

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR TOWN BOARD MEETING MINUTES**

August 3rd, 2015

Chairman Robert C. Hultquist called the meeting to order at 5:58 p.m. Supervisor present included John Koepke, Jan Husak, John Roelandts and Terry Largent. Also in attendance were Administrator/Planner Jeffrey Herrmann, Highway Superintendent Sam Salzman and Clerk/Treasurer Lori Opitz. Police Chief James Wallis had an excused absence. See attached sign-in sheet for additional attendees.

Those present stood to recite the Pledge of Allegiance

Correspondence – None

Approve Minutes from July 20th, 2015 meeting & Special July 27th meeting – Supervisor Husak made the motion to approve the July 6, 2015 and the July 27th, 2015 Special meeting. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

Comments from the Floor on Agenda items or any other items. - None

OLD BUSINESS: None

NEW BUSINESS:

1. **Introduce Resolution to Vacate a portion of Nokoma Drive.** – Attorney William Chapman introduced the resolution to vacate a portion of Nokoma Drive and the Board will not be acting on this resolution until September 21st because this needs to be properly posted and notification made to residents in the area before the Board can act on it.
2. **Consider and Act on a Resolution Changing the Polling Place Location from American Legion to the Town Hall for possibly a Primary Election on September 1, 2015 and the Regular Election on September 29th, 2015** – Clerk/Treasurer Opitz stated the reason for the change of the polling places is because it is for the 99th district which only covers ward 10 in the Town and currently there is only 18 residents that can vote for these elections and it would be more cost effective to hold it here instead at the American Legion. She also stated that each voter that can vote in these elections will be notified by a letter of the change and that it will also be posted in the paper. Supervisor Roelandts made the motion to approve the resolution changing the polling place location from American Legion to the Town Hall for possibly a Primary Election on September 1, 2015 and the Regular Election on September 29th, 2015. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on Appointment and confirmation of new plan commission member** – Chairman Hultquist made the recommendation to appoint Jim Roach for a three year term as plan commission member and having a start date of September 1st. Supervisor Husak made the motion to approve Chairman Hultquist's appointment of Jim Roach for a three year term as plan commission member and having a start date of September 1st. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on Appointment of new town board member** – Chairman Hultquist made the recommendation to appoint Rosie Rutkowski as the new town board member and to have a start date of September 1st. Supervisor Roelandts made the motion to approve Chairman Hultquist appointment of Rosie Rutkowski as the new town board member and having a start date of September 1st. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on Financing for town roads, equipment and other capital items** – Administrator/Planner Herrmann stated that he and Clerk/Treasurer Opitz just recently had a meeting with a member of the bank and the bank is currently offering a low interest rate with no closing fees and said this would be discussed further during budget times to possibly have funding for future repair of town roads, equipment and other capital items. Supervisor Koepke asked if the Board could receive a

copy of the Town's debt repayment schedule that they currently have. Clerk/Treasurer Opitz stated that she would get them their copies. No action/approval on this line item was taken at this time.

6. **Consider and Act on shingle color for the salt shed** – Highway Superintendent Salzman had color samples for the board at this time, however, the Board asked that this line item be brought back to the next agenda with bigger samples.
7. **Chairman Hultquist.** – Would like to see on the next agenda appointing a board member on to the plan commission board
8. Supervisor Reports
 - a. **John Koepke** – Reported that Ashippun Fire Department had a drill with Union Pacific on how to shut down the fuel tanks, apply the brakes, etc on a train in case of an emergency
 - b. **Jan Husak** - Nothing to report
 - c. **John Roelandts** – Wanted clarification on the next meeting on August 7th on what the Board is going to discuss and approve
 - d. **Terry Largent** – Nothing to report
9. **Attorney Chapman** – Nothing to report
10. **Public Works Superintendent Salzman** – Reported that the driveway for the salt shed will be going in soon
11. **Chief Wallis** – Had an excused absence
12. **Administrator/Planner Herrmann** – Nothing to report
13. Clerk/Treasurer Opitz –
 - a. **Consider and Act on New Operators licenses for Corey Brauch, Adrienne Casey, Felicia Giaimo, Sarah Kerr, Brittney Krahn, Timothy Kubina, Brett Melaas, Zachary Olson and Gabriel Tauscher** – Clerk/Treasurer Opitz stated that currently Felicia Giaimo, Sarah Kerr, Brittney Krahn and Timothy Kubina were not approved by the Police Department by the time of the meeting because Chief Wallis and Lt. Wraalstad were currently out of the office and were unable to approve them and she stated that Lt. Wraalstad would be back in the office Tuesday morning and she would speak to her then about the four that need their approval. Supervisor Husak made the motion to approve the operator's licenses that have already been approved by Chief Wallis and the four that Clerk/Treasurer Opitz stated would have approval as long as the police department signed off on them. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
14. **Approve Vouchers and Checks** – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
15. **Adjourn** – Supervisor Roelandts made the motion to adjourn at 6:20 p.m. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer