

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR TOWN BOARD MEETING MINUTES**

September 21st, 2015

Chairman Robert C. Hultquist called the meeting to order at 6:00 p.m. Supervisors present included John Koepke, Rosie Rutkowski, John Roelandts and Terry Largent. Also in attendance were Attorney Bill Chapman, Administrator/Planner Jeffrey Herrmann, Police Chief James Wallis, Highway Superintendent Sam Salzman and Clerk/Treasurer Lori Opitz. See attached sign-in sheet for additional attendees.

Those present stood to recite the Pledge of Allegiance.

Correspondence – None

Approve Minutes from August 17, 2015 meeting & Special September 4th meeting – Supervisor Roelandts made the motion to approve the August 17, 2015 and the Special September 4th meeting minutes as presented. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

Comments from the Floor on Agenda items or any other items. – Karen Keller on Brown Street brought up concerns about the lighting ordinance regarding a neighbor; Chief Wallis knew about the situation and asked Ms. Keller to come in and sit down with him to go over the concerns.

6:00 P.M. - Public Hearing to vacate a portion of Nakoma Drive – Robert C. Hultquist opened up the public hearing at 6:04 p.m. and stated that this hearing will again take place at a later date and asked Administrator/Planner Herrmann to state the reason for a later date. Administrator/Planner Herrmann stated it is being postponed because there was an order designed back in 1957 that included a property that was not currently included with the current documentation to vacate a portion of Nakoma Drive. So the resolution will be again introduced at a meeting and it will be properly posted again and residents will be notified of the public hearing. Administrator/Planner Herrmann stated that they would still open the hearing up for any further discussion by the audience. There were no comments. Chairman Robert C. Hultquist then closed the public hearing at 6:06 p.m.

OLD BUSINESS: None

CONSENT AGENDA (Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the consent agenda)

1. **Consider and Act on a Class A Retail License for Midwest Retail Group One, d/b/a 7-Eleven, N49 W35964 Wisconsin Avenue, James F. Fiene; Agent**
2. **Consider and Act on fireworks permit for Bartolotta Fireworks on Saturday, October 10th, 2015 from 8:30 p.m. to 9:00 p.m. on Okauchee Lake on Barges for the Duffey Wedding**
3. **Consider and Act on fireworks permit for Barolotta Fireworks on Saturday, October 24th, 2015 from 8:30 p.m. to 9:00 p.m. on Okauchee Lake on Barges for the Gartzke Wedding**
4. **Consider and Act on Service Agreement with HAWS**
5. **Consider and Act on dress code for the Clerk/Treasurer's office**

Supervisor Roelandts asked that the consent agenda just include lines 1 through 5 for approval and that he would like to see line item #6 of the consent agenda acted on separately and with an explanation. Supervisor Koepke made the motion to approve line items 1 through 5 of the consent agenda. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

6. **Consider and Act on Temporary Class B Licenses for Theatre of Oconomowoc LTD, D/B/A Theatre on Main at W359N5920 Brown Street from September 25, 2015 through October 18, 2015**

Administrator/Planner Herrmann stated the reason for the temporary license is because they are a non-profit organization that does not normally serve beer or wine, but for this particular play, they wanted to have the opportunity to do that. Supervisor Roelandts made the motion to approve the Temporary Class B license for Theatre of Oconomowoc LTD, D/B/A Theatre on Main at W359N5920 Brown Street from September 25, 2015 through October 18, 2015. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

NEW BUSINESS:

1. **Consider and Act on Resolution 2015-23 for Wolf Paving to install the asphalt pavement pad for the Salt shed** – Supervisor Koepke made the motion to approve Resolution 2015-23 for Wolf Paving to install the asphalt pavement pad for the salt shed. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on Resolution 2015-24 for Establishing a Business Development Investment Pool Program.** – Supervisor Koepke made the motion to approve the resolution and Supervisor Roelandts second the motion, however after some brief discussion the Board would like this line item to appear on the next agenda because the exhibit that goes with the resolution did not include certain parts of the Town and the Board would like to see the whole Town to be included into the exhibit for the resolution.
3. **Consider and Act on payment to Wolf Paving in the amount of \$155,531.70 for the 2015 Road Improvement Program** – Supervisor Roelandts made the motion to approve payment to Wolf Paving in the amount of \$155,531.70 for the 2015 Road Improvement Program. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on Resolution to reduce the established road right-away width of Road I from 66 ft. to 50 ft.** – Supervisor Roelandts made the motion to approve Resolution 2015-25 to reduce the established road right-away width of Road I from 66 feet to 50 feet. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on setting budget workshop dates** – The Board agreed to set the first budget hearing date for Thursday, October 1st at 8:00 a.m.
6. **Consider and Act on Fire and EMS Services study in Waukesha County and donation** – Administrator/Planner Herrmann stated the County is looking for a donation to do a study on the Fire and EMS Services in the County. He also stated they would like to see at least a minimum of \$1,000 from municipalities to start this pilot program. Supervisor Roelandts made the motion to donate \$1,000 towards the fire and EM Services study in Waukesha County. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
7. **Consider and Act on pay estimate #2 for Western Contractors for the West Lake Drive project in the amount of \$261,984.12** – Supervisor Roelandts made the motion to approve pay estimate #2 for Western Contractors for the West Lake Drive project in the amount of \$261,984.12. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
8. **Chairman Hultquist.** – Nothing to report
9. **Supervisor Reports**
 - a. **John Koepke** – Nothing to report
 - b. **Rosie Rutkowski** – Nothing to report
 - c. **John Roelandts** – Nothing to report
 - d. **Terry Largent** – Nothing to report
10. **Attorney Chapman** – Nothing to report
11. **Public Works Superintendent Salzman** – Nothing to report
12. **Chief Wallis** – Nothing to report
13. **Administrator/Planner Herrmann** – Talked about the next Wisconsin Avenue meeting
14. **Clerk/Treasurer Opitz** –
 - a. **Consider and Act on new operator's license for Brooke Martin and Tari Jane Looker-Farrell** – Clerk/Treasurer Opitz stated that the operator's license for Tari Jane Looker-Farrell has been approved by Police Chief Wallis, however Brooke Martin was denied. Supervisor Koepke made the motion to approve the operator's license for Tari Jane Looker-Farrell. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
15. **Approve Vouchers and Checks** – Supervisor Largent made a motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
16. **Adjourn** – Supervisor Roelandts made the motion to adjourn at 6:27 p.m. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer