

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR TOWN BOARD MEETING MINUTES**

November 2, 2015

Chairman Robert C. Hultquist called the meeting to order at 6:00 p.m. Supervisors present included John Roelandts, John Koepke, Terry Largent and Rosie Rutkowski. Also in attendance were Attorney Bill Chapman, Police Chief James Wallis, Administrator/Planner Jeffrey Herrmann, Highway Superintendent Sam Salzman, and Clerk/Treasurer Lori Opitz. See attached sign-in sheet for additional attendees.

Those present stood to recite the Pledge of Allegiance.

Correspondence: None

Approve Minutes from October 19, 2015 meeting and approval the budget meeting minutes from October 1st, October 9th, October 14th and October 21st. – Supervisor Koepke made the motion to approve the October 19th regular meeting minutes and the budget meeting minutes from October 1st, October 9th, October 14th and October 21st as presented. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

Comments from the Floor on Agenda items or any other items. –

Tommie Coppinger, N52W35147 W Lake Drive, addressed her concerns regarding her driveway and the work being done on it after the W Lake Drive project. Chairman Robert Hultquist stated that Highway Superintendent Sam Salzman and the project Engineer Craig Donze would check into her concerns and report back to the Board the outcome.

OLD BUSINESS:

1. **Consider and Act on change order #2 from Western Contractors, Inc. for the W. Lake Drive project** – Supervisor Roelandts stated that Craig Donze called him after the last meeting and took the time out to explain the situation and stated he is very satisfied with the explanation. Supervisor Roelandts made the motion to approve change order #2 from Western Contractors, Inc. for the W. Lake Drive project. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on change order #1 from One Source Consulting for additional construction management time:** - Supervisor Roelandts made the motion to approve change order #1 from One Source Consulting for additional construction management time for the W. Lake Project. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

NEW BUSINESS:

1. **Consider and Act on Local Government Property Insurance quote for 2016:** Administrator/Planner Herrmann stated he would like to have this line item postponed until the next monthly Board meeting so that he could present the Board with more quotes. The Board agreed to have this line item appear on the next agenda.
2. **Consider and Act on Temporary Class B Licenses for Theatre of Oconomowoc LTD, D/B/A Theatre on Main at W359N5920 Brown Street from November 13, 2015 through December 12, 2015 for the program “Nonsense”.** Supervisor Roelandts expressed his concerns with the establishment requesting temporary licenses; Clerk/Treasurer Opitz stated that she had the conversation with the establishment to looking at having a permanent liquor license in the future and more talk will take place in January with them. Supervisor Roelandts made the motion to approve the temporary Class B license for Theatre of Oconomowoc LTD, D/B/A Theatre on Main at W359N5920 Brown Street from November 13, 2015 through December 12, 2015 for the program “Nonsense”. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on pay request from Engineered Building Inc for the salt shed in the amount of 105,000** – The Board asked Highway Superintendent Salzman if he is satisfied with the payment request for Engineered Building in the amount of \$105,000. Highway Superintendent Salzman stated that he is satisfied. Supervisor Koepke made the motion to approve the 1st pay request for Engineered

Building Inc. for the salt shed in the amount of \$105,000. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

4. **Consider and Act on Monterey Assessor's Plat Special Assessment:** - Attorney Bill Chapman introduced the resolution to the Board and stated a section of the State Statues clear states that in order to do a special assessment like this, the Statue requires notification to the property owners and you can't take the total amount of the costs and divide that amount with the total amount of parcels to get the number to assess on the property taxes, he state you have to take the assessed value of the land for each property and use a formula to get an amount for that particular property – meaning one property might have an assessment higher than another. This line item will be brought back on the next agenda with a public hearing as well as a decision from the Board on what to assess each property.
5. **Chairman Hultquist** – Nothing to report
6. **Supervisor Reports**
 - a. **John Koepke** – Nothing to report
 - b. **Rosie Rutkowski** – Nothing to report
 - c. **John Roelandts** – Nothing to report
 - d. **Terry Largent** – Nothing to report
7. **Attorney Chapman** – Nothing to report
8. **Public Works Superintendent Salzman** – Nothing to report
9. **Chief Wallis** – Nothing to report
10. **Administrator/Planner Herrmann** – Nothing to report
11. **Clerk/Treasurer Opitz** –
 - a. **Consider and Act on new operator's license for Haylea Atwood, Devin Jacobs, Virginia Fisher, Alex Woodward and Ryan Duemke** – Clerk/Treasurer Opitz stated that each applicant has been approved by Chief Wallis. Supervisor Rutkowski made the motion to approve the operator's licenses for Haylea Atwood, Devin Jacobs, Virginia Fisher, Alex Woodward and Ryan Duemke. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
12. **Approve Vouchers and Checks** – Supervisor Rutkowski made the motion to approve vouchers and checks subject to the Administrator/Planner Herrmann's approval. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
13. **Adjourn** – Supervisor Roelandts made a motion to adjourn at 6:29 p.m. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer