of Oconomowoc Town Board on Monday, May 18th, 2015 beginning at 6:00 p.m. at the Town of Oconomowoc Town Hall, W359N6812 Brown Street Oconomowoc, Wisconsin on the following:

To consider an amendment to the adopted Town of Oconomowoc Comprehensive Land Use Plan – 2035 to change the land use designation on property owned by the Town of Oconomowoc from “Commercial” to “Institutional”; the property is described as Outlot4, Woodside Farms, located in the SW ¼ of Section 23, T8N, R17E, in the Town of Oconomowoc containing approximately 4.75 acres.

Chairman Robert C. Hultquist called the public hearing to order at 6:00 p.m. Chairman Hultquist explained the purpose of the meeting was in regards to the property the Town purchased across the street over a 1 ½ years ago and that the Town was looking to construct a salt shed on the property. He then asked if there were any questions or comments regarding the public hearing. No comments or questions were received.

Chairman Robert C. Hultquist then closed the public hearing at 6:01 p.m.

Chairman Robert C. Hultquist called the meeting to order at 6:01 p.m. Supervisors present included John Koepke, John Roelandts, Jan Husak and Terry Largent. Also in attendance included Attorney Bill Chapman, Police Chief James Wallis, Highway Superintendent Sam Salzman and Clerk/Treasurer Lori Opitz. Administrator/Planner Jeffrey Herrmann had an excused absence. See attached sign-in-sheet for additional attendees.

Those present stood to recite the Pledge of Allegiance

Correspondence – Clerk/Treasurer Opitz stated she received a request from Meadowview School to use the Pavilion to host a class picnic and asked if their fees could be waived; Chairman Hultquist stated that the fees could not be waived.

Approve Minutes from May 4th meeting – Supervisor Husak made the motion to approve the May 4th minutes as presented. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

Comments from the Floor on Agenda items or any other items.

Hans Weisgerber from the Okauchee Area Business Association presented a letter to the Board requesting that the Town donate money for the planting and maintenance of the roundabout and flowers for the hanging baskets on the light posts.

Mike Higby from the Okauchee Area Business Association talked about the beautification of the Okauchee area and hoped that the Town could help with the costs to maintain the area.

Deb Groskopf from the Okauchee Area Business Association spoke about the flowers in the Okauchee area and hoped that the Town could help the Association with donations to help preserve the area.

NEW BUSINESS:

1. **Consider and Act on ordinance to amend the Comprehensive Land Use Plan – 2035 to change from “Commercial” to “Institutional” on Outlot4, Woodside Farms; approximately 4.75 acres.** – Supervisor Husak made the motion to approve Ordinance 2015-5 to amend the Comprehensive Land Use Plan – 2035 to change from “Commercial” to “Institutional” on Outlot4, Woodside Farms; approximately 4.75 acres. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on CSM request for Bill Lincoln W345N5288 Tearney Road, to combine lots 41, 42, 43, 44 and 45 to lots 8 and 9** – Supervisor Husak made the motion to approve the CSM request for Bill Lincoln, W345N5288 Tearney Road, to combine lots 41, 42, 43, 44 and 45 to lots 8 and 9. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on the Following Plan Commission Appointment/Confirmations:**
 - a. **Janis Husak-1 year**
Chairman Hultquist stated he would like to appoint Jan Husak for a one year term. Supervisor Husak abstained from this line item. Supervisor Largent made the motion to approve the one year term to appoint Jan Husak as Plan Commissioner. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on the following 1, 2 or 3 year Appointment/Confirmations:**
 - a. **Supervisor John Koepke to Ashippun Lake Management District and the Ashippun, Oconomowoc and Stone Bank Fire Departments**

- b. **Chairman Hultquist to Okauchee Fire Department**
- c. **Supervisor Terry Largent to Lac La Belle Lake Management District**
- d. **Supervisor Jan Husak to Okauchee Lake Management District**
- e. **G. William Chapman of Herro, Chapman & Herro as Town Attorney.**
- f. **James Wallis as Chief of Police.**
- g. **Wisconsin Building Inspections as Building Inspector.**
- h. **James Wallis as Emergency Government Director.**
- i. **Terry Largent as Weed Commissioner**

Chairman Robert Hultquist spoke briefly about attending a meeting in Madison regarding being able to appoint a town resident to the management districts instead of a Town Board members because the Board members have jobs that require them to work at night and they also attend regular meetings here for the Town, that at times, do not allow them to attend meetings for the management districts. Chairman Hultquist made the recommendation for a 2 year appointment for John Koepke to the Fire Departments, Chairman Hultquist to the Okauchee Fire Departments, G. William Chapman of Herro, Chapman & Herro as Town Attorney, James Wallis and Chief of Police and Emergency Government Director, Terry Largent as Weed Commissioner and Wisconsin Building Inspections as Building Inspector. Supervisor Husak made the motion to approve the appointments for two years on the recommendation of Chairman Hultquist. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

5. **Consider and Act on W. Lake Drive reconstruction Bid Tab** – After considerable discussion the Board is requesting that this line item be brought back to the next agenda with documentation and recommendations on the type of work that Western Contractors provided to others.
6. **Consider and Act on a Monument for gifts received by Mrs. St. Thomas on behalf of Joseph St. Thomas** – After some discussion on this line item, the Board requested that this item be brought back to the next agenda.
7. **Consider and Act on a Resolution Changing the Polling Place Location from American Legion to the Town Hall for the Primary Election on June 23rd, 2015 and the Regular Election on July 21st, 2015.** – Clerk/Treasurer Opitz stated this special election was for ward 10 only and currently there are 23 voters that could vote for both elections and that it would be easier to hold the election at the Town Hall. Supervisor Koepke and Supervisor Roelandts suggested that a letter be sent to all voters in Ward 10 giving them notice regarding this. Clerk/Treasurer stated that a letter was already designed and would be sent to the voters in Ward 10 as well as a sign will be designed and put on the door at the Legion to tell voters where to vote. Supervisor Husak made the motion to approve Resolution 2015-17 changing the polling place location from American Legion to the Town Hall for the Primary Election on June 23rd, 2015 and the Regular Election on July 21st, 2015. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
8. **Consider and Act on the Intergovernmental Agreement between Waukesha County and Participating Municipalities within Waukesha County to purchase New Election Equipment and Software** – Chairman Hultquist stated that the Board did pass a Resolution to get the County to pay for this at 100% at the last meeting, however, it currently looks like the County will not bend and still are requesting the Town pay 33 1/3% of the cost of this equipment and this agreement needs to be passed and without passing this agreement, the Town would have to pay for it at a 100%. Supervisor Husak made the motion to approve the Intergovernmental Agreement between Waukesha County and Participating Municipalities within Waukesha County to purchase New Election Equipment and Software with the Town's cost of 33 1/3% of the purchase price for the Municipality. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
9. **Consider and Act on Cellular pricing for New Election System** – Chairman Hultquist stated that this line item will be taken off the agenda because under the new contract with the County, the County will select a cellular carrier on behalf of each participating municipality to enable the modem to communicate with the new election equipment and the County and the cost would be at the County's expense.
10. **Chairman Hultquist.** – Nothing to report
11. **Supervisor Reports**
 - a. **John Koepke** – Nothing to report
 - b. **Jan Husak** – Nothing to report
 - c. **John Roelandts** – Nothing to report
 - d. **Terry Largent** – Nothing to report
12. **Attorney Chapman** – Nothing to report
13. **Public Works Superintendent Salzman** – Nothing to report
14. **Chief Wallis** – Nothing to report
15. **Administrator/Planner Herrmann** – Excused absence
16. **Clerk/Treasurer Opitz** – Nothing to report
17. **Approve Vouchers and Checks** – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
18. **Adjourn** – Supervisor Roelandts made the motion to adjourn at 6:34 p.m. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer