

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS  
REGULAR TOWN BOARD MEETING MINUTES**

March 7th, 2016

**SPECIAL ORDER OF BUSINESS – 6:00 P.M.**

**Public Hearing will be conducted by the Town of Oconomowoc Town Board on Monday, March 7th, 2016 beginning at 6:00 p.m. at the Town of Oconomowoc Town Hall, W359N6812 Brown Street Oconomowoc, Wisconsin to consider vacating approximately eight (8) feet of Right-of-Way of Blackhawk/Nokoma Drive in front of Certified Survey Map No. 8358, located in NE ¼ of Section 29, in the Town of Oconomowoc.**

Chairman Hultquist called the public hearing to order at 5:58 p.m.

Administrator/Planner Herrmann stated the Town is giving back the eight (8) feet of the right-of-way for the property on Blackhawk/Nokoma Drive in front of Certified Survey Map No. 8358, located in NE ¼ Section 29 in the Town of Oconomowoc.

Administrator/Planner Herrmann then open the hearing for public comments; there were no comments from the floor. Chairman Robert C. Hultquist then closed the public hearing at 6:00 p.m.

Chairman Robert C Hultquist called the meeting to order at 6:01 p.m. Supervisors present included John Koepke, Terry Largent, John Roelandts and Rosie Rutkowski. Also in attendance included Attorney Bill Chapman, Police Chief James Wallis, Public Works Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. See attached sign in sheet for additional attendees.

Those present stood to recite the Pledge of Allegiance

**Correspondence** – None

**Approve Minutes from February 1<sup>st</sup>, 2016.** – Supervisor Koepke made the motion to approve the February 1<sup>st</sup>, 2016 minutes as presented. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote

**Comments from the Floor on Agenda items or any other items.** –

Commissioner Kenneth Runyard for the Town of Oconomowoc Plan Commission announced that he would be retiring from the Plan Commission Board effective immediately due to serious health issues.

**NEW BUSINESS:**

1. **Discussion/presentation by Timothy Kay on the Annual State of the Lake Country Municipal Court for the year 2015:** - The Board came back to this line item at 6:20 p.m. Timothy Kay explained the Municipal Court staff has worked extremely hard to keep costs down over the past year because citations have been down all over the County and court costs are essentially paid by the defendant. He also stated all open record requests upon Lake Country Municipal Court have been resolved and the Your Choice Program has been working for young offenders to make better choices in their lives and he is looking forward to continuing to serve the community.
2. **Presentation by Club BRP Evinrude:** - A representative from Club BRP Evinrude explained they are hosting a dealer meeting from Sunday, June 26 through Wednesday, June 29 and over 1,000 people from dealers, distributors. OEMs from around the world will attend. The meeting will feature global products, showroom, product demos, dealer seminars and much more. They will be installing floating docks and boats by and around Weissgerber's Golden Mast for demos. The purpose of the demo rides is to demonstrate their product attributes at all speeds which include idle, trolling, wide open throttle, etc. They stated each boat will be assigned a certified captain, all passengers will be wearing PFDs and the area will be buoyed off for the higher speeds. Chief Wallis stated that he and the DNR will have boats out there patrolling all the days of the event.
3. **Consider and Act on Special Event Request for Club BRP Evinrude at Weissgerber's Golden Mast on June 23<sup>rd</sup>, 2016 to June 29<sup>th</sup>, 2016, at W349N5263 Lacy Lane:** - Supervisor Roelandts made the motion to approve the Special Event Request for Club BRP Evinrude at Weissgerber's Golden Mast from June 23<sup>rd</sup> to June 29<sup>th</sup> at W349N5263 Lacy Lane. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on exemption per NR 5.19 to exceed the speed limit on Okauchee Lake from June 23<sup>rd</sup>, 2016 to June 29<sup>th</sup>, 2016 for Club BRP Evinrude:** - Supervisor Koepke stated he would like to see the approval

of the boats operating in the water from June 26<sup>th</sup> through June 28<sup>th</sup> and not for all the days of the event. Supervisor Roelandts made the motion to approve the exemption per NR 5.19 to exceed the speed limit on Okauchee Lake from June 26<sup>th</sup> through June 28<sup>th</sup>. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

5. **Consider and Act on Resolution 2016-3 vacating approximately eight (8) feet of Right-of-Way of Blackhawk/Nokoma Drive in front of Certified Survey Map No. 8358.** - Supervisor Koepke made the motion to approve Resolution 2016-3 vacating approximately eight (8) feet of right-of-way of Blackhawk/Nokoma Drive in front of Certified Survey Map No. 8358. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on Stan Riffle to represent St. Matthew's with negotiations with the School District.** - Administrator/Planner Herrmann stated the representation has no effect on the Town. Supervisor Rutkowski made the motion to approve Stan Riffle to represent St. Matthew's with negotiations with the School District. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
7. **Consider and Act on removal of old salt shed:** - Highway Superintendent Salzman stated he wants approval to remove the old salt shed and put up a fence around the area to cover/hid the equipment that is there. Supervisor Largent made the motion to approve the removal of the old salt shed and the addition of a fence around the Town's equipment. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
8. **Discussion on 2016 Town of Oconomowoc Road program:-** Highway Superintendent Salzman went over the proposed 2016 road construction projects such as: McMahan Road from Hwy 67 to Pennsylvania St; Brookhill Road from Burtonwood Drive to terminus; Crestwood Drive from Brookhill Road to terminus; Northridge Court from N. Lake Road to terminus; Valley Road from Northridge Court to Yosemite Road; Country Lane from Farmwood Heights to terminus; Farmwood Heights from Northridge Court to Sunset Lane; Meadowview Road from Sunset Lane to Farmwood Heights; Lisbon Road from the bypass to Hwy P (split with the City); Townline Road overlay from railroad tracks to Petersen Road and Petersen Road overlay from Townline Road west approximately 2,000' and asked if the Board had any questions regarding any of the projects before he puts it in the paper for bidding; the only question was clarification on Lisbon Road and the City payment portion.
9. **Consider and Act on City of Oconomowoc Ambulance service contract for 2016.** - Administrator/Planner Herrmann stated the contract is the same as last year. Supervisor Koepke made the motion to approve the City of Oconomowoc Ambulance service contract for 2016. Supervisor Rutkowski seconded the motion. Supervisor Roelandts abstained from voting. Motion carried by 4-1 vote.
10. **Consider and Act on 2016 membership for the Local Government Storm Water Group.** - Administrator/Planner Herrmann stated the membership would be for the Town, however, he would oversee the membership. Supervisor Roelandts made the motion to approve the 2016 membership for the Local Government Storm Water Group. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
11. **Consider and Act on Resolution 2016-4 for the Town of Oconomowoc 2016 Fee Schedule:** - Clerk/Treasurer Opitz stated that this has been approved at a previous meeting; however, the resolution needs to be approved to make it official. Supervisor Koepke made the motion to approve Resolution 2016-4 for the Town of Oconomowoc 2016 Fee Schedule. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
12. **Consider and Act on Resolution 2016-5 for levying special assessments against land in the Village of Monterey Assessor's Plat:** - Administrator/Planner Herrmann stated this has been approved at a previous meeting, however, the resolution did not have the amounts in it to officially approve it like it does now. Supervisor Koepke made the motion to approve Resolution 2016-5 for levying special assessments against land in the Village of Monterey Assessor's Plat. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
13. **Consider and Act on Special Event Application for Okauchee Fire Department Street Dance on August 20<sup>th</sup>, 2016 from 12:00 p.m. to 11:30 p.m.** - Supervisor Rutkowski made the motion to approve the Special Event Application for Okauchee Fire Department Street Dance on August 20<sup>th</sup>, 2016 from 12:00 p.m. to 11:30 p.m. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
14. **Consider and Act Certified Survey Map for RRRF Transition Trust, Ruth Roth Trustee, W379N8302 Mill Street, Town of Oconomowoc (Tax Key #OCOT0466996003)** - Administrator/Planner Herrmann stated the Town Plan Commission had already approved it and is recommending it to the Board for approval. Supervisor Roelandts made the motion to approve the Certified Survey Map for RRRF Transition Trust, Ruth Roth Trustee, W379N8302 Mill Street, Town of Oconomowoc (Tax Key #OCOT0466996003). Supervisor Largent seconded the motion. Supervisor Koepke abstained from voting. Motion carried by 4-1 vote.
15. **Chairman Hultquist:** - Nothing to report
16. **Supervisor Reports**
  - a. **John Koepke:** - Stated he did not have anything to report, however, after learning of Commissioner Runyards retirement earlier in the meeting, he thought it would be nice if the Town of Oconomowoc would do something special for him for all of his years of service he has given to the Town and the Community.
  - b. **Rosie Rutkowski:** - Nothing to report
  - c. **John Roelandts:** - Nothing to report

- d. **Terry Largent**: - Nothing to report
- 17. **Attorney Chapman**: - Nothing to report
- 18. **Public Works Superintendent Salzman**: - Nothing to report
- 19. **Chief Wallis**
  - a. **Consider and Act on Kristen Wraalstad to attend the Att. General Summit in Wisconsin Dells from March 13<sup>th</sup> through March 16<sup>th</sup>**: - Supervisor Roelandts made the motion to approve Kristen Wraalstad to attend the Att. General Summit in Wisconsin Dells from March 13<sup>th</sup> through March 16<sup>th</sup>. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
- 20. **Administrator/Planner Herrmann**: - Nothing to report
- 21. **Clerk/Treasurer Opitz** –
  - a. **Consider and Act on new operator's licenses for Scott Homes, Janel Kramer, Brady Rice, Nicole Gabor and Courtney Greve**: - Supervisor Rutkowski made the motion to approve the new operator's licenses for Scott Holmes, Janel Kramer, Brady Rice, Nicole Gabor and Courtney Greve. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
- 22. **Approve Vouchers and Checks**: - Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.
- 23. **Adjourn**: - Supervisor Roelandt's made a motion to adjourn at 6:47 p.m. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –  
Lori L Opitz, WCMC  
Clerk/Treasurer