

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS  
REGULAR TOWN BOARD MEETING MINUTES**

**October 19, 2015**

Chairman Robert Hultquist called the meeting to order at 6:00 p.m. Supervisors present included John Roelandts, Rosie Rutkowski, John Koepke and Terry Largent. Also in attendance were Attorney Bill Chapman, Administrator/Planner Jeffrey Herrmann, Highway Superintendent Sam Salzman and Deputy Clerk/Treasurer Vickie Schlieve. Police Chief James Wallis had an excused absence. See attached sign-in sheet for additional attendees.

Those present stood to recite the Pledge of Allegiance.

**Correspondence – None**

**Approve Minutes from October 5, 2015 meeting** – Supervisor Roelandts made the motion to approve the October 5, 2015 minutes as presented. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

**Comments from the Floor on Agenda items or any other items. – None**

**OLD BUSINESS: None**

**NEW BUSINESS:**

1. **Consider and Act on Certified Survey Map for Daniel and Lori Lorenz, N38W28902 Middlefield Road, Pewaukee, WI to combine two lots at W342N5170 and W342N5182 Road P (Tax Key #OCOT0576008 & OCOT0576010)** – Bill Groskopf represented the Lorenz's and explained the plans to combine the lots. Supervisor Koepke made the motion to combine two lots at W342N5170 and W342N5182 Road P. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on Certified Survey Map for Randall & Jennifer Stuckert, 14949 Juneau Blvd., Elm Grove, WI 53122, for their property at N52W34223 Gietzen Drive. (Tax Key #OCOT0573020001).** Randall Stuckert spoke on their plans. Administrator Herrmann explained the plan to dedicate 30' of right-of-way for town purposes. The Plan Commission has approved this CSM at their last meeting. Supervisor Roelandts made a motion to approve the CSM as conditioned in the Planners September 29, 2015 letter. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on Certified Survey Map for First Bank Financial Centre, W359N5900 Brown Street for purchasing 0.20 acres from Society of St. Vincent De Paul Waukesha County, Inc. (Tax Key #OCOT0535999005).** Administrator Herrmann explained the CSM, which the bank is wishing to acquire for future use. The Plan Commission has approved the CSM at a recent meeting. Supervisor Roelandts made the motion to approve the CSM for First Bank Financial Centre. Supervisor Largent seconded the motion. Supervisor Koepke had questions on the use of the additional land. Motion carried by unanimous voice vote.
4. **Discussion on Future Debt Schedule for Roads, Buildings and Equipment.** The board discussed the need for upkeep of town roads and the need to borrow funds to take care of them.
5. **Consider and Act on Change Order #2 from Western Contractors, Inc. for the W. Lake Drive project in the amount of \$9,403.50.** Supervisor Roelandts made a motion to approve Change Order

#2 for Western Construction for W. Lake Drive. Without a second, Supervisor Roelandts rescinded the motion. This item will be held over until a later time.

6. **Consider and Act on Pay Request from Western Contractors, Inc. for the W. Lake Drive project in the amount of \$330,556.56.** Supervisor Roelandts made a motion to approve the pay request from Western Contractors, Inc. for the W. Lake Drive project. Motion seconded by Supervisor Koepke. Motion carried by unanimous voice vote.
7. **Consider and Act on Pay Request from One Source Consulting for Construction Management of West Lake Drive Project.** Supervisor Koepke made a motion to approve the pay request for One Source Consulting for \$31,125.00. Motion seconded by Supervisor Rutkowski. Motion carried by unanimous voice vote.
8. **Consider and Act on Change Order #1 From One Source Consulting for Additional Construction Management Time.** This item will be held over until a later time.
9. **Chairman Hultquist** – nothing to report
10. **Supervisor Reports**
  - a. **John Koepke** – nothing to report
  - b. **Rosie Rutkowski** - has received calls regarding Trick or Treat
  - c. **John Roelandts** – nothing to report
  - d. **Terry Largent** - nothing to report
11. **Attorney Chapman** – nothing to report
12. **Public Works Superintendent Salzman** – updated everyone on the construction of the new salt shed.
13. **Chief Wallis** - absent
14. **Administrator/Planner Herrmann** – reported that the next Budget Workshop will be Wednesday, October 21, 2015 at 8:00 a.m. at the Town Hall. The Budget Meeting for budget approval will be Tuesday, November 17, 2015 at 6:00 p.m.
15. **Clerk/Treasurer Opitz** – Deputy Clerk/Treasurer Schlieve brought forward two new Operator's Licenses for approval. Supervisor Rutkowski made a motion to approve New Operator's Licenses for Rebecca Ann Kopka and Robert R. Ferrell. Motion seconded by Supervisor Koepke. Schlieve reported that both applicants had background check approvals by the Police Department. Motion carried by unanimous voice vote.
16. **Approve Vouchers and Checks** – Supervisor Largent made a motion to approve the vouchers and checks with the Administrators approval. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
17. **Adjourn** – Supervisor Roelandts made a motion to adjourn at 6:33 p.m. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –  
Vickie Schlieve  
Deputy Clerk/Treasurer