

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES**

**July 6, 2015 at 5:30 p.m.**

Chairman Robert C. Hultquist called the meeting to order at 5:30 p.m. Supervisors present included John Koepke, Jan Husak, Terry Largent, and John Roelandts. Also in attendance included Police Chief James Wallis, Highway Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Deputy Clerk/Treasurer Vickie Schlieve. See attached sign-in sheet for additional attendees.

The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Town Board and Police Department.)

Supervisor Husak made a motion to go into Closed Session. Supervisor Koepke seconded the motion. Roll call vote: Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Husak, aye; Supervisor Roelandts, aye; Supervisor Largent, aye. Motion carried by roll call vote.

Reconvene into open session. Supervisor Husak moved and Supervisor Roelandts seconded to reconvene into open session. Motion carried by unanimous voice vote.

Those present stood to recite the Pledge of Allegiance

**Approve Minutes from June 15, 2015 Town Board Meeting.** – Supervisor Husak made the motion to approve the June 1<sup>st</sup>, 2015 minutes as presented. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

**Correspondence. – None**

**Comments from the Floor on Agenda items or any other items. - None**

**OLD BUSINESS: None**

**NEW BUSINESS:**

1. **Consider and Act on Certified Survey Map for Kelly Conley, N52W37049 Washington Street, Oconomowoc (Tax Key #OCOT0561346).** Supervisor Husak moved and Supervisor Roelandts seconded to approve the Certified Survey Map for Kelly Conley N52W37049 Washington Street, Oconomowoc. Motion carried by unanimous voice vote.
2. **Consider and Act on Special Event Application and Temporary Class B Retailer's License for "Farm to Fire", Tall Pines Conservancy on Wednesday, July 22<sup>nd</sup> from 5:30 to 8:30 p.m. The event will take place at Three Brother's Farm, N87W34109 Mapleton Road.** Supervisor Roelandts moved and Supervisor Koepke seconded the motion to approve the Special Event Application and Temporary Class B Retailer's License for "Farm to Fire" for Tall Pines Conservancy for Wednesday, July 22<sup>nd</sup>. Motion carried by unanimous voice vote.
3. **Consider and Act on Class B Beer license for Hoggin It BBQ, LLC – D/B/A Hoggin It BBQ, N50W34949 Wisconsin Avenue, Jason Alvin Osterberger, Agent.** Supervisor Husak moved and Supervisor Roelandts seconded to approve the Class B Beer license for Hoggin It BBQ, LLC subject to the Town of Oconomowoc Plan Commission's Site Plan/Plan of Operation approval. Motion carried by unanimous voice vote.
4. **Consider and Act on Resolution for the Salt Shed bids.** Supervisor Roelandts moved and Supervisor Koepke seconded to approve the Resolution #2015-19 for the Salt Shed bids. Highway Superintendent Sam Salzman explained the bids and has spoken to the builder. Motion carried by unanimous voice vote.
5. **Consider and Act on Auditors Contract for service for 2015, 2016, and 2017.** Supervisor Roelandts moved and Supervisor Koepke seconded to approve the Auditor's Contract with Baker Tilly for 2015, 2016, and 2017. Motion carried by unanimous voice vote.

6. **Consider and Act on amending Resolution 2014-9; a resolution accepting Willow Road.** Supervisor Roelandts moved and Supervisor Husak seconded to approve Resolution #2015-20 Accepting Willow Road. Motion carried by unanimous voice vote.
7. **Consider and Act on employment at the Recycle Center.** No action taken. It was announced that Recycle Center employee, Eb Warner retired as of June 30<sup>th</sup> and his replacement is being sought. Applicants are being encouraged to submit an application. In the meantime, highway department personnel will be covering the shifts when the center is open.
8. **Chairman Hultquist** – Chairman Hultquist reported on a recent bill being signed by the Governor. He also reported that he will be appointing a liaison to each Lake Management District from the town board.
9. **Supervisor Reports**
  - a. **John Koepke** – Supervisor Koepke asked how the town's road projects are progressing.
  - b. **Terry Largent** – Nothing to report
  - c. **Janis Husak** – Nothing to report
  - d. **John Roelandts** – Nothing to report
10. **Attorney Chapman** – Nothing to report
11. **Public Works Superintendent Salzman** – Nothing to report
12. **Chief Wallis** – Chief Wallis thanked the Town Board for allowing himself and Detective Wraalstad to attend the Attorney General's Conference recently.
13. **Administrator/Planner Herrmann** – Planner Herrmann announced that the Waukesha County Unit of the Wisconsin Town's Association will be meeting here at the Town of Oconomowoc on Wednesday, July 22<sup>nd</sup> at 7:00 p.m. Many guest speakers will be attending. The application for the 2016 Community Development Block Grant included new bathrooms and a handicapped ramp at the Community Center.
14. **Clerk/Treasurer Opitz**
  - a. **Consider and Act on New/Renewal/Temporary Operator License applications.** Supervisor Husak made the motion to approve the New/Renewal/Temporary operators licenses for: Deanna Agathen, Jean Andreski, Pamela Avenkamp, Ashley Bentrup, Austin Borchardt, Kelly Cannizzaro, James Carlson, Abigail Dvorak, Gennette Erdman, Echo Fuhrman, Robert Growe II, John Heenan, Bruce Hertig, Michael Higbee, Richard Jacobs, Michael Jezo, Sharlene Konkel, Tiffany Lee, Steven Maehl, Kayla Millspaw, Adam Motl, Rory O'Sullivan, Jessica Peterson, Carmella Portatz, Ryan Roohana, Thomas Schroeder, Janelee Schultz, Michael Scott, Jane Werner, Alicia Voell, and Timothy Zellner pending the approval of four applicants. Supervisor Roelandts seconded the motion. Chief Wallis added that there were four background checks still needing to be done. Motion carried by unanimous voice vote.
15. **Approve Vouchers and Checks.** – Supervisor Largent made the motion to approve vouchers and checks. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
16. **Adjourn** – Supervisor Roelandts made the motion to adjourn at 6:37 p.m. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –  
Vickie Schlieve, Deputy Clerk/Treasurer