

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR TOWN BOARD MEETING MINUTES**

December 21st, 2015

5:30 P.M. – CLOSED SESSION

The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1)(g); conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely become involved (Border Agreements)

Supervisor Rutkowski made the motion and Supervisor Roelandts seconded to go into Closed Session. Voice vote was taken: Chairman Hultquist, aye; Supervisor Roelandts, aye; Supervisor Rutkowski, aye; Supervisor Largent, aye; and Supervisor Koepke, aye. Motion carried.

Supervisor Roelandts made a motion and Supervisor Koepke seconded to exit Closed Session and reconvene into Open Session. Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Rutkowski, aye and Supervisor Largent; aye. Motion carried unanimously. Closed Session exited at 6:00 p.m.

Reconvene to Open Session immediately following the Closed Session

Chairman Robert C. Hultquist called the meeting to order at 6:00 p.m. Supervisors present included John Roelandts, John Koepke, Rosie Rutkowski and Terry Largent. Also in attendance were Attorney Bill Chapman, Administrator/Planner Jeffrey Herrmann, and Highway Superintendent Sam Salzman. Clerk/Treasurer Lori Opitz and Police Chief James Wallis had an excused absent. See attached sign-in sheet for additional attendees

Those present stood to recite the Pledge of Allegiance

Correspondence: - None

Approve Minutes from December 7th, 2015. – Supervisor Roelandts made the motion to approve the December 7th, 2015 minutes as presented. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

Comments from the Floor on Agenda items or any other items. – None

OLD BUSINESS:

1. **Consider and Act on Ordinance 2015-9 to create article IV of Chapter 260 relating to sidewalk construction and repair:** - Supervisor Koepke made the motion to approve Ordinance 2015-9 to create article IV of Chapter 260 relating to sidewalk construction and repair. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

NEW BUSINESS:

1. **Consider and Act on Resolution 2015-33 establishing the 2016 Sewer Service Charge:** - Supervisor Roelandts made the motion to approve Resolution 2015-33 establishing the 2016 Sewer Service Charge. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on pay request #2 for Engineered Building, Inc in the amount \$92,000.00 for the salt shed:** - Supervisor Rutkowski made the motion to approve pay request #2 for Engineered Building, Inc in the amount of \$92,000.00 for the salt shed. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on final pay request for Engineered Buildings, Inc in the amount of \$28,000.00 for the salt shed:** - Supervisor Roelandts made the motion to approve the final pay request for Engineered Buildings, Inc in the amount of \$28,000.00 for the salt shed. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on 2016 Urban Towns Committee Membership Invoice:** - The Board agreed they would like a representative from the Urban Towns Committee to speak on their behalf and ask that this line item be brought back on a future agenda.
5. **Consider and Act on Special Event Application for Silver Circle Sports Event LLC to hold a Lake Country Triathlon on August 13th, 2016 on Wisconsin Avenue:** - Supervisor Rutkowski made the motion to approve the special event application for Silver Circle Sports Event LLC to hold a Lake Country Triathlon on August 13th, 2016 on Wisconsin Avenue. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on Class B Retail License for Kellermeister Beverages, LLC, d/b/a Sweet Mullets Brewing Company, N58W39800 Industrial Drive – Chad Ostram, Agent:** - Supervisor Roelandts made the

motion to approve the Class B Retail License for Kellermeister Beverages, LLC, d/b/a Sweet Mullets Brewing Company, N58W39800 Industrial Drive – Chad Ostram, Agent with the understanding that any outstanding invoices be paid for the license is handed over. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

7. **Consider and Act on the City of Oconomowoc Fire Contract for 2016:** - Supervisor Koepke made the motion to approve the City of Oconomowoc Fire Department Contract for 2016. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
8. **Introduction of Resolution to vacate a portion of Blackhawk Drive (Parcel 1 & 2 of CSM 8358).** – The introduction of the resolution to vacate a portion of Blackhawk Drive was presented to the Board and this line item will be brought back to a future agenda for the Board to approve.
9. **Consider and Act on cancellation of the first meeting in January:** - Supervisor Roelandts made the motion to approve the cancellation of the first meeting in January. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
10. **Chairman Hultquist:** - Nothing to report
11. **Supervisor Reports**
 - a. **John Koepke:** - Complimented the highway department on the painting they did in the town hall
 - b. **Rosie Rutkowski:** - Nothing to report
 - c. **John Roelandts:** - Nothing to report
 - d. **Terry Largent:** - Nothing to report
12. **Attorney Chapman:** - Nothing to report
13. **Public Works Superintendent Salzman:** - Nothing to report
14. **Chief Wallis:** - Excused Absent
15. **Administrator/Planner Herrmann**
 - a. **Update on Wisconsin Avenue:** - Gave the Board an update regarding the plowing situation for this road
16. **Clerk/Treasurer Opitz –**
 - a. **Consider and Act on new operator’s license for Alexander Benzing:** - Supervisor Roelandts made the motion to approve the new operator’s license for Alexander Benzing. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
17. **Approve Vouchers and Checks:** - Supervisor Largent made the motion to approve vouchers and checks subject to the Administrator/Planner Herrmann’s approval. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
18. **Adjourn:** - Supervisor Roelandts made a motion to adjourn at 6:20 p.m. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer
With the assistance of:
Jeffrey Herrmann – Administrator/Planner