

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR TOWN BOARD MEETING MINUTES**

August 17, 2015

Chairman Robert C. Hultquist called the meeting to order at 6:00 p.m. Supervisors present included John Koepke, Jan Husak, John Roelandts and Terry Largent. Also in attendance were Attorney Bill Chapman, Administrator/Planner Jeffrey Herrmann, Police Chief James Wallis, Highway Superintendent Sam Salzman and Deputy Clerk/Treasurer Vickie Schlieve. See attached sign-in sheet for additional attendees.

Those present stood to recite the Pledge of Allegiance

Approve Minutes from August 3, 2015 meeting & August 7, 2015 Special meeting – Supervisor Roelandts made the motion to approve the meetings. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

Correspondence – Deputy Clerk/Treasurer Schlieve brought forward a letter from a resident that would like to see her sewer billings reduced. Administrator/Planner Herrmann will address this resident request.

Comments from the Floor on Agenda items or any other items. - Pat Celek, N5304 Road C requested that the town board put limits on businesses holding special events on Okauchee Lake. This will be addressed at the next Town Board meeting. Mike Higbee, Okauchee Lions representative, would like the board to look at each event/business separately on that issue.

OLD BUSINESS: None

NEW BUSINESS:

1. **Consider and Act on approval of Certified Survey Map for Kenneth and Evelyn Werra, N60W38446 Hawthorne Drive (#OCOT0545027).** Administrator Herrmann discussed this item. Supervisor Husak moved and Supervisor Roelandts seconded the motion to approve the CSM for Kenneth and Evelyn Werra, N60W38446 Hawthorne Drive. Supervisor Koepke questioned the vacation of nearby roads. Motion carried by unanimous voice vote.
2. **Consider and Act on Temporary Class B license for Theatre of Oconomowoc LTD, W359N5920 Brown Street from August 21 to August 30, 2015 for the Psych Play event.** – Supervisor Roelandts moved and Supervisor Husak seconded the motion to approve the Temporary Class B license for Theatre of Oconomowoc LTD, W359N5920 Brown Street from August 21 to August 30, 2015 for the Psych Play event. Motion carried by unanimous voice vote.
3. **Consider and Act on property located at N57W34577 Road G** – Administration Herrmann showed current pictures of the property and his several items of correspondence with the property owners requesting clean up. Supervisor Husak moved to authorize Administrator Herrmann to speak to the building inspector and do an inspection at N57W34577 Road G and take the necessary steps to clean it up. Motion seconded by Supervisor Koepke. Motion carried by unanimous voice vote.

4. **Consider and Act on Special Event application for Okauchee Legion Car Show to be held at the Okauchee Lions Park on Saturday, August 22, 2015** – Supervisor Koepke moved and Supervisor Roelandts seconded the motion to approve the Special Event application for Okauchee Legion Car Show to be held at the Okauchee Lions Park on Saturday, August 22, 2015. Discussion included the clarification of a “minor” and a “major” event. Motion carried by unanimous voice vote.
5. **Chairman Hultquist.** – A liason for the Lac La Belle Lake Management District is still needed.
6. Supervisor Reports
 - a. **John Koepke** – Wanted an update on the West Lake Drive project.
 - b. **Jan Husak** – Resident Rick Sobstad from Monterey complained about the problem he has with Japanese beetles.
 - c. **John Roelandts** – Nothing to report
 - d. **Terry Largent** – Nothing to report
7. **Attorney Chapman** – Nothing to report
8. **Public Works Superintendent Salzman** – John Spitz from Western Contractors spoke on the progress of the West Lake Drive project. The utility updates have created delays in the work. Their work did start last week with projected completion to be on time.
9. **Chief Wallis** – Nothing to report
10. **Administrator/Planner Herrmann** – Recognized Jan Husak for her last meeting tonight and her years of service to the Town of Oconomowoc. She received a round of applause.
11. Deputy Clerk/Treasurer Schlieve –
 - a. **Consider and Act on New Operators licenses for:** Joe Agathen, Danielle Cawley, Charles Chapman, Shaanjot Singh Gill, Joshua Kueffer, Courtney McNulty, Hamza Syed and Ashley Vickery – Supervisor Husak made the motion to approve the operator’s licenses as presented. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
12. **Approve Vouchers and Checks** – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann’s approval. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
13. **Adjourn** – Supervisor Roelandts made the motion to adjourn at 6:24 p.m. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Vickie Schlieve
Deputy Clerk/Treasurer