

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR TOWN BOARD MEETING MINUTES**

January 18th, 2016

Chairman Robert C Hultquist called the meeting to order at 6:00 p.m. Supervisor present included John Roelandts, John Koepke, Rosie Rutkowski and Terry Largent. Also in attendance were Attorney Bill Chapman, Administrator/Planner Jeffrey Herrmann, Police Chief James Wallis and Highway Superintendent Sam Salzman. Clerk/Treasurer Lori Opitz had an excused absent. See attached sign-in sheet for additional attendees.

Those present stood to recite the Pledge of Allegiance

Correspondence – My Ubl letter will be placed on the next agenda

Approve Minutes from January 4th, 2016. – Supervisor Roelandts made the motion to approve the January 4th, 2016 minutes as presented. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

Comments from the Floor on Agenda items or any other items. - None

NEW BUSINESS:

1. **Consider and Act on sewer connection for the property located at N48W34160 Jaekles Drive, property owner Carol Euringer:** - Administrator/Planner Herrmann explained there is 30 X 35 section on the property that is the Town road-right away that currently goes through the property and it was never transferred back over to the property and the property owner can't currently install the sewer lateral without permission from the Town for the installation to go through the road-right away. Supervisor Roelandts made the motion to approve the installation of the sewer lateral through the Town Right-away to allow this property to be hooked up to sewer. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on Sewer Rec Charge for 2016.** – Administrator/Planner Herrmann explained that this ordinance is designed to set the Sewer Rec Charge at \$16,895.00 which is currently the charge passed to owners that have properties/land that is vacant and are considered deferred until they are ready to build and that is when the amount is paid. Also, this current rate would be set for the next 5 years instead of increasing it the 6% every year on the base amount. Supervisor Roelandts made the motion to approve the amendment of Ordinance 238-8 of the General Code for the Town of Oconomowoc regarding the Sewer Rec Charge. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on the estimate from Hartland Overhead Door in the amount of \$21,461.00 for new garage doors for the highway department.** – Supervisor Rutkowski made the motion to approve the estimate from Hartland Overhead Door in the amount of \$21,461.00 for the new garage doors for the highway department. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on Bid for Lisbon Road Project for 2016.** - Highway Superintendent Salzman stated they are partnering with the City to do the part of Lisbon Road. The section of the road would be from "P" to the Bypass at a cost of the Town portion being \$115,178.00 which does not include the culvert cost; however, between the City and the Town they will do the culvert work themselves and split the cost evenly. He also stated that Vinton is the company that will be doing the work and the Town has never worked with them, however he spoke with Mark Mickleson, the Town's Engineer and Mark stated they do good work. Supervisor Roelandts made the motion to approve the bid from Vinton for the Lisbon Road Project in 2016. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on Agreement with Okauchee Lake Management District.** – Administrator/Planner Herrmann stated that Okauchee Lake Management has put an agreement together with the Town to contribute \$100,000 towards purchasing the property that was needed for the West Lake Drive for the wet detention facility. Supervisor Koepke made the motion to approve the agreement with Okauchee Lake Management District. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on Resolution 2016-1 for Business Development Loan Pool for Okauchee Business Area.** – Administrator/Planner Herrmann stated the Board had approved this already which included the whole Town, however, the Bank wants to start this program and just limit the Okauchee area for now, however, they may look at it a little further in future to expand it to other areas of the Town. Supervisor Roelandts made the motion to approve Resolution 2016-1 for the Business Development Loan Pool for Okauchee Business Area. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

7. **Consider and Act the Fire Protection agreement with the Okauchee Fire Department.** – Supervisor Roelandts made the motion to approve the 2016 Fire Protection agreement with the Okauchee Fire Department. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
8. **Consider and Act on bids for Mapleton Community Center Improvements.** – Highway Superintendent Salzman stated the Town received bids for the Mapleton Community Center to provide service from architects for the renovation of the Community center to make it handicapped accessible. Supervisor Roelandts made the motion to accept the bid from RG to design the bathrooms/renovations for the Mapleton Community Center improvements. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
9. **Discussion on Acquisition of Property Located in the N ½ of the NE ½ of Section 29, in the Town of Oconomowoc and known as W380 N6197 Hwy 67.** - The Board agreed they would like to take a look at the property and contact the DNR regarding the status of the property and bring this line item back to a later agenda for discussion.
10. **Consider and Act on the set up of the new highway department truck by Burke Truck & Equipment in the amount of \$87,765.00:** - Supervisor Rutkowski made the motion to approve the set-up of the new highway department truck by Burke Truck & Equipment in the amount of \$87,765.00. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
11. **Chairman Hultquist to appoint Election Inspectors for the 2016-2017 Election Cycle (See attached list):** Chairman Hultquist made the motion to appoint the attached list of Election Inspectors for the 2016-2017 Election Cycle. Supervisor Koepke made the motion to approve Chairman Hultquist appointments for the Election Inspectors. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
12. **Supervisor Reports**
 - a. **John Koepke:** - Nothing to report
 - b. **Rosie Rutkowski:** - Nothing to report
 - c. **John Roelandts:** - Nothing to report
 - d. **Terry Largent:** - Nothing to report
13. **Attorney Chapman:** - Nothing to report
14. **Public Works Superintendent Salzman:** - Nothing to report
15. **Chief Wallis:** - Nothing to report
16. **Administrator/Planner Herrmann:** - Nothing to report
17. **Clerk/Treasurer Opitz –**
 - a. **Consider and Act on new operator's licenses for Lindsay Burke, Brenda Diesing, Kimberly Geiger and Philip Schubert:** - Supervisor Koepke made the motion to approve the new operator's licenses for Lindsay Burke, Brenda Diesing, Kimberly Geiger and Philip Schubert. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
18. **Approve Vouchers and Checks:** - Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
19. **Adjourn:** - Supervisor Roelandts made a motion to adjourn at 6:47 p.m. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer

With the Assistance of:
Jeffrey Herrmann
Administrator/Planner