

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS  
REGULAR TOWN BOARD MEETING MINUTES**

April 18th, 2016

**5:15 p.m. CLOSED SESSION**

**The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Clerk's Office).**

Supervisor Roelandts made the motion and Supervisor Largent seconded to go into Closed Session. Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Rutkowski, aye; Supervisor Largent, aye. Motion carried.

Supervisor Roelandts made a motion and Supervisor Rutkowski seconded to exit Closed Session and reconvene into Open Session. Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Rutkowski, aye and Supervisor Largent, aye. Motion carried unanimously. Closed Session exited at 5:37 p.m.

**Reconvene to Open Session immediately following the Closed Session.**

Chairperson Robert C. Hultquist called the meeting to order at 5:37 p.m. Supervisors present included John Koepke, John Roelandts, Rosie Rutkowski and Terry Largent. Also in attendance included Attorney Bill Chapman, Police Chief James Wallis, Public Works Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. See attached sign in sheet for additional attendees

Those present stood to recite the Pledge of Allegiance

**Correspondence** – None

**Approve Minutes from March 21<sup>st</sup>, 2016.** – Supervisor Rutkowski made the motion to approve the March 21<sup>st</sup>, 2016 minutes as presented. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

**Comments from the Floor on Agenda items or any other items.** - None

**OLD BUSINESS:** None

**CONSENT AGENDA (Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the consent agenda)**

1. Consider and Act on Class A Retail License for Okauchee Wine & Liquor Inc, d/b/a Okauchee Beverage, N50W34844 Wisconsin Avenue, Maqbool Muhammad; Agent
2. Consider and Act on Class A Retail License for Okauchee Convenience Center, d/b/a Okauchee Convenience Center, N51W34854 Wisconsin Avenue, Nadeem Qureshi; Agent
3. Consider and Act on Special Event Application for an Annual Luau on Saturday, May 28<sup>th</sup>, 2016 at the Hideaway Bar & Grill at N55W34657 Road F from 1:00 p.m. to 10:00 p.m.
4. Consider and Act on Special Event Application for the Hideaway Anniversary Party on Saturday, July 16<sup>th</sup>, 2016 at the Hideaway Bar & Grill at N55W34657 Road F from 1:00 p.m. to 10:00 p.m.
5. Consider and Act on Special Event Application for the Hideaway Annual Swimsuit Contest on Sunday, August 21<sup>st</sup>, 2016 at the Hideaway Bar & Grill at N55W34657 Road F from 1:00 p.m. to 9:00 p.m.

Supervisor Koepke made the motion to approve the consent agenda as it was presented. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

**NEW BUSINESS:**

1. **Joel Kleefisch presenting the Town of Oconomowoc with an award/plaque:** - Representative Joel Kleefisch presented Chief James Wallis and Chairmen Robert Hultquist with a plaque honoring the Town on being number one (1) for the safest city for the last two years.

2. **Discussion/Update on the MS4 by Mark Mickelson.** – Town Engineer Mark Mickelson gave the Town Board an update and an overview of the MS4 and clarified a few questions that were asked.
3. **Presentation on Membership to the Urban Towns Association.** – A Representative from the Urban Towns Association was present to explain to the Board how the association works and what it has to offer to the Town of the Oconomowoc – The board would like this line item on the agenda for a possible decision on joining the association.
4. **Discussion/presentation by Tony regarding Foolery's:** - Tony Foss from Foolery's was not present for the Board meeting
5. **Consider and Act on seal coating bids for 2016:** - Public Works Superintendent Sam Salzman explained the sealcoating that would be done would be Mill Street from CTH CW to STH 67, Pennsylvania Street from CTH CW to McMahon Road, and O'Neil Road, from CTH CW to Franklin Road and he received two bids, one from Scott Construction and the other from Fahrner Asphalt Sealers and stated that Scott Construction came in with the lower bid. Supervisor Roelandts made the motion to approve Resolution 2016-8 for the seal coating bids for 2016 awarding the project to Scott Construction. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on Resolution 2016-7 for the 2016 Road Project:** - Public Works Superintendent Sam Salzman explained the 2016 Road Project to the Town Board and stated he received quotes from Wolf Paving, Payne and Dolan and Stark Pavement. The Highway Superintendent, the Town Administrator and Town Engineer recommend that the base bid of Wolf Paving Co., Inc, in the amount of \$408,558.44 be accepted for the 2016 road project. Supervisor Koepke made the motion to approve Resolution 2016-7 for the 2016 Road Project with Wolf Paving Co., Inc to complete the project. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
7. **Consider and Act on exemption per NR 5.19 to exceed the speed limit on Okauchee Lake from June 23<sup>rd</sup>, 2016 to June 29<sup>th</sup>, 2016 for Club BRP Evinrude;** - Attorney Chapman stated that a permit would have to be drafted to authorize the new route and will have that ready for next month's meeting. Administrator/Planner Herrmann stated the wording of this line item was copied from the last agenda and the Town Board has already approved this, however what the Board needs to approve is the request of the Town of Merton asking the route be changed for this event and that is what the Board is approving. Supervisor Roelandts made the motion to approve the authorization of the new route and to allow this event to exceed the speed limit on June 26<sup>th</sup>, 27<sup>th</sup> and 28<sup>th</sup> of 2016. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
8. **Consider and Act on the rezoning request of Timothy and Azucena Murray, W381N8297 Rolling River Ct., Oconomowoc, WI to amend the District Zoning Map of the Waukesha County Zoning Code from the FLP Farmland Preservation District to the R-1 Residential District to allow the petitioner to create a three acre parcel for a future home site for property located in the NW ¼ of Section 18, T8N, R17E, Town of Oconomowoc. The property is located on the west side of Pennsylvania Street (Tax Key No. OCOT0501997001)** – Supervisor Koepke made the motion to approve Resolution 2016-9 for the rezoning request of Timothy and Azucena Murray, W381N8297 Rolling River Ct, to amend the District Zoning Map of the Waukesha County Zoning Code from the FLP Farmland Preservation District to the R-1 Residential District to allow the petitioner to create a three acre parcel for a future home site for property located in the NW ¼ of Section 18, T8N, R17E; the property is located on the west side of Pennsylvania Street per the recommendation of the Plan Commission Board. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
9. **Consider and Act on Certified Survey Map for Timothy and Azucena Murray, W381N8297 Rolling River Ct., Oconomowoc, WI for the property located in the NW ¼ of Section 18, T8N, R17E, Town of Oconomowoc on the west side of Pennsylvania Street (Tax Key #OCOT0501997001):** - Supervisor Roelandts made the motion to approve the Certified Survey Map for Timothy and Azucena Murray, W381N8297 Rolling River Ct., Oconomowoc, for the property located in the NW ¼ of Section 18, T8N, R17E, on the west side of Pennsylvania Street per the recommendation of the Plan Commission Board. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
10. **Consider and Act on holding tank for Peter Klein at W352N5348 Lake Drive:** - Supervisor Koepke made the motion to approve the holding tank for Peter Klein at W352N5348 Lake Drive. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
11. **Consider and Act on holding tank in road right-of-way for Peter Klein at W352N5348 Lake Drive:** - Highway Superintendent stated that this is a pretty tight area and the homeowner does not really have any other choice as to where the holding tank could go. Attorney Chapman stated that a revocable occupancy permit would have to be signed by the homeowner acknowledging that if some reason in the future this would have to be removed due to construction of the road or any other thing, that the owner understands it would be at his cost. Supervisor Koepke made the motion to approve the holding tank in the road right-of-way for Peter Klein at W352N5348 Lake Drive and to have the owner sign the revocable occupancy permit. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
12. **Supervisor Reports**
  - a. **John Koepke:** - Nothing to Report

- b. **Rosie Rutkowski**: - Nothing to Report
  - c. **John Roelandts**: - Asked what it meant about American Towers replacing antennas
  - d. **Terry Largent**: - Nothing to Report
13. **Attorney Chapman**: - Nothing to Report
14. **Public Works Superintendent Salzman**: - Nothing to Report
15. **Chief Wallis**
- a. **Consider and Act on Chief Wallis to attend the 2016 FBI FBINA Chapter in Minoqua, from June 1<sup>st</sup> through June 3<sup>rd</sup>**. – Supervisor Roelandts made the motion to approve Chief Wallis to attend the 2016 FBI FBINA Chapter in Minoqua, from June 1<sup>st</sup> through June 3<sup>rd</sup>. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
16. **Administrator/Planner Herrmann** – stated that Utility Service have come to Genesee to apply for general permit to install poles in the right-of-way, however, the poles that they want to install are about 120 feet high. He stated that he has talked with Attorney Macy and they are looking into the possibility that they would have to apply for the conditional use permit and not a regular permit and wanted the board to be aware and bring it to their attention
17. **Clerk/Treasurer Opitz –**
- a. **Consider and Act on new operator’s license for Melinda Jochman, Bryan Othmer and Nicole Nelson**: - Clerk/Treasurer Opitz stated that the licenses have all been approved by Chief Wallis. Supervisor Koepke made the motion to approve the new operator licenses for Melinda Jochman, Bryan Othmer and Nicole Nelson. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
18. **Approve Vouchers and Checks**: - Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann’s approval. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
19. **Adjourn**: - Supervisor Roelandts made the motion to adjourn at 6:36 p.m. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –  
Lori Opitz, WCMC  
Clerk/Treasurer